

**Nevada County Board of Education
Regular Meeting
Wednesday, January 10, 2024
3:00 p.m.**

Nevada County Superintendent of Schools Boardroom
380 Crown Point Circle, Grass Valley

A G E N D A

All times approximate

1. Meeting called to order

2. Establish quorum

3. Salute to the flag

4. Adoption of the Agenda

5. Open public forum – Public comments are taken on action, discussion, and information items only; or during this time for items not on the agenda which are within the jurisdiction of the Nevada County Board of Education. Individuals wishing to make a public comment may do so now or at the time the agenda item is heard. At this time, comments are limited to three (3) minutes each.

6. Close public forum

7. Approval of the Consent Agenda

5 min.

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion, unless a Board member or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.

A. Approval of minutes of the Regular meeting of December 13, 2023 (*page 1*)

B. During the fourth quarter of 2023 October-December, there were no complaints filed to be reported, pursuant to Williams Uniform Complaint Procedures (E.C. 1240(H); Board Policy 1010 – Uniform Complaint Procedures (*page 5*))

8. Superintendent's Report

5 min.

9. Staff Reports

5 min.

A. Educational Services, *Chris McCormick*

B. Business Services, *Darlene Waddle*

C. SELPA/Special Ed, *Eli Gallup*

10. Action Items

10 min.

A. Shall the Nevada County Board of Education accept the FY22-23 Audit Report?
(*under separate cover*)

11. Discussion/Information Items

5 min.

A. Nevada County Board of Education Meeting Calendar for 2024 (*page 6*)

B. LCAP Mid-Year Update (*page 7*)

12. Board Member Reports

5 min.

- A. Legislative, *Julie Baker*
- B. Charter Liaison, *Louise Johnson and Timothy May*
- C. Individual Board member reports

13. Adjournment

Next Meeting Date: February 14, 2024 at 3:00 PM

This agenda was posted at least 72 hours in advance of the meeting at the Nevada County Superintendent of Schools office, 380 Crown Point Circle, Grass Valley; Sierra College CDC, 250 Sierra College Dr., Grass Valley; and TKM, 400 Hoover Lane, Nevada City.

Posted: 1.5.2024
Date

Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Nevada County Superintendent of Schools office – located at 380 Crown Point Circle, Grass Valley, California. For more information, please call 530.478.6400.

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Nevada County Superintendent of Schools office at 530.478.6400 ext. 2003 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. [G.C. §54953.2, §54954.2(a)(1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)]

**Nevada County Board of Education
Regular Meeting
Wednesday, December 13, 2023
3:00 p.m.**

**Nevada County Superintendent of Schools
Board Room and Teleconference
380 Crown Point Circle, Grass Valley, CA 95945**

DRAFT

This meeting is being conducted by teleconference at the following location: 19 Vendue Range, Charleston, South Carolina. Louise Johnson, Board Member, will be participating from the teleconference location. The teleconference location is open to the public and any member of the public has an opportunity to address the Board from the teleconference location in the same manner as if that person attended the regular meeting location.
Government Code § 54953(b)(1)

M I N U T E S

1. Meeting called to order by Board President Nicolai.

2. Establish quorum

Heino Nicolai	present
Louise Johnson	present via teleconference
Susan Clarabut	present
Timothy May	present
Julie Baker	present

3. Salute to the flag

4. Adoption of the Agenda

On a motion by Baker and seconded by May, the Nevada County Board of Education adopted the agenda as presented; motion passed unanimously.

5. Opened public forum – Recognition of members of the audience wishing to address the Board – no comments.

6. Closed public forum

7. Superintendent's Report

Supt. Lay reported on classroom visits; noted he would be delivering donuts to the classrooms of students whose artwork was featured on the NCSOS holiday card; and invited the Board to join in on the visit. Donation Day Parade is coming up.

Supt. Lay along with members of the Leadership Team visited two charter schools in Salinas – EPIC and John Muir Charter's Rancho Cielo program. Rancho Cielo offers expelled youth diverse opportunities, including diesel mechanic classes, tiny home construction, culinary, horticultural, autobody, and therapeutic activities like horseback riding.

Supt. Lay and Congressman Kiley established a connection during Kiley's candidacy for State Representative. Kiley has consistently elevated the concerns of our rural county, bringing them to the forefront of legislative considerations.

Recently, Rep. Kiley contacted Supt. Lay to extend an invitation to serve as a judge for the Congressional App Challenge, a STEM competition for students in grades 6-12. Supt. Lay accepted the opportunity, evaluated the remarkable apps submitted by the students, and intends to participate in the upcoming awards ceremony to personally congratulate the talented students.

8. Staff Reports

A. Educational Services, *Chris McCormick*

Supt. Lay and Waddle reported for McCormick as she is out sick. McCormick has a list of schools in Differentiated Assistance, noting this is the first-year charters are on the list. NCSOS will work together with the districts and charters.

B. Business Services, *Darlene Waddle*

Waddle continues to help districts. Main office staffing has gone from 35 to 51. With that the main office was able to expand the center office partitions to accommodate staffing needs.

C. SELPA/Special Education, *Eli Gallup*

SELPA supports JMCS's 35 schools across the state which can be challenging. Gallup continues to help districts in chronic absenteeism and over identifying.

Special Ed Staff trainings continue for district and NCSOS programs.

Debi Juric in Special Ed will be retiring in December 2023. Juric has been a genuinely great partner for over 20 years. Special Ed staff will be celebrating her next week.

9. Approval of the Consent Agenda

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a Board member or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.

A. Approval of minutes of the Regular meeting of November 8, 2023 (*page 1*)

On a motion by Clarabut and seconded by May, the Nevada County Board of Education moved to adopt the Consent Agenda. Motion died for lack of a vote.

Johnson noted a correction needed in the last paragraph - Nevada *County* should be Nevada *City*.

On a motion by Clarabut and seconded by May, the Nevada County Board of Education adopted the Consent Agenda as amended, changing Nevada *County* to Nevada *City* in the last paragraph; motion passed; (Ayes – Johnson, May, Nicolai, Baker; Abstain – Clarabut).

10. Action Items

A. Shall the Nevada County Board of Education approve the FY 2023-24 First Interim Period Report and Budget Revision Number One? (*page 4*)

Waddle walked the Board through the 2023-24 First Interim Report memo going over revenues and expenses. The Board expressed appreciation for the great narrative,

On a motion by Baker and seconded by Clarabut the Nevada County Board of Education approved the FY 2023-24 First Interim Period Report and Budget Revision Number One; motion passed unanimously.

B. Shall the Nevada County Board of Education approve Resolution Number 23-10, excused absence for Board member Susan Clarabut (E.C. 1090) (*ROLL CALL VOTE*) (*page 83*)

On a motion by Baker and seconded by May, the Nevada County Board of Education approved Resolution Number 23-10, excused absence for Board member Susan Clarabut; motion passed: (Ayes – Johnson, May, Nicolai, Baker; Abstain – Clarabut).

C. Shall the Nevada County Board of Education approve the updated *County Board Policy 1250 Visitors / Outsiders*? (*page 84*)

Baker motioned and May seconded the motion for the Nevada County Board of Education to approve the updated *County Board Policy 1250 Visitors /*

Outsiders; Baker withdrew the motion.

The Board discussed the revision, and it was noted that the 5th paragraph of the original policy, regarding "Possession of unauthorized dangerous instruments, weapons or devices are prohibited on school premises..." is not addressed in the new policies. Staff will research and bring back the policies for a 2nd reading.

Baker motioned and Clarabut seconded a motion to table the approval of the updated County Board Policy 1250 Visitors / Outsiders; all in favor; motion passed unanimously.

- D. Shall the Nevada County Board of Education approve the first reading and adoption of *Administrative Regulation 1250 Visitors / Outsiders?* (page 87)

Item tabled.

11. Discussion / Information Items

- A. Disclosure of Salary Increase in Accordance with Education Code 1302(a) Effective July 1, 2022 (page 90)

Item was discussed earlier during First Interim Report as it was included in the memo.

- B. Countywide Academic Spelling Tournament Press Release (page 92)

Clarabut reported that Teena Corker was the Spellmaster this year at this great event with amazing kids.

12. Organizational Meeting

As required by law, members of the Board shall at this meeting select a president, vice-president, and fix the dates, time and place of its regular meetings. (EC § 1009 and EC § 35143)

- A. Nomination and Election of President

On a motion by Johnson and seconded by Baker, the Nevada County Board of Education nominated Heino Nicolai as President; motion passed (Ayes – Baker, Johnson, May, Clarabut; Abstain – Nicolai).

- B. Nomination and Election of Vice-president

On a motion by Baker and seconded by Nicolai, the Nevada County Board of Education nominated Susan Clarabut as Vice-President; motion passed (Ayes – Baker, Johnson, May, Nicolai; Abstain – Clarabut).

- C. Nomination and Election of Trustee Representative

On a motion by Johnson and seconded by Nicolai, the Nevada County Board of Education nominated Susan Clarabut as Trustee Representative; all in favor; motion passed unanimously.

- D. Selection of dates, time and place for regularly scheduled Board meetings (page 94)

- Shall the Nevada County Board of Education adopt the meeting calendar for 2024?

On a motion by Clarabut and seconded by May, the Nevada County Board of Education adopted the meeting calendar changing May 15th to May 8th; all in favor; motion passed, as amended, unanimously.

- E. Board Member Assignments

- SARB – Heino Nicolai
- Legislative – Julie Baker
- Charter Liaison – Tim May and Louise Johnson

13. Board Member Reports

- A. SARB, *Heino Nicolai* – no report.
- B. Legislative, Julie Baker – It will be an interesting year.
- C. Charter Liaison, *Timothy May and Louise Johnson* – May and Johnson plan to contact the Charters in September and October.
- D. Individual Board member reports

May complimented Olivia Carson's work on the Nugget and expressed his plan to participate in Nancy Jackson's Writing Professional Learning Zoom. May also expressed interest in a Board presentation from Ed Services and a desire to teach students about AI. Supt. Lay mentioned that Chris McCormick is offering AI presentations and noted ongoing efforts in districts to amend policies addressing AI concerns.

Johnson attended a lunch meeting for ACSA Retirees. NCSOS retirees Teena Corker and Kathleen Kiefer were also in attendance.

14. Adjournment

Next Proposed Meeting Date: January 10, 2024

Heino Nicolai, President
Nevada County Board of Education

January 10, 2024
Date

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

District Name: Nevada County Office of Education

Person completing this form: Scott W. Lay
Title: Superintendent

Quarterly Report Submission Date: January 2024 (for Oct-Dec 2023)
 April 2024 (for Jan-Mar 2024)
 July 2024 (for Apr-Jun 2024)
 October 2024 (for Jul-Sep 2024)

Date for information to be reported publicly at a governing board meeting: .

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the county programs during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignments	0		
Facilities Conditions	0		
TOTALS	0		

Signature of County Superintendent

Scott W. Lay
Print Name of County Superintendent

January 10, 2024
Date

Nevada County
Board of Education
Meeting Calendar for 2024

Regularly scheduled meeting dates for the Nevada County Board of Education are generally held the second Wednesday of each month at 3:00 p.m. in the *Board Room, located at the Nevada County Superintendent of Schools office at 380 Crown Point Circle, Grass Valley, California, 95945, unless otherwise noted.

Date	Time	Notes
January 10	3:00 PM	
February 14	3:00 PM	
March 13	3:00 PM	
April 10	3:00 PM	
May 8	3:00 PM	2 PM Budget Work Session
June 12	3:00 PM	LCAP & Budget Public Hearings
June 26	3:00 PM	
July 10	3:00 PM	
August 14	3:00 PM	
September 11	5:00 PM	*State Instructional Materials
October 9	3:00 PM	
November 13	3:00 PM	
December 13	3:00 PM	**First Interim & Annual Organizational Meeting considerations

*Sep: The regularly scheduled meeting for the month of September meets the requirement of public review of availability of State instructional materials for NCSOS Alternative Ed Programs (Ed Code 60119)

**Dec: Accommodates First Interim Report due date of Dec 15, 2024; AND 15-day period to hold the Annual Organizational Meeting - Dec 13-27, 2024

Monitoring Goals, Actions, and Resources for the 2023-24 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2023-24 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Nevada County Superintendent of Schools	Christine McCormick Assoc. Supt. Ed. Services	christinemccormick@nevco.org 5304786400, ext. 2005

Goal 3

Goal Description

Provide a countywide Foster Youth Services Coordinating Program to ensure educational stability of all foster youth in the county. Additionally, we will provide resources and support necessary to increase educational outcomes, remove barriers to education and promote success for both foster youth and expelled students in Nevada County.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Percent of foster youth suspended or expelled countywide	2019 3.3% suspended 0.06% expelled	2020-21 0.3% suspended 0% expelled	2022-23 3% suspended 0% expelled	In progress	15% or less suspended 10% or less expelled
Data Source: Data Quest					
Average time for release of school and health records,	2021 1 day	2022 1 day	2023 1 day	As of December 2023 - 1 day	1 day

∞ Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
<p>including the health and education passport on change of placement</p> <p>Data Source: Local data</p>	<p>2021 100% for foster youth liaisons and STRTSs</p> <p>2021 Community partners offered 2 opportunities to participate in trainings</p>	<p>2022 100% of foster youth liaisons and STRTSs</p> <p>2022 100% of Community partners were offered 3 opportunities to participate in 2 trainings</p>	<p>2023 100% of foster youth liaisons and STRTSs</p> <p>2023 100% of Community partners were offered 8 opportunities to participate in trainings</p>	<p>100% of Community Partners were offered 9 trainings:</p> <ul style="list-style-type: none"> • FY Education @ CWS • FY Education & The Caregiver • CASA Training • EAC • FAFSA • 4 Trauma Informed Schools Trainings 	<p>100% of foster youth liaisons, STRTSs and community partners had access to annual county-wide policies and current legislation pertaining to foster youth education</p>
<p>Percent of Grade 12 foster youth who received HS diploma</p> <p>Data Source: CALPADS</p>	<p>2021 87.5%</p>	<p>2022 60%</p>	<p>2023 83.3% Current Foster Youth 90% ILP Eligible</p>	<p>In progress</p>	<p>90% or above</p>
<p>Average daily attendance and chronic absenteeism of foster youth countywide</p>	<p>2018-19 44.8% Chronic Absenteeism No countywide attendance rate</p>	<p>2020-21 38.6% Chronic Absenteeism (DATAQUEST) 2021-22 1.13% countywide</p>	<p>2022-23 93% attendance rate (local data)</p>	<p>In progress, we collect this data in March each year.</p>	<p>98% or above for attendance rate 30% or less for chronic absenteeism</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Data Source: Local data Data Quest		(CALPADS)	12% Chronic Absenteeism (local data)		
Percent of foster youth who exhibit mental health concerns are referred to county behavior health for assessment. REMOVED 2022-23	2021 100%	2020-21 100%	REMOVED	REMOVED	100%
Data Source: Local data					
Percent of eligible foster youth who actively participate in the Independent Living Program (ILP)	2021 94%	2022 94%	2023 93.5%	89%	95% or above
Data Source: Local data					
Percent responding to requests from juvenile court for information and working with the juvenile court to ensure the delivery	2021 100%	2022 100%	2023 100%	100%	100%

HO Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
<p>and coordination of necessary educational services</p> <p>Data Source: Local data</p>					
<p>Percent working with county child welfare agency to minimize changes in school placement</p> <p>Data Source: Local data</p>	<p>2021 100% participation in inter-agency placement committee by FYSCP staff</p>	<p>2022 100%</p>	<p>2023 100%</p>	<p>100%</p>	<p>100% participation in inter-agency placement committee by FYSCP staff</p>
<p>Percent providing requested education-related information to child welfare agency to assist in the delivery of services to foster youth, including educational status and progress information that is required to be included in court reports.</p> <p>Data Source: Local data</p>	<p>2021 100%</p>	<p>2022 100%</p>	<p>2023 100%</p>	<p>100%</p>	<p>100%</p>
<p>Coordination of Instruction of Expelled Pupils (COE only)</p> <p>Data Source: Local Indicator Reflection Tool</p>	<p>2022-23 'Met' status at the Full Implementation and sustainability phase in all 4 areas.</p>			<p>We have not had any expelled students this year.</p>	<p>Maintain a 'Met' status at the Full Implementation and sustainability phase in all 4 areas.</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Coordination of Services for Foster Youth (COE only) Data Source: Local Indicator Reflection Tool	2022-23 'Met' status at the Full Implementation in all 8 areas.			Met status at the full implementation in all 8 areas.	Maintain a 'Met' status at the Full Implementation in all 8 areas.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	Coordination of education services by NCSoS FYSCP staff In a coordinated effort, the foster youth team work together to provide support services to youth currently in foster care where services are designed to increase educational stability as well as improve education performance and personal achievement. This action includes all coordinated efforts to provide trainings and workshops across the county with local LEAs and service agencies.	No	Fully Implemented	NCSoS FYSCP office is fully staffed and providing regular supports to foster youth.	Staffing logs, Meeting minutes, Support logs	\$127,833.00	\$61,318
3.2	Foster youth tutoring services/case management PreK-12 FYSCP Education Liaison Case Worker provides tutorial services to FY in grades Pre-K-12 along with educational case management FYSCP Education Specialist provides support for the	No	Fully Implemented	NCSoS FYSCP office is fully staffed and providing regular supports to foster youth.	Tutoring schedules. Case load monitoring lists Education Liaison schedule and contact log	\$106,610.00	\$65,436

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>Independent Living Program (ILP) for transition-age FY (ages 16-21)</p> <p>FYSCP Education Liaison will continually throughout the year reach out to individual teachers for all foster youth for directions on what supports are needed to bridge gaps in their learning</p> <p>Transportation to field trips facilitated by FYSCP provided</p>						
3.3	<p>Expelled Youth Plan NCSoS will coordinate with local districts to provide services to expelled youth to include continuation of achieving credits and to continue on the college/career pathway.</p> <p>Follow county-wide policy for expelled youth and revise the plan for 2023-24 school year due to Earle Jamieson Educational Options program change.</p>	No	Fully Implemented	<p>The districts are following the guidelines within the plan for Expelled Youth. This plan will be reviewed with districts in the 24-25 school year to ensure that it is still meeting the unique needs of each district. No plan revision is needed relative to the Earle Jamieson Educational Options program change as the process to refer students aligns with the current plan.</p>	Expelled Youth Plan	\$0.00	\$0.00