



SCOTT W. LAY, SUPERINTENDENT

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**LETTER OF REASONABLE ASSURANCE FOR
SUBSTITUTE EMPLOYEES**

FROM: Lauren Love, Human Resources Technician

SUBJECT: Notification of Reasonable Assurance

You are hereby notified that you have *Reasonable Assurance* of working in Nevada County schools in the 2023/24 school year as an on-call substitute. You also have *Reasonable Assurance* of returning to work in a substitute capacity at the close of all holiday and recess periods during that year. If your services are needed for the 2023 and 2024 summer school session, you will be notified by phone.

We wish to thank you for the fine service you provide to the youth in Nevada County.

Sincerely,

Lauren Love

Lauren Love
Human Resources Technician
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I have read the above notification and understand that I have reasonable assurance of returning to work at the close of all holiday and recess periods during the 2023/24 school year.

Signature

Date

Print Name