Community Roots School Food Services Agency Board Meeting
A G E N D A

When: April 24th, 2025
Where: Chicago Park Elementary School District 15725 Mount Olive Rd, Grass Valley, CA 95945
Time: 8:30 AM
Purpose:

- To provide food services
- To make and execute contracts
- To employ Agents and Employees
- To Acquire, Construct, Maintain or Operate, building, works or improvements
- To run the entire operations of the JPA

A. Meeting called to order
B. Establish quorum
C. Adoption of the agenda
    a. Public Forum
    b. Open Public Forum
    c. Close Public Forum
D. Action Items
    a. Approval of Minutes from March Meeting (Attached)
    b. Approval of MOU between Community Roots & NCSOS (Attached)
    c. Personnel:
        i. Consideration/Approval Frances di Cristina, 0.5 FTE Community Engagement Specialist 24/25 School Year
        ii. Consideration/Approval Melissa Brokenshire 1.0 FTE Chief Business Official 24/25 School Year
        iii. Consideration/Approval Theresa Ruiz 1.0 FTE Director of Food Services 25/26 School Year
E. Discussion Items
    a. Executive Director update:
        i. Website
        ii. Applications
        iii. Building
        iv. Sponsorship Applications - SNP, CACFP

v. Facilities Use Agreements
vi. Hiring process update
1. Benefit carryover

b. Effects of Layoff MOU - update
c. Cafeteria Funds Balance Transfers
i. proposed Option 2
d. Considerations for Yuba River, Bitney & SAEL to Join Community Roots

G. Adjournment

Items for next meeting