AGENDA

1. Meeting called to order
2. Establish quorum
3. Salute to the flag
4. Adoption of the Agenda
5. Open public forum
   Recognition of members of the audience wishing to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the Board president, please identify yourself. A member of the public may at this time make brief comments regarding items not on the agenda, although no action may be taken.
6. Close public forum
7. Public Hearing – Nevada County Special Educators Group (NCSEG)
   A. Open public hearing for the purpose of receiving public comment and input regarding the initial proposal to the Nevada County Superintendent of Schools from the Nevada County Special Educators Group (NCSEG), and the response from the Nevada County Superintendent of Schools. (page 1)
      i. Initial Proposal to the Nevada County Superintendent of Schools from NCSEG for 2018-19 (page 2)
      ii. Response to the Initial Proposal from NCSEG from the Nevada County Superintendent of Schools for 2018-19 (page 3)
   B. Close public hearing
8. Approval of the Consent Agenda
   These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion, unless a Board member or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.
   A. Approval of minutes of the Regular meeting of October 10, 2018 (page 4)
   B. Approval of School Attendance Review Board Slate (SARB) (page 8)
9. Staff Reports
   A. Alternative Education, Lisa Sanford
   B. Educational Services, Teena Corker
   C. Business Services, Darlene Waddle
D. SELPA/Special Education, *Eli Gallup*

10. Superintendent's Report 10 min.

11. Action Items 10 min.

   A. Shall the Nevada County Board of Education set the Annual Organizational Meeting for December 12, 2018 at 3:00 PM, at 380 Crown Point Circle, Grass Valley as required by Ed Code 35143?

   B. Superintendent Salary: Shall the Nevada County Board of Education Approve an increase to the salary of the County Superintendent of 4.5% for the 2018-19 school year and a 4.5% for the 2019-20 school year, effective July 1st each school year? *(page 9)*

12. Discussion / Information Items 5 min.

   A. Assignment Monitoring for School Year 2017-18 *(page 10)*

   B. Sierra Montessori Academy Response to Letter of Concern Regarding Governance; Brown Act Adherence; and Fiscal Stability *(page 12)*


13. Board Reports 10 min.

   A. SARB, *Heino Nicolai*

   B. Legislative, *Ashley Neumann*

   C. Charter Liaison, *Wendy Baker*

   D. Individual Board member reports

14. Correspondence

   A. Treasury report from Nevada County Treasurer and Tax Collector detailing the portfolio of investments for NCSOS as of September 30, 2018 *(page 63)*

   B. Annual Parent Distribution of LEA Parent and Family Engagement Policy *(page 93)*

15. Adjournment

   Next Meeting Date: Wednesday, December 12, 2018, 3:00 p.m., 380 Crown Point Circle, Grass Valley

This agenda was posted at least 72 hours in advance of the meeting at the Nevada County Superintendent of Schools office, 380 Crown Point Circle, Grass Valley, California; EJ, 112 Nevada City Hwy., Nevada City, California; and TKM, 400 Hoover Lane, Nevada City, California.

Posted: 11-2-18

Date

Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Nevada County Superintendent of Schools office – located at 380 Crown Point Circle, Grass Valley, California. For more information, please call 530.478.6400 ext. 2003.

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Nevada County Superintendent of Schools office at 530.478.6400 ext. 2003 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. *(G.C. §54953.2, §54954.2(a)(1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)]*
NOTICE OF PUBLIC HEARING
2018-19 RESPONSE TO REOPENER PROPOSAL

PURPOSE: To allow an opportunity for public input regarding the 2018-19 contract reopener proposal submitted in a letter received October 19, 2018, by the Nevada County Special Educators Group (NCSEG); and Response to Reopener by the Nevada County Superintendent of Schools.

The reopeners are:

1. Article 1 - Contractual Agreement
2. Article 6 - Work Day and Year
3. Article 7 - Salary
4. Article 9 - Class Size
5. Article 14 - Withholding of Professional Dues or Fees and Payroll Deductions
6. Article 20 - Child Rearing Leave
7. Article 30 - Blank – proposing New Educator Orientation (AB 119)

In addition to these articles, Nevada County Superintendent of Schools would like to discuss the following article:

1. Article 8 - Employee Benefits

DATE: Wednesday, November 7, 2018

TIME: 3:00 p.m.

LOCATION: Nevada County Superintendent of Schools
Board Room
380 Crown Point Circle
Grass Valley, CA 95945

Posted this 26th day of October, 2018

Scott W. Lay
Superintendent of Schools

Posted at the following locations: NCSOS, 380 Crown Point Circle, Grass Valley; EJ, 112 Nevada City Hwy., Nevada City;
TKM Family Resource Center, 400 Hoover Lane, Nevada City.
NCSEG intends to open negotiations for the Successor Collective Bargaining Agreement of July 1, 2016 – June 30, 2019, and intends to open the following Articles:

Article 1- Contractual Agreement
Article 6- Work Day and Year
Article 7- Salary
Article 9- Class Size
Article 14- Withholding of Professional Dues or Fees and Payroll Deductions
Article 20- Child Rearing Leave
Article 30- Blank – proposing New Educator Orientation (AB 119)

While we are attempting to be as transparent in this process as possible by listing those articles we intend to focus on, this notice does not limit the unit from discussing other articles of this agreement if deemed necessary and does not include articles that need simple changes to dates or grammar corrections.
October 26, 2018

To: Nevada County Special Educators Group Negotiations Team:

Debra Christenson
Kris Gedney

From: Scott W. Lay

Re: Response to Reopener Sunshine Proposal received October 19, 2018

In an email / Sunshine Proposal received October 19, 2018, the Nevada County Special Educators Group (NCSEG) indicated that they would like to reopen the following articles for the 2018-2019 school year:

1. Article 1 - Contractual Agreement
2. Article 6 - Work Day and Year
3. Article 7 - Salary
4. Article 9 - Class Size
5. Article 14 - Withholding of Professional Dues or Fees and Payroll Deductions
6. Article 20 - Child Rearing Leave
7. Article 30 - Blank – proposing New Educator Orientation (AB 119)

In addition to these articles, Nevada County Superintendent of Schools would like to discuss the following articles:

1. Article 8 - Employee Benefits

NCSOS reserves the right to present written proposals as negotiations commence in each of the articles identified in this initial proposal and reserves the right to open additional articles.

The reopener proposal from NCSEG and the response and proposal from NCSOS will be presented for public input at a regular public meeting of the Nevada County Board of Education on November 7, 2018 at 3:00 PM pursuant to Government Code 3547 (a).

I am looking forward to working together during this process.
NEVADA COUNTY BOARD OF EDUCATION
Regular Meeting
Wednesday, October 10, 2018
3:00 p.m.

Nevada County Superintendent of Schools
380 Crown Point Circle, Grass Valley, CA 95945

MINUTES

1. Meeting called to order by Board President Meek

2. Established quorum
   Wendy Baker - present
   Paula Sarantopoulos - present
   Larry Meek - present
   Ashley Neumann - present
   Heino Nicolai - present

3. Salute to the flag

4. Adoption of the Agenda
   On a motion by Sarantopoulos and seconded by Nicolai, the Nevada County Board of Education adopted the October 10, 2018 Agenda; all in favor; motion passed unanimously (5-0).

5. Opened public forum
   Recognition of members of the audience wishing to address the Board –
   No comments.

6. Closed public forum

7. Interdistrict Transfer Appeal Hearing (Under Separate Cover)
   The board will hold an Interdistrict Transfer Appeal Hearing concerning a student.

   A. Adjourn to Closed Session – Board President Meek announced that the meeting would move into closed session to hear an Interdistrict Attendance Appeal filed on behalf of a student currently residing in the Penn Valley Union Elementary School District and wishing to attend school in the Union Hill School District.

   B. Reconvene to Public Meeting

      i. Announcement of Action Taken in Closed Session

      On a motion by Sarantopoulos and seconded by Nicolai, the Nevada County Board of Education voted to uphold the decision of the Penn Valley Union Elementary School District Board and deny the Interdistrict Transfer request to attend Union Hill School. On a roll call vote, the motion passed (3-2) (3-Ayes: Sarantopoulos, Nicolai, Meek; 2-Nays: Baker, Neumann).
8. Approval of the Consent Agenda

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion, unless a Board member or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.

A. Approval of minutes of the Regular meeting of September 7, 2018 (page 1)  
B. Annual Report of School Visitations by County Superintendent of Schools Pursuant to Education Code 1240 and the Williams Settlement (page 6)  
C. During the third quarter of 2018 July - September, there were no complaints filed to be reported, pursuant to Williams Uniform Complaint Procedures (E.C. 1240(H); Board Policy 1312.3 – Uniform Complaint Procedures) (page 8)

On a motion by Neumann and seconded by Nicolai, the Nevada County Board of Education approved the consent agenda as presented; all in favor; motion passed unanimously (5-0).

9. Staff Reports

A. Alternative Education, Lisa Sanford
Sanford provided a handout detailing EJ’s current attendance and population. Career Café continues with Job Corps speaking to students last week. Sierra College is coming out to speak to the students next week. PD Day was a great day of learning. Red Ribbon will be celebrated, and a drill will take place for the CA Shake Out on 10/18/18 @ 10:18 a.m.

B. Educational Services, Teena Corker
Corker and Marks attended the Charter Authorizers workshop. Differentiated Assistance has been offered to schools.

C. Business Services: Darlene Waddle – Will address agenda items as they come up.

D. SELPA/Special Education, Eli Gallup
Local plans, policies and procedures have been developed; includes best practices and helps when the law is silent for special education. RoJean Cossairt has been hired for the SELPA Director position. We are now searching for the open Special Education Principal position.
Special Ed classes are filling up with five out of seven being full; and we are looking at how to serve additional students in the future.

10. Superintendent’s Report

A. CAASPP results
Supt. Lay provided a handout with CAASPP comparison data for 2016-2018 for all Nevada County schools.

B. 2019 Teacher of the Year
Countywide TOY, Tim Grebe, Ready Springs School, PVUESD; NCSOS TOY, Mickey Vuksinich; and District Teachers of the Year were honored at this special event.

11. Action Items

A. Shall the Nevada County Board of Education Approve Resolution 18-07, adoption of the Gann Appropriation Limit pursuant to Article XIIIB of the California constitution for FY2017-18 and FY2018-19? ROLL CALL VOTE (page 9)
On a motion by Nicolai and seconded by Neumann, the Nevada County Board of Education Approved Resolution 18-07, adoption of the Gann Appropriation Limit pursuant to Article XIIIB of the California constitution for FY2017-18 and FY2018-19 by roll call vote; all in favor; motion passed unanimously (5-0).

B. Shall the Nevada County Board of Education approve the Unaudited Actual Financial report for FY2017-18? (page 10)

On a motion by Neumann and seconded by Sarantopoulos the Nevada County Board of Education approved the Unaudited Actual Financial report for FY2017-18; all in favor; motion passed unanimously (5-0).

Waddle answered questions of the Board, noting this report will be updated at First interim and will be going through a final audit the end of October.

C. Shall the Nevada County Board of Education Approve Resolution 18-06 excused absence for Board member Wendy Baker (E.C. 1090) ROLL CALL VOTE (page 92)

On a motion by Neumann and seconded by Nicolai the Nevada County Board of Education Approved Resolution 18-06 excused absence for Board member Wendy Baker (E.C. 1090) by roll call vote; motion passed (4 Ayes - Neumann, Nicolai, Meek, and Sarantopoulos; 1 Abstain - Baker).

D. Shall the Nevada County Board of Education Approve Waiver Renewal #19-10-2016 for School Site Council Composition and Size? (page 93)

On a motion by Nicolai and seconded by Sarantopoulos the Nevada County Board of Education Approved Waiver Renewal #19-10-2016 for School Site Council Composition and Size; all in favor; motion passed unanimously (5-0).

12. Discussion / Information Items
   A. 2017-18 Education Protection Account (EPA) Report of Actual Expenditures (page 94)
   B. Letter of Concern – Sierra Montessori Academy Charter (page 95)

Supt. Lay updated the Board on SMA's status. SMA is down 30 students from the close of school to now. Board meeting governance and leadership continues to be of concern. School climate for students is not healthy.

Lack of SMA's presence at NCBOE meetings are a concern. At the Boards request, Supt. Lay will notify SMA's Director and Board President that the NCBOE is discussing Revocation.

C. Report on California Dashboard Local Indicators for NCSOS programs (page 99)

Corker walked the Board through data gathered on the local indicators, which include appropriately assigned teachers; implementation of State Academic Standards; parental engagement; school climate; access to a broad course of study; and self-reflection data on expelled students and foster youth.

13. Board Reports
   A. Board member reports
      i. SARB, Heino Nicolai – Two cases scheduled: one cancelled and the other was a no-show. There's a full docket scheduled for the next meeting.
      ii. Legislative, Ashley Neumann – no report.
      iii. Charter Liaison, Wendy Baker
Baker visited Forest charter – wonderful facility use, budget is great, kids are great; only concern is the ability to provide meals. Confident they will come up with a plan.

Baker toured Yuba River Charter – remarkable. They too are working on the school lunch program.

RJ Guess, CEO for JMCS, added the possibility of the CDE offering a waiver as being able to offer free and reduced-priced meals is a big issue for charters.

Baker met Pauline Takhar, new Twin Ridges Home Study Charter Director. Takhar is very enthusiastic and comes with a background in Special Ed.

iv. Individual Board member reports

Nicolai inquired about Board packets being placed in a drop box for Board pickup vs. being mailed out via US Mail. Samie White will look into the possibility.

Board President Meek noticed audience members who arrived after public comment and invited them to speak. Susan Roberts Emery expressed concern over the use of pesticides at schools. Supt. Lay explained that each school district has a notification process, that she need only call them to inquire what type of pesticide is used.

14. Correspondence

B. NCSOS LCAP Approval Letter for 2017/18-2019/20 (page 105)

Adjournment

Next Meeting Date: Wednesday, November 7, 2018, 3:00 p.m., 380 Crown Point Circle, Grass Valley.

Larry Meek, Board President
Nevada County Board of Education

Date

November 7, 2018
# 2018-19 Board Members

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<tr>
<th>Name</th>
<th>Organization</th>
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<tr>
<td>Gallup, Eli</td>
<td>SELPA Director</td>
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<tr>
<td>Hammond, Shannon</td>
<td>Child Protective Services</td>
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<td>Klein, Keri</td>
<td>Public Defender</td>
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<td>Lay, Scott</td>
<td>Nevada Co. Sup. of Schools</td>
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<td>McMillan, Curtis</td>
<td>Nevada County Behavioral Health</td>
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<td>Nicolai, Heino</td>
<td>Nevada COE Board Member</td>
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<td>Newell, Cliff</td>
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<td>Andrews, Beth</td>
<td>CALWorks</td>
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<td>Parrett, Melissa</td>
<td>NCSOS SARB Secretary</td>
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<td>Ready, Nick</td>
<td>Child Protective Services</td>
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</table>
Date: November 7, 2018
To: Nevada County Board of Education
From: Scott W. Lay
Re: Request for Salary Increase

This item requests the Board to consider a salary increase for the Superintendent’s position. For the past two years this position has not received a salary increase. When a salary comparison was conducted by our Human Resources Department using the six counties we commonly use for comparing job categories, it was found that the average was well above the current salary (approximately 9% higher). My request is to raise the salary by 4.5% for the 2018/19 school year and then 4.5% for the 2019/20 school year (effective July 1st each school year). This would bring the position in line with the average of the six comparable county offices.

Responsibility and oversight has also grown over the past several years in regards to the Local Control Accountability Plans (LCAP) monitoring and Differentiated Assistance to our districts and charter schools.
Memorandum

TO: President Larry Meek and Nevada County Board of Education Members
FROM: Regina Reno, Human Resources Director

BOARD MEETING DATE: November 7, 2018
DATE PREPARED: October 29, 2018
AGENDA: Informational Item
TITLE: Assignment Monitoring for School Year 2017/2018
RECOMMENDED MOTION: None

Background:

Education Code 44258.9 requires the County Superintendent of Schools be responsible for the monitoring of certificated employee assignments to ensure a low rate of misassignments and report the findings of one-fourth of our school districts on an annual basis, with all schools having been reported within a four-year cycle to the State of California Commission on Teacher Credentialing (CTC).

The sites monitored for the 2017/18 school year were Nevada County Superintendent of Schools office along with our five local charter schools: Bitney College Prep, Forest Charter, Sierra Montessori Academy, Twin Ridges Home Study, Yuba River Charter and Ready Springs School for Williams monitoring.

The assignment monitoring process is a collaborative one. Over the last few years, we have received meeting requests from Charter School Directors and District Superintendents asking for our assistance and guidance in reviewing their staffing schedules for the following year to ensure that their desired schedule not only meets the needs of their students but is also compliant with the State and Federal government regulations. We feel honored that they seek our guidance and entrust us with such an imperative role in their planning process. During the first semester of the school year, we meet with Charter School Directors and District Superintendents and their office staff to provide them with an orientation of the assignment monitoring process that will take place during the last semester of the year. When we perform the assignment monitoring, the charter schools and districts provide us with: master schedules, names of educators, the credential(s) they hold, their assignment(s), if they taught English Learner students, the Special Education classrooms disability level (primary and secondary disability), and if there were any teacher vacancies for the first 20 days of school. We then review the information, ask clarifying questions, summarize our findings and discuss the findings and/or solutions with the Administrators. Whenever possible, we prefer to complete our audit in person at each district.

Out of 130 certificated personnel that we monitored last school year there were six (6) misassignments identified; all of which could have met compliance under a local assignment option but lacked the proper documentation at the time of monitoring. This is an exceptional outcome and proves that the Administrators are continually working hard to place their highly skilled educators in the classes that best meets the needs of their student population.
The six (6) misassignments were easily corrected, as school had ended and the educators no longer worked in the assignment. Additionally, we discussed that should these educators receive a similar assignment for the following school year, it is likely they could qualify under a local assignment option based on their skills and experience. The school(s) would prepare the proper documentation for future similar assignments so that they would be compliant.

As we move into another year of assignment monitoring, we will continue to support the districts in meeting with them in advance so they can prepare and ask questions about the process to afford them with every opportunity to meet the standards set forth by the State. We look forward to working with Nevada County schools to ensure that they continue to meet the high standards our community expects in placing highly qualified teachers in our classrooms.
October 24, 2018

Larry Meek, Board President
Nevada County Board of Education
380 Crown Point Circle
Grass Valley, CA 95945

RE: Response to Letter of Concern Regarding Governance; Brown Act Adherence; and Fiscal Stability

Dear Mr. Meek:

I am in receipt of your letter dated September 21, 2018, that constituted a Letter of Concern to the Sierra Montessori Academy School Board (“SMA” or the “School”). In your letter you identify areas of concern, particularly regarding SMA’s governance, fiscal stability, and the potential for violations of the Ralph M. Brown Act (“Brown Act”), among other items.

Thank you for the opportunity to respond. As the Board Chairperson, I have had a chance to review your letter and discuss these issues with the school’s attorney.

On October 15th 2018 we passed a budget that will ensure that SMA will meet the Charter’s financial obligations and reserve level requirement for each of the following 3 years. With SMA’s drop in ADA we have released 2 teachers, not replace the teacher that is leaving and combined classes. We have started an advertising campaign in hopes of bringing more students to our school. SMA will continue to offer an excellent educational alternative to parents in the South Nevada County area for years to come.

SMA therefore agrees to remedy the Nevada County Board of Education’s (“NCBOE”) concerns by taking the following steps:

- SMA will work with legal counsel prior to posting Board meeting agendas to confirm that the agenda is Brown Act complaint, until such time as SMA can create a compliant agenda without assistance;
- All SMA Board members will attend a full day, in-person training on Board Governance and the Brown Act conducted by SSDA on December 8th 2018
- On the October 24th 2018 meeting we will be electing a SMA Board VP and Secretary

SMA is also proud to announce the appointment of two (2) new Board members, Duffy Ford and Jason Bice, who both bring prior Board experience. A list of Board Members with prospective titles is attached. Please feel free to contact me if you have any further questions or concerns. Although we are going through several changes at the Board, we are striving to follow the law, be transparent, and correct any past mistakes.

Sincerely,

Jodi Reams, Board Chairperson
# Sierra Montessori Academy
## Interim Budget
### 2018-19  10/19/2018

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<td>ADA</td>
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### Revenue

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<td>SELPA - Federal (3310)</td>
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### Expenditures

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| Beginning Balance                             | $341,562                | $392,734                    |
| Ending Balance                                | $404,444                | $329,892                    |

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<td>Unappropriated Fund Balance</td>
<td>$302,034</td>
<td>$256,000</td>
</tr>
<tr>
<td></td>
<td>Current Yr</td>
<td>Year 2</td>
</tr>
<tr>
<td>-------------------------</td>
<td>------------</td>
<td>-------------</td>
</tr>
<tr>
<td><strong>ENROLLMENT</strong></td>
<td>121</td>
<td>121</td>
</tr>
<tr>
<td>ADA</td>
<td>116.21</td>
<td>116.21</td>
</tr>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LCFF</td>
<td>$846,361</td>
<td>$900,479</td>
</tr>
<tr>
<td>Prop 30 EPA</td>
<td>155,344</td>
<td>155,344</td>
</tr>
<tr>
<td>In-Lieu Property Taxes</td>
<td>39,749</td>
<td>39,749</td>
</tr>
<tr>
<td>Total LCFF</td>
<td>$1,041,454</td>
<td>$1,055,572</td>
</tr>
<tr>
<td>Federal Revenue - Other</td>
<td>$53,938</td>
<td>$53,938</td>
</tr>
<tr>
<td>SELPA - Federal (3310)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>SELPA - State (6500)</td>
<td>58,327</td>
<td>58,327</td>
</tr>
<tr>
<td>Mental Health (6512)</td>
<td>8,022</td>
<td>8,022</td>
</tr>
<tr>
<td>Mandate Block Grant</td>
<td>16.33</td>
<td>2,354</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1,947</td>
</tr>
<tr>
<td>One-Time Discretionary Grant</td>
<td>$184</td>
<td>26,529</td>
</tr>
<tr>
<td>State Lottery</td>
<td>$194</td>
<td>27,971</td>
</tr>
<tr>
<td>State OtherSTRS</td>
<td>36,142</td>
<td>36,142</td>
</tr>
<tr>
<td>Local - meals, ac, ft, donation</td>
<td>78,306</td>
<td>78,306</td>
</tr>
<tr>
<td>Local - Interest</td>
<td>3,500</td>
<td>3,500</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>$1,395,543</td>
<td>$1,368,298</td>
</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel Costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificated Salaries</td>
<td>9.0</td>
<td>$429,493</td>
</tr>
<tr>
<td>Certificated Increase/Decrease</td>
<td>0</td>
<td>8.5%</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>5.0</td>
<td>$223,081</td>
</tr>
<tr>
<td>Classified Increase/Decrease</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Benefits</td>
<td>24,054</td>
<td>199,836</td>
</tr>
<tr>
<td>Total Personnel Costs</td>
<td>$929,628</td>
<td>$1,089,911</td>
</tr>
<tr>
<td>Program Costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>$95,582</td>
<td>$84,962</td>
</tr>
<tr>
<td>Services</td>
<td>147,253</td>
<td>117,802</td>
</tr>
<tr>
<td>Facility Lease</td>
<td>79,841</td>
<td>79,841</td>
</tr>
<tr>
<td>NCSoS Oversight</td>
<td>1%</td>
<td>10,415</td>
</tr>
<tr>
<td>NCSoS Business Services</td>
<td>4%</td>
<td>47,666</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>47,666</td>
<td>48,754</td>
</tr>
<tr>
<td>Debt Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Program Costs</td>
<td>$380,756</td>
<td>$342,314</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>$1,310,385</td>
<td>$1,362,228</td>
</tr>
<tr>
<td>Other Transfers In/Out</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>Net Increase/Decrease</td>
<td>$26,159</td>
<td>$6,073</td>
</tr>
<tr>
<td>Beginning Balance</td>
<td>$302,734</td>
<td>$328,892</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>$328,892</td>
<td>$334,966</td>
</tr>
<tr>
<td>Revolving/Clearing</td>
<td>$1,100</td>
<td>$1,100</td>
</tr>
<tr>
<td>Required Reserve</td>
<td>5%</td>
<td>65,519</td>
</tr>
<tr>
<td>Special Ed</td>
<td>2%</td>
<td>26,208</td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unappropriated Fund Balance</td>
<td>$236,065</td>
<td>$239,210</td>
</tr>
</tbody>
</table>
SIERRA MONTESSORI ACADEMY
1st INTERIM BUDGET
FISCAL YEAR 2018-19
NARRATIVE

Situational Overview

The May Revision represents Governor Jerry Brown’s final State Budget proposal of his four terms as Governor of California. Also, it is the final statutory opportunity for the Governor to update his economic projections prior to enactment of the State Budget in June. Factors such as tax revenues, population growth, and competing state priorities are all detailed in the Governor’s May Revision.

This year, there was positive news in January when the Governor announced his proposal to fully fund the Local Control Funding Formula (LCFF) in 2018-19, two years earlier than originally planned. He also proposed significant one-time discretionary funds scored against outstanding mandate claims, once again. And the Governor proposed to continue funding Career Technical Education (CTE) grants outside of the LCFF.

Enrollment and ADA Analysis

For this 2018-19 Interim Budget, a conservative projected enrollment of 121 and projected ADA of 116.21 was used in the LCFF calculator. Enrollment as of 09-14-2018.

The following table summarizes, for comparison, the 2018-19 Adopted Budget, 2018-19 First Interim:

<table>
<thead>
<tr>
<th></th>
<th>18/19 Adopted</th>
<th>18/19 1st Interim</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment</td>
<td>148</td>
<td>121</td>
</tr>
<tr>
<td>ADA</td>
<td>144.18</td>
<td>116.21</td>
</tr>
<tr>
<td>ADA %</td>
<td>95%</td>
<td>96%</td>
</tr>
</tbody>
</table>

Revenue Projection

Since the 2013-14 school year, California’s Local Control Funding Formula (LCFF) has been used to determine a school’s projected principal apportionment for the year. It is the largest source of public
school funding. When used for school interim budgeting, the LCFF is based on a school’s projection of Average Daily Attendance (ADA) at the next formal reporting period.

This 1st Interim budget is based on SMA’s ADA as of 09/14/2018.

SMA will receive a one-time $21,383 Discretionary Grant per 2018-19.

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>Adopted 2017-18</th>
<th>1st Interim 2018-19</th>
<th>Difference Increase or (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Purpose 8010-8099</td>
<td>$1,244,802</td>
<td>$1,041,454</td>
<td>$ (203,348)</td>
</tr>
<tr>
<td>Federal Revenue 8100-8299</td>
<td>$48,833</td>
<td>$53,938</td>
<td>$5,105</td>
</tr>
<tr>
<td>State Revenue 8300-8599</td>
<td>$157,967</td>
<td>$159,345</td>
<td>$1,378</td>
</tr>
<tr>
<td>Local Revenue 8600-8799</td>
<td>$58,618</td>
<td>$81,806</td>
<td>$23,188</td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td>$1,510,220</td>
<td>$1,336,543</td>
<td>$ (173,677)</td>
</tr>
</tbody>
</table>

**Cost Analysis**

The following table provides a summary of SMA’s 2018-19 1st Interim expenditure projections and compares them with those projected in the Adopted Budget for 2018-19:

<table>
<thead>
<tr>
<th>EXPENDITURES</th>
<th>Adopted 2018-19</th>
<th>1st Interim 2018-19</th>
<th>Difference Increase or (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries 1000-1999</td>
<td>$605,030</td>
<td>$492,493</td>
<td>$ (112,537)</td>
</tr>
<tr>
<td>Classified Salaries 2000-2999</td>
<td>$208,735</td>
<td>$223,081</td>
<td>$ (11,196)</td>
</tr>
<tr>
<td>Employee Benefits 3000-3999</td>
<td>$225,153</td>
<td>$214,054</td>
<td>$ (11,749)</td>
</tr>
<tr>
<td>Books &amp; Supplies 4000-4999</td>
<td>$112,633</td>
<td>$95,582</td>
<td>$ (17,051)</td>
</tr>
<tr>
<td>Services 5000-5999</td>
<td>$295,726</td>
<td>$285,175</td>
<td>$ (10,551)</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>$1,447,278</td>
<td>$1,310,385</td>
<td>$ (136,893)</td>
</tr>
</tbody>
</table>

REVENUE LESS EXPENDITURES $62,942 $26,158 $36,784

Expenditure differences in this 2018-19 versus the Adopted Budget are due to:

- Decrease in ADA by 27.97. Laying off 2 teachers, plus 1 teacher resigned effect 10/26/18. Totaling less 3 teachers.

**Cash and Reserves**
SMA’s net increase in fund balances easily covers all the required reserves and adds significantly to its undesignated balance of funds. SMA’s cash position, month by month, is quite sufficient to cover all 2018-19 expenses as they come due. While next year’s enrollment uncertainty is always a factor, conservative fiscal management and a close eye on spending will ensure that SMA’s Cash and Reserves position will continue to be not only stable but very positive.

The following table compares the 2018-19 Adopted Budget Cash and Reserves projection with that projected in the 2018-19 1st Interim Budget.

<table>
<thead>
<tr>
<th>FUND BALANCE</th>
<th>Adopted 2018-19</th>
<th>1st Interim 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Increase/Decrease</td>
<td>$62,942</td>
<td>$26,158</td>
</tr>
<tr>
<td>Beginning Fund Balance</td>
<td>$341,502</td>
<td>$302,734</td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>$404,444</td>
<td>$328,892</td>
</tr>
<tr>
<td>Components of Ending Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revolving Fund</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>Clearing Account</td>
<td>$100</td>
<td>$100</td>
</tr>
<tr>
<td>Required Reserve (5% of expenditures)</td>
<td>$72,364</td>
<td>$65,519</td>
</tr>
<tr>
<td>Spec Ed Reserve (2% of expenditures)</td>
<td>$28,946</td>
<td>$26,208</td>
</tr>
<tr>
<td>Other – Prop 39</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Undesignated</td>
<td>$302,034</td>
<td>$236,065</td>
</tr>
</tbody>
</table>

SMA is required to reserve 5% of expenditures for Economic Uncertainty. SMA is also required to place 2% of expenditures in a Special Education reserve.

**Conclusion**

With SMA’s drop in ADA we have to release 2 teachers, not replace the teacher that is leaving, and combine classes. As class sizes increase we can then look at opening up non-combined classes. It does not make fiscal sense to have classes with 10-14 students in them. We have started an advertising campaign in hopes of bringing more students to our school. This was not done in the past.

The school will continue to offer an excellent educational alternative to parents in the South Nevada County area for years to come.
## Student Data - Historical and Projected

### Sierra Montessori Academy

**2018-19 Interim Budget**

**ADA as of 9/27/2018**

**Class Size as of 10/18/18**

<table>
<thead>
<tr>
<th>SITE BASED Enrollment By Grade</th>
<th>16/17 Annual</th>
<th>17/18 P1 Actual</th>
<th>17/18 P2 Actual</th>
<th>18/19 Actual</th>
<th>18/19 Combo Classes</th>
<th>19/20 Projection</th>
<th>20/21 Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>T/K</td>
<td>11</td>
<td>18</td>
<td>17</td>
<td>10</td>
<td></td>
<td>10</td>
<td>13</td>
</tr>
<tr>
<td>1</td>
<td>14</td>
<td>18</td>
<td>17</td>
<td>15</td>
<td>K/1</td>
<td>20</td>
<td>10</td>
</tr>
<tr>
<td>2</td>
<td>16</td>
<td>15</td>
<td>16</td>
<td>15</td>
<td>'1/2</td>
<td>19</td>
<td>15</td>
</tr>
<tr>
<td>3</td>
<td>13</td>
<td>16</td>
<td>15</td>
<td>20</td>
<td>'3</td>
<td>20</td>
<td>15</td>
</tr>
<tr>
<td>4</td>
<td>14</td>
<td>17</td>
<td>17</td>
<td>11</td>
<td>'4/5</td>
<td>21</td>
<td>18</td>
</tr>
<tr>
<td>5</td>
<td>22</td>
<td>17</td>
<td>15</td>
<td>16</td>
<td></td>
<td>11</td>
<td>18</td>
</tr>
<tr>
<td>6</td>
<td>16</td>
<td>19</td>
<td>16</td>
<td>13</td>
<td>5/6</td>
<td>18</td>
<td>16</td>
</tr>
<tr>
<td>7</td>
<td>20</td>
<td>13</td>
<td>12</td>
<td>13</td>
<td>7/8</td>
<td>21</td>
<td>13</td>
</tr>
<tr>
<td>8</td>
<td>20</td>
<td>20</td>
<td>18</td>
<td>11</td>
<td></td>
<td>13</td>
<td>13</td>
</tr>
<tr>
<td>9</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Enrollment</strong></td>
<td>146</td>
<td>151</td>
<td>143</td>
<td>121</td>
<td>119</td>
<td>121</td>
<td>121</td>
</tr>
</tbody>
</table>

### Average Daily Attendance

| Actual/Projected Percentage | 96.05  | 94.11  | 95     | 96     | 96     | 96     | 96     |
| Actual/Projected ADA        | 137.87 | 143    | 144.18 | 116.21 | 116.21 | 116.21 | 116.21 |

### Economically Disadvantaged Students

| Number of Students | 71  | 82  | 82  | 61  | 61  | 63  | 65  |

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BOD Approved __10/15/2018__
Sierra Montessori Academy
16229 Duggans Road
Grass Valley, CA 95949
530-268-9990

Sierra Montessori Academy
Board of Directors

Jodi Reavis, President
April 15, 2017 to June 2020

Duffy Ford, Vice President
October 15, 2018 to June 2021

Stuart Monahan, Secretary
August 8, 2018 to June 2020

Dann Craven, Member
August 8, 2018 to June 2020

Jason Bice, Member
October 15, 2018 to June 2021

Sierra Montessori Academy shall not discriminate against any individual in admission, the administration of programs or employment on the basis of race, religion, color, ethnicity, gender, national origin or sexual orientation or any other basis prohibited by federal or state law.
Sacramento
Board of Trustees Training
"Building & Strengthening Your Governance Team"
Saturday, December 8, 2018 – Lionsgate Hotel

Tentative Agenda
8:00-8:30 a.m.
Registration/Continental Breakfast
8:30-9:00 a.m.
Welcome and Introductions
9:00-10:15 a.m.
"So You Want to Be a Board Member?"
Perils and Pitfalls to Avoid (Brown Act, Form 700, Conflict of Interest,
Public Records Request, Misuse of Public Funds)
10:15-10:30 a.m.
Break
10:30 a.m. - 12:00 p.m.
Board Superintendent Relations, Roles of Each, and Building the
Team
12:00-12:45 p.m.
Lunch with Get Your Legal Questions Answered
1:00-2:15 p.m.
A Board Members Holy Grail – The Governance Handbook
2:15-3:00 p.m.
Nightmare on Board Night/
Running an Effective Board Meeting
3:00-3:30 p.m.
Self Evaluations — Really???
3:30 p.m.
Closing and Evaluations

Hotel Room Reservation Information
SSDA has secured a special room rate of $95 + taxes for the evening of
Friday, December 8th at the Lionsgate Hotel. Please call (816) 640-7033
and mention group code "SSDA" when making a reservation.

Time
8:30 a.m. – 3:30 p.m.

Registration Costs
$200 per person
Bring your whole board, and receive 1 free registration!
(registration fee includes breakfast & lunch)

How to Register
Register online at SSDA.org

Any Questions?
Email corrie@ssda.org or call
916.666.7213

Other Training Dates
Sat., Jan. 12 @ San Diego
Sat., Jan. 19 @ Visalia Wyndham
Sat., Jan. 26 @ Merced COE
Oct. 5, 2018

Dear Board Members,

The purpose of this letter is to remind the SMA Board that unity and dignity are a must for this Board to successfully ride out this dysfunctional setback. It truly saddens me seeing the past behaviors of some Board Members. As President I have always wanted the school to flourish and I am completely embarrassed by this inappropriate aggressive behavior at our last board meeting. The SMA Board should be examples for teachers, parents and students alike; unfortunately this has not been the case. Cursing in front of young students, dysfunctional meetings with Teachers and Parents discussing board issues, focusing on firing Mr. De Sena instead of putting energies into real school issues like the budget. These events have created an incredibly negative and disgruntled spirit around the school which is unacceptable. Now the schools staff is clearly divided and discontent with their jobs which has wounded our campus.

This must be fixed or our wonderful little school will not survive!

I think we all can agree that Sierra Montessori Academy has helped all of our children/grandchildren greatly. Our children have been loved, “fit in” and felt welcome unlike any other school. Personally I have seen my son thrive like I never thought possible. Now is the time for the SMA Board of Directors to be the example to the staff, the public, before we fail our children. Let’s take a step back and focus on what we need to address.

SMA Board members need to speak to each other with respect even if you don’t agree with the topic or the outcome.

I would like to address a couple of issues: I have been accused of having a secret agenda involving Mr. De Sena and Pr Hemminger. This is completely not true! My only concern is what is best for SMA. As President it is my role to keep up with the happenings of the school which I have done with Henry Beitz and now with Mr. De Sena. Please remember that Mr. De Sena’s door is always open to the Board and you are perfectly capable of checking in yourself. Please note: when talking to Mr. De Sena I suggest you close the door for privacy which has been done since Mr. Beitz was Director. Please don’t assume just because the door is closed there is a secret agenda being discussed. We are all entitled to privacy.

Below is a link to the Sierra Montessori’s website about our schools “Commitment and Values”. Everyone please take the time to reacquaint yourself with this important Commitment.

http://www.sierramontessori.org/About-Us/Commitment--Values/index.html

No doubt you all have read the Nevada County Superintendent of Schools “Letter of Concern Regarding Governance; Brown Act Adherence; and Fiscal Stability” and the response to “Requested Legal Assistance Concerning Possible Board Meeting Errors” These will need to be addressed at the next meeting.

It is now the time to heed the council of the NCSOS and our legal counsel at Young, Minney & Corr. Let’s get through this mess together and redirect our focus to the greatness of SMA. We have many hard decisions coming up in the next few weeks and we need to be united, 5 members, one Board of Directors.

May we all remember why our children attend this school and focus on keeping it open and running smooth.

[Signature]

President
Commitment & Values

OUR COMMITMENT

21st Century Learning

We believe in providing an instructional program that cultivates an understanding and practice of civic responsibility.

We value a rich curriculum which stimulates interests and intellectual curiosity.

We believe it is our responsibility to prepare our students to become creative problem solvers who can be flexible and adapt to a changing world.

We value and believe it is our responsibility to provide opportunities for technological advancement.

Value Diversity

We believe our children should be valued and respected for their individual gifts and diversity.

We believe that all of our students deserve to be recognized for his or her efforts as well as his or her accomplishments and achievements.

Climate

We believe our school should be a safe and secure environment.

We are committed to providing an environment for all children that promotes self-esteem and self-worth.

We are committed to an environment that promotes mutual respect, honesty, integrity, and good citizenship.

We value a teaching environment that respects each individual’s learning styles and developmental needs.

We believe that learning should be enjoyable and that life-long learning should be a goal for every person.

Teamwork
We value collaborative and integrated relationships between our school and greater community.

We are committed to collaboration and teamwork.

Assessments

We are committed to administer specific assessments throughout the school year. We believe that careful follow through on these assessments and goals within this plan will result in high achievement for all students.

We will share assessment information with our students and parents which will encourage student participation through the development of individual goals.

OUR VALUES

Trustworthiness

Always tell the truth
Admit your mistakes
Do your own work
Be reliable - do what you say you'll do
Have the courage to do the right thing
Build a good reputation
Be loyal - stand by your family, friends, and country

Respect

Use only kind words and action
Keep hands, feet and objects to yourself
Respect all adults
Follow the Golden Rule
Be tolerant of differences
Be considerate of the feelings of others
Don't threaten, hit or hurt anyone
Deal peacefully with anger, insults, and disagreements

Responsibility
Always do your best
Use self control; be self-disciplined
Think before you act - consider the consequences
Be accountable for your choices
Stay in assigned areas
Be prepared
Be on time

Fairness
Play by the rules
Take turns and share
Be open-minded; listen to others
Don't blame others carelessly

Caring
Be kind
Be compassionate and show you care
Express gratitude
Forgive others
Help people in need
Citizenship

Do your share to make your school and community better

Cooperate

Obey laws and rules

Respect authority

Protect the environment
1. Office, Agency, or Court
   Agency Name  (Do not use acronyms)
   SIEGRA MONTESSORI ACADEMY  Director
   Division, Board, Department, District, if applicable
   Your Position
   If filing for multiple positions, list below or on an attachment.  (Do not use acronyms)
   Agency:  Position: 

2. Jurisdiction of Office (Check at least one box)
   □ State
   □ Multi-County
   □ City of
   □ Judge or Court Commissioner (Statewide Jurisdiction)
   □ County of
   □ Other: SCHOOL

3. Type of Statement (Check at least one box)
   ☑ Leaving Office: Date Left
   (Check one)
   ☑ The period covered is January 1, 2017, through the date of leaving office.
   ☑ The period covered is through the date of leaving office.
   Assuming Office: Date assumed 19, MAY 2018
   Candidate: Date of Election and office sought, if different than Part 1:

4. Schedule Summary (must complete)  Total number of pages including this cover page: 
   Schedules attached
   □ Schedule A-1 - Investments – schedule attached
   □ Schedule A-2 - Investments – schedule attached
   □ Schedule B - Real Property – schedule attached
   □ Schedule C - Income, Loans, & Business Positions – schedule attached
   □ Schedule D - Income - Gifts – schedule attached
   □ Schedule E - Income - Gifts - Travel Payments – schedule attached
   -OR-
   ☑ None - No reportable interests on any schedule

5. Verification
   MAILING ADDRESS  STREET  CITY  STATE  ZIP CODE
   1629 Duggans Road  Grass Valley  CA  95949
   DAYTIME TELEPHONE NUMBER  E-MAIL ADDRESS
   (530) 268-9990  SDeSena@Gmail.com
   I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.
   I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.
   Date Signed 22/MAY/2018
   Signature
   (Printed or type your name in ink)
   (Attach the originally signed statement with your filing official.)
CALIFORNIA FORM 700
FAIR POLITICAL PRACTICES COMMISSION
A PUBLIC DOCUMENT

STATEMENT OF ECONOMIC INTERESTS
COVER PAGE

NAME OF FILER (LAST) (FIRST) (MIDDLE)
Craven Dan

1. Office, Agency, or Court
Agency Name (Do not use acronyms)
Sierra Montessori Academy
Board Member
Division, Board, Department, District, if applicable

If filing for multiple positions, list below or on an attachment. (Do not use acronyms)
Agency: ____________________________ Position: ____________________________

2. Jurisdiction of Office (Check at least one box)
☐ State
☐ Multi-County ____________________________
☐ City of ____________________________
☐ Judge or Court Commissioner (Statewide Jurisdiction)
☒ County of Nevada
☐ Other

3. Type of Statement (Check at least one box)
☐ Annual: The period covered is January 1, 2016, through December 31, 2016.
☐ Leaving Office: Date Left __/__/_____
☐ The period covered is __/__/_____, through December 31, 2016.
☐ The period covered is __/__/_____, through the date of leaving office.
☐ Assuming Office: Date assumed __/__/_____
☐ Candidate: Election year __/__/____ and office sought, if different than Part 1:

4. Schedule Summary (must complete) Total number of pages including this cover page: __________
Schedules attached
☐ Schedule A-1 - Investments - schedule attached
☐ Schedule C - Income, Loans, & Business Positions - schedule attached
☐ Schedule A-2 - Investments - schedule attached
☐ Schedule D - Income - Gifts - schedule attached
☐ Schedule B - Real Property - schedule attached
☐ Schedule E - Income - Gifts - Travel Payments - schedule attached

☐ None - No reportable interests on any schedule

☐ or-

5. Verification
MAILING ADDRESS STREET CITY STATE ZIP CODE
(Home or Agency Address Recommended - Public Document)
16229 Duggans Rd Grass Valley CA 95949

DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS
( 530 ) 268-9990 dancraven@sbcglobal.net

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed: __/__/______ Signature ____________________________
(month, day, year) ( Fits the originally signed statement with your filing official)

FPPC Form 700 (2016/2017)
FPPC Advice Email: advice@fppc.ca.gov
FPPC Toll-Free Helpline: 866/275-3772 www.fppc.ca.gov
STANDARD OF ECONOMIC INTERESTS

COVER PAGE

NAME OF FILER
(MIDDLE)

Monahan Stuart

1. Office, Agency, or Court

Agency Name (Do not use acronyms)
Sierra Montessori Academy

Board Member
Division, Board, Department, District, if applicable
Your Position

If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

2. Jurisdiction of Office (Check at least one box)

☐ State ☐ Judge or Court Commissioner (Statewide Jurisdiction)
☐ Multi-County ☒ County of Nevada
☐ City of ☐ Other

3. Type of Statement (Check at least one box)

☐ Annual: The period covered is January 1, 2016, through
December 31, 2016.

☐ Leaving Office: Date Left
☐ (Check one)

☐ The period covered is January 1, 2016, through the date of
leaving office.

☐ The period covered is through the date of leaving office.

☐ Assuming Office: Date assumed 08/08/2018

☐ Candidate: Election year and office sought, if different than Part 1:

4. Schedule Summary (must complete) ▶ Total number of pages including this cover page: 

Schedules attached

☐ Schedule A-1 - Investments - schedule attached
☐ Schedule A-2 - Investments - schedule attached
☐ Schedule B - Real Property - schedule attached

☐ Schedule C - Income, Loans, & Business Positions - schedule attached
☐ Schedule D - Income - Gifts - schedule attached
☐ Schedule E - Income - Gifts - Travel Payments - schedule attached

☐ None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS
16229 Duggans Rd
Grass Valley CA 95949

STREET

CITY

STATE

ZIP CODE

DAILY TELEPHONE NUMBER
(530) 268-9990

E-MAIL ADDRESS
stuartmonahan@gmail.com

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed
Sept 24, 2018

Signature

(Fire the originally signed statement with your filing official.)

28
STATEMENT OF ECONOMIC INTERESTS
COVER PAGE

NAME OF FILER

(LAST) BICE

(FIRST) JASON

(MIDDLE) ALLAN

1. Office, Agency, or Court

Agency Name (Do not use acronyms)
Sierra Montessori Academy

Division, Board, Department, District, if applicable
Your Position

➢ If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

2. Jurisdiction of Office (Check at least one box)

☐ State

☐ Multi-County

☐ City of Reno

☐ County of NEVADA

☐ Other

3. Type of Statement (Check at least one box)


- or -

The period covered is __/__/2017, through December 31, 2017.

☐ Assuming Office: Date assumed: 10/24/18

☐ Leaving Office: Date Left __/__/2017

(Check one)

☐ The period covered is January 1, 2017, through the date of leaving office.

- or -

☐ The period covered is __/__/2017, through the date of leaving office.

☐ Candidate: Date of Election __/__/2017 and office sought, if different than Part 1:

4. Schedule Summary (must complete) ➢ Total number of pages including this cover page: __________

Schedules attached

☐ Schedule A-1 - Investments - schedule attached

☐ Schedule A-2 - Investments - schedule attached

☐ Schedule B - Real Property - schedule attached

☐ Schedule C - Income, Loans, & Business Positions - schedule attached

☐ Schedule D - Income - Gifts - schedule attached

☐ Schedule E - Income - Gifts - Travel Payments - schedule attached

- or -

☐ None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS

16229 Duquesa Rd

Grass Valley, CA 95949

STREET

CITY

STATE

ZIP CODE

DAYTIME TELEPHONE NUMBER

(530) 268-9980

E-MAIL ADDRESS

voice@smarks.org

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 10/24/18

[Signature]

(Fill the originally signed statement with your filing official)
STATEMENT OF ECONOMIC INTERESTS
COVER PAGE

NAME OF FILER

(LAST) Reavis

(First) Jodi

(MIDDLE) L

1. Office, Agency, or Court

Agency Name (Do not use acronyms)
Sierra Montessori Academy

Division, Board, Department, District, if applicable

Your Position
School Board President

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: __________________________

Position: __________________________

2. Jurisdiction of Office (Check at least one box)

☐ State

☐ Multi-County __________________________

☒ City of Grass Valley

☐ County of __________________________

☐ Other __________________________

3. Type of Statement (Check at least one box)


- or -

The period covered is / / , through December 31, 2017.

☒ Assuming Office: Date assumed / /

☐ Leaving Office: Date Left / / (Check one)

- or -

☐ The period covered is January 1, 2017, through the date of leaving office.

- or -

☐ The period covered is / / , through the date of leaving office.

☐ Candidate: Date of Election __________________________ and office sought, if different than Part 1:

4. Schedule Summary (must complete) ► Total number of pages including this cover page: 1

Schedules attached

☐ Schedule A-1 - Investments - schedule attached

☐ Schedule A-2 - Investments - schedule attached

☐ Schedule B - Real Property - schedule attached

☐ Schedule C - Income, Loans, & Business Positions - schedule attached

☐ Schedule D - Income - Gifts - schedule attached

☐ Schedule E - Income - Gifts - Travel Payments - schedule attached

- or -

☒ None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS 16001 Duggans Rd

(Business or Agency Address Recommended - Public Document)

STREET Grass Valley

CITY CA

STATE 95949

ZIP CODE

DAYTIME TELEPHONE NUMBER (530) 268-1633

E-MAIL ADDRESS jodireavis@gmail.com

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 4-28-17 (month, day, year)

Signature Jodi Reavis

(Files the original signed statement with your filing official)

FPPC Form 700 (2017/2018)
FPPC Advice Email: advice@fppc.ca.gov
FPPC Toll-Free Helpline: 866/275-3772 www.fppc.ca.gov
STATEMENT OF ECONOMIC INTERESTS

COVER PAGE

NAME OF FILER (LAST) FORD

NAME OF FILER (FIRST) DUFFY

NAME OF FILER (MIDDLE) M

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

Sierra Montessori Academy Vice President

Division, Board, Department, District, if applicable

Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: ___________________________ Position: ___________________________

2. Jurisdiction of Office (Check at least one box)

☐ State

☐ Multi-County

☐ City of Nevada

☐ County of ___________________________

☐ Other ___________________________

3. Type of Statement (Check at least one box)


- or -

The period covered is __________, through December 31, 2017.

☐ Leaving Office: Date Left __________ (Check one)

☐ The period covered is January 1, 2017, through the date of leaving office.

- or -

☐ The period covered is __________, through the date of leaving office.

☐ Candidate: Date assumed __________ and office sought, if different than Part 1: __________

4. Schedule Summary (must complete) ► Total number of pages including this cover page: __________

Schedules attached

☐ Schedule A-1 - Investments - schedule attached

☐ Schedule A-2 - Investments - schedule attached

☐ Schedule B - Real Property - schedule attached

☐ Schedule C - Income, Loans, & Business Positions - schedule attached

☐ Schedule D - Income - Gifts - schedule attached

☐ Schedule E - Income - Gifts - Travel Payments - schedule attached

☐ None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS

16229 Duggans Rd

CITY Grass Valley

STATE CA

ZIP CODE 95949

DAYTIME TELEPHONE NUMBER

530-268-9999

E-MAIL ADDRESS dford e smalPk.org

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed __________ Signature __________

(month, day, year)
Welcome to eDisclosure System

County of Nevada

Welcome Pamela Hemminger:

Pending Filings

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<th>#</th>
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<th>Agency</th>
<th>Type</th>
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<th>Due Date</th>
<th>Disclosure Category</th>
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<tbody>
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<td>Sierra Montessori Academy</td>
<td>Amendment - Annual</td>
<td>2017</td>
<td></td>
<td>CAT-99</td>
<td>01/31/17-12/31/17</td>
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Continue  Cancel Filing

Positions Required to file

Your position(s) in the following Department(s)/Agency(ies) requires you to file the following Statement of Economic Interests:

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<th>#</th>
<th>Position</th>
<th>Agency</th>
<th>Type</th>
<th>Year</th>
<th>Due Date</th>
<th>Disclosure Category</th>
<th>Period Covered</th>
</tr>
</thead>
</table>

No data to display

Start Filing Now

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Sierra Montessori Academy, Inc.
Council of Directors Regular Meeting
Wednesday August 8, 2018
5:00 p.m.-Library
16229 Duggans Road Grass Valley, CA 95949

AGENDA

I. Meeting called to order

II. Establish quorum
   □ Duffy Ford
   □ Bonnie McKeevan
   □ Michele LaGamma
   □ Lela Ruth
   □ Dan Craven
   □ Stuart Monahan
   □ Jodi Reavis

III. Additions to the Agenda

IV. Adoption of the Agenda

V. Closed Session
   A. Conference with Legal Counsel-pending litigation (Gov. Code 54956.9(d)(3)(one case)

VI. Open Session
   A. Report out from closed session

VII. Open public forum
    Recognition of Members of the audience is given an opportunity to address the COD regarding items listed or not listed on the agenda. As the COD discusses agenda items, audience participation is permitted. The President will recognize those members of the audience who wish to speak. Individual speakers shall be allowed 2 minutes to address the COD on each agenda or non-agenda item. Each person wishing to speak will be asked to identify him/herself before speaking. There will be no Board discussion except to ask questions or to refer the matter to staff and no actions will be taken unless listed on the agenda.

VIII. Reports
    A. Business Manager Report
    B. Directors Report

IX. Approval of the Consent Agenda-These items are expected to be routine and non-controversial. They will be acted upon the Board at one time without discussion, unless a trustee or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.
    A. Approval of Minutes of the Regular Board meeting May 9, 2018, June 1, 2018
    B. Approval of May, June, July 2018 warrants

X. Discussion/Action Items
    A. Approve 2018/19 Student Handbook/Action
    B. Approve 2018/19 Employee Handbook/Action
    C. Accept resignation of 3 board members
    D. Approve 2 new board members
    E. Approve revised Classified Salary Schedule
    F. Approve job description for Maintenances & Custodian
G. Approve 2018-19 Uniform Complaint Procedures annual Notification/Action
H. Approve of Sufficiency of Instructional Materials for grades k-8 for 2018-19/Action
I. After School Enrichment Handbook and Contract

XI. Adjournment

Next meeting date: TBA

This agenda was posted at least 72 hours in advance of the meeting at the Sierra Montessori Academy Charter School 16229 Duggans Road Grass Valley, CA 95949.

Posted: April 5, 2018

Notice: the agenda packet and supporting materials distributed less than 72 hours prior to the scheduled meeting can be viewed at the SMA office located at 16229 Duggans Road Grass Valley, CA. For more information please call 530-268-9990.

Notice of Nondiscrimination: Sierra Montessori Academy does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The Executive Director will handle inquiries regarding the non-discrimination policies.

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Executive Director’s office at 530-268-9990. Notification at least 48 hours prior to the meeting will enable the Charter Administration to make reasonable arrangements to ensure accessibility to the council of Directors meeting.
Sierra Montessori Academy, Inc.
Council of Directors Special Meeting
Wednesday August 8, 2018
5:00 p.m.-Conference Room
16229 Duggans Road Grass Valley, CA 95949

Unofficial Minutes

I. Meeting called to order at 5:07p by Jodi Reavis

II. Established quorum Absent: Duffy Ford & Michele LaGamma; Present: Bonnie McKeegan, Lela Ruth, Jodi Reavis, Dan Craven, Stuart Monahan; Michele arrived at 5:30p

III. Additions to the Agenda
Added “Approve Design for New Markee and Sign out front” (X G. Action Item)
Added “Discussion of school mascot” (X H. Discussion Item)
Changed order of Items

IV. Adoption of the Agenda
Motion: Bonnie
Second: Stuart
Voted: Approved 5 - Approved Adoption of the Agenda with changes

V. Closed Session
A. Conference with Legal Counsel-pending litigation (Gov. Code 54956.9(d)(3)(one case)

VI. Open Session
A. Report out from closed session – no action taken

VII. Open public forum
Recognition of Members of the audience is given an opportunity to address the COD regarding items listed or not listed on the agenda. As the COD discusses agenda items, audience participation is permitted. The President will recognize those members of the audience who wish to speak. Individual speakers shall be allowed 2 minutes to address the COD on each agenda or non-agenda item. Each person wishing to speak will be asked to identify him/herself before speaking. There will be no Board discussion except to ask questions or to refer the matter to staff and no actions will be taken unless listed on the agenda. PUBLIC PRESENT – A parent with 4 kids at SMA expressed interest in being a board member.

VIII. Reports
A. Business Manager – Reviewed cash flow sheets, warrants through May, June, July 2018.
B. Directors Report – Reviewed school maintenance, painting, cleaning, weed eating, garden expansion activities over summer. Hired new aide and teacher, investigating a preschool (in preschool buildings – no add’l rent per district), new phones (old phones went down with fires in North state), pond drained and lined, replaced sign, repaired ball wall, railing room 10, TVs hung in classrooms, gate codes changed, school bbq purchased, school bbq planned. “Afterschool Enrichment Program” replacing “Aftercare.”

IX. Approval of Consent Agenda
These items are expected to be routine and non-controversial. They will be acted upon the Board at the one time without discussion, unless a trustee or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.
A. Approval of Minutes of the Regular Board meeting May 9th, 2018, June 1, 2018
B. Approval of May, June, July 2018 Warrants
Motion: Bonnie
Second: Dan
Voted: Approved 5 Approval of Consent Agenda
X. **Discussion Items/Action Items**

A. Approve 2 new board members – Dan Craven & Stuart Monahan  
   Motion: Lela  
   Second: Bonnie  
   Voted: 3 Approve 2 Absent – Approval of new board members effective immediately  
   (Dan Craven & Stuart Monahan) (New board = Jodi Reavis - president, Bonnie  
   McKeegan - secretary, Michele LaGamma, Stuart Monahan, Dan Craven)

B. Accept Resignation of 3 Board Members  
   Motion: Bonnie  
   Second: Stuart  
   Voted: 5 Approved - Approval of accepting 2 board member resignations (Lela Ruth &  
   Duffy Ford) effective immediately. One board member (Bonnie McKeegan) resignation  
   still effective according to resignation letter (September board meeting) or pending new  
   board member.

C. Approve revised Classified Salary Schedule – discussed adding aide for Afterschool  
   Enrichment Program, etc.  
   Motion: Dan  
   Second: Michele  
   Voted: 5 Approve – Approval of revised Classified Salary Schedule

D. Approve job description for Maintenances & Custodian – discussed creation of new job  
   description for maintenance and custodial work currently carried out primarily by Will.  
   Motion: Stuart  
   Second: Michele  
   Voted: 5 Approve – Approval of job description for Maintenances & Custodian

E. Approve design and cost for new marquee and large school sign makeover/Action –  
   discussed options and color schemes  
   Motion: Dan motioned green color scheme and $500 budget (from facilities budget) for  
   both marquee and sign  
   Second: Stuart  
   Voted: Approved 5 - Approval of green color scheme for both signs and $500 budget for  
   both marquee and sign.

F. Discuss school mascot – discussed mascot history and ideas, discussed kids to be involved  
   with mascot creation.

G. Approve 2018/19 Uniform Complaint Procedures Annual Notification – discussed no  
   changes  
   Motion: Stuart  
   Second: Michele  
   Voted: 5 Approve - Approval of 2018/19 Uniform Complaint Procedures Annual  
   Notification

H. Approve of Sufficiency of Instructional Materials for grades K-8 for 2018/19 – discussed  
   purchases last year  
   Motion: Dan  
   Second: Stuart  
   Voted: 5 Approved – Approval of Sufficiency of Instructional Materials for grades K-8 for  
   2018/19

I. Approve School Enrichment Handbook and Contract
Motion: Stuart
Second: Dan
Voted: 4 Approve 1 No - Approval of After School Enrichment Handbook and Contract

J. Approve 2018/19 Student Handbook/Action – discussed changes: new school enrichment program, gates open at 8am, new director. No more “aftercare.”
Motion: Michele
Second: Dan
Voted: 4 Approved 1 No - Approval of 2018/19 Student Handbook

Motion: Bonnie
Second: Stuart
Voted: 5 Approve – Approval of 2018/19 Employee Handbook

Established regular meeting schedule: 2nd Wednesday of the month at 5p

Meeting Adjourned at 7:40p

Next meeting date: September 12th at 5pm
Sierra Montessori Academy, Inc.
Council of Directors Regular Meeting
Wednesday September 12, 2018
5:00 p.m.-Multipurpose Room
16229 Duggans Road Grass Valley, CA 95949

AGENDA

I. Meeting called to order

II. Establish quorum
   - Stuart Monahan
   - Bonnie McKeegan
   - Michele LaGamma
   - Dann Craven
   - Jodi Reavis

III. Additions to the Agenda

IV. Adoption of the Agenda

V. Closed Session
   A. Conference with Legal Counsel-pending litigation (Gov. Code 54956.9(d)(3)(one case)
   B. Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

VI. Open Session
   A. Report out from closed session

VII. Open public forum
    Recognition of Members of the audience is given an opportunity to address the COD regarding items listed or not listed on the agenda. As the COD discusses agenda items, audience participation is permitted. The President will recognize those members of the audience who wish to speak. Individual speakers shall be allowed 2 minutes to address the COD on each agenda or non-agenda item. Each person wishing to speak will be asked to identify him/herself before speaking. There will be no Board discussion except to ask questions or to refer the matter to staff and no actions will be taken unless listed on the agenda.

VIII. Reports
    A. Business Manager Report
    B. Directors Report

IX. Approval of the Consent Agenda-These items are expected to be routine and non-controversial. They will be acted upon the Board at one time without discussion, unless a trustee or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.
    A. Approval of Minutes of the Regular Board meeting August 8, 2018
    B. Approval of August 2018 warrants

X. Discussion/Action Items
   A. MOU with Clear Creek – reunification location
   B. Volunteer Handbook/Application
   C. Master’s Stipend
   D. Staffing

XI. Adjournment
Next meeting date: October 10 at 5:00pm

This agenda was posted at least 72 hours in advance of the meeting at the Sierra Montessori Academy Charter School 16229 Duggans Road Grass Valley, CA 95949.

Posted: September 7, 2018

Notice: the agenda packet and supporting materials distributed less than 72 hours prior to the scheduled meeting can be viewed at the SMA office located at 16229 Duggans Road Grass Valley, CA. For more information please call 530-268-9990.

Notice of Nondiscrimination: Sierra Montessori Academy does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The Executive Director will handle inquiries regarding the non-discrimination policies.

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Executive Director’s office at 530-268-9990. Notification at least 48 hours prior to the meeting will enable the Charter Administration to make reasonable arrangements to ensure accessibility to the council of Directors meeting.
Sierra Montessori Academy, Inc.  
Council of Directors Regular Meeting Wednesday  
September 12, 2018  
5:00 p.m.-Multipurpose Room  
16229 Duggans Road Grass Valley, CA 95949  

UNOFFICIAL MINUTES

I. Meeting called to order at 5 pm by Jodi Reavis

II. Established quorum
   Stuart Monahan, Bonnie McKeegan, Michele LaGamma, Dann Craven, and Jodi Reavis present

III. Additions to the Agenda – added Correspondence, moved closed session to end of meeting.

IV. Adoption of the Agenda
   Motion: Dann Craven motioned to adopt with additions and changes.
   Second: Stuart Monahan
   Voted: 5/0 Approved – Approval of Adoption of the Agenda with additions and changes.

V. Correspondence – letter from Nicole Greene dated 9/6/18; letters from two parents interested in becoming board members (Drew German and Matthew Schoch)

VI. Open public forum
   Recognition of Members of the audience is given an opportunity to address the COD regarding items listed or not listed on the agenda. As the COD discusses agenda items, audience participation is permitted. The President will recognize those members of the audience who wish to speak. Individual speakers shall be allowed 2 minutes to address the COD on each agenda or non-agenda item. Each person wishing to speak will be asked to identify him/herself before speaking. There will be no Board discussion except to ask questions or to refer the matter to staff and no actions will be taken unless listed on the agenda. Public present – multiple members of public addressed the board

VII. Reports
   A. Business Manager Report: Reviewed Cash Update; SMA received rural grant $24K for computers (computer lab upgrading planned this year)
   B. Directors Report: Enrollment 121 / ADA 112; Director rec’d two letters from parents interested in being board members; SMA sent response to Grand Jury re: Grand Jury report addressing Nevada County schools (unfunded liability/employee retirement benefits); Director attended CAUSS meeting; Director reported staff meeting Sept 10th went well; Director will look into putting up mirrors in the children’s bathrooms per a student’s request; reported on moving the buddy bench in the office to outside; attended Superintendent’s Summit today; announced event dates; fundraisers for 8th grade science camp Chipolte Sept 25th and Back to School 9/27/18 night Root beer floats; Book Fair September 24th-27th; marketing and advertising via Sierra Cinemas ($146/mo) – Jodi created graphics; advertising in LOP

VII. Approval of the Consent Agenda – These items are expected to be routine and non-controversial. They will be acted upon the Board at one time without discussion, unless a trustee or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.
   A. Approval of Minutes of the Regular Board meeting August 8, 2018
      Motion: Stuart
      Second: Michele
      Voted: 5/0 Approved – Approval of Minutes of the Regular Board Meeting 8/8/18 with changes (see attached with corrections) and recognize Items X A & B were conducted out of order. Board noted procedural correction for the future: accept resignations first then add new board members.
   B. Approval of August 2018 warrants
      Motion: Stuart
      Second: Dann
      Voted: 5/0 Approval of August 2018 warrants
IX. Discussion/Action Items
   A. MOU with Clear Creek — reunification location — Discussed reunification of students in the case of fire or other reasons for evacuations. Discussed how evacuation of students may occur.
      Motion: Dann
      Second: Bonnie
      Voted: Approved 5/0 - Approval of MOU with Clear Creek
   B. Volunteer Handbook/Application — discussed need for updated volunteer packet; established a committee to include Jodi Reavis, Michele LaGamma, and Michelle Hira and an all-school blast for additional committee volunteers.
   C. Master's Stipend — discussed offering a Master’s Stipend for teachers “for example $500 – $1365 / year” comparable to local school districts. Further discussion to be added to future agenda.
   D. Staffing — Director requested adjusting budget by staff reductions. Preliminary budget expected to be presented at October Regular meeting. New budget due end of October.

X. Closed Session
   A. Conference with Legal Counsel-pending litigation (Gov. Code 54956.9(d)(3)(one case)
   B. Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

XI. Open Session
   A. Report out from closed session – No action taken.

XII. Adjournment at 720p
    Motion: Dann
    Second: Stuart
    Voted: 5/0 approved adjournment at 720p
    Next meeting date: October 10th at 5:00pm
AGENDA- AMENDED

I. Meeting called to order

II. Establish quorum
  □ Stuart Monahan
  □ Bonnie McKeegan
  □ Michele LaGamma
  □ Dann Craven
  □ Jodi Reavis

III. Adoption of the Agenda

IV. Open public forum

Recognition of Members of the audience is given an opportunity to address the COD regarding items listed or not listed on the agenda. As the COD discusses agenda items, audience participation is permitted. The President will recognize those members of the audience who wish to speak. Individual speakers shall be allowed 2 minutes to address the COD on each agenda or non-agenda item. Each person wishing to speak will be asked to identify him/herself before speaking.

There will be no Board discussion except to ask questions or to refer the matter to staff and no actions will be taken unless listed on the agenda.

A. Close Public Forum

V. Action/Discussion Items

A. Staffing
B. Conflict of Interest – Consideration New Board Candidate Appointee

VI. Closed Session

A. Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
B. Public Employee: Discipline/Dismissal/Release

VII. Open Session

A. Report out from Closed Session

VIII. Reports

IX. Approval of the Consent Agenda–These items are expected to be routine and non-controversial. They will be acted upon the Board at one time without discussion, unless a trustee or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.

X. Adjournment

Next meeting date: October 10th 2018 5pm

This agenda was posted at least 24 hours in advance of the meeting at the Sierra Montessori Academy Charter School 16229 Duggans Road Grass Valley, CA 95949.

Posted: 9/18/18

Notice: the agenda packet and supporting materials distributed less than 72 hours prior to the scheduled meeting can be viewed at the SMA office located at 16229 Duggans Road Grass Valley, CA. For more information please call 530-268-9990.

Notice of Nondiscrimination: Sierra Montessori Academy does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The Executive Director will handle inquiries regarding the non-discrimination policies.

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Executive Director’s office at 530-268-9990. Notification at least 48 hours prior to the meeting will enable the Charter Administration to make reasonable arrangements to ensure accessibility to the council of Directors meeting.
Unofficial Minutes

I. Meeting called to order at 5:03 by Jodi Reavis

II. Establish quorum: all present
   □ Stuart Monahan
   □ Bonnie McKeegan
   □ Michele LaGamma
   □ Dann Craven
   □ Jodi Reavis

III. Adoption of the Agenda: Motion: Stuart  Second: Michele – Voted Approved 5

IV. Open public forum
   Recognition of Members of the audience is given an opportunity to address the COD regarding items listed or not listed on the agenda. As the COD discusses agenda items, audience participation is permitted. The President will recognize those members of the audience who wish to speak. Individual speakers shall be allowed 2 minutes to address the COD on each agenda or non-agenda item. Each person wishing to speak will be asked to identify him/herself before speaking. There will be no Board discussion except to ask questions or to refer the matter to staff and no actions will be taken unless listed on the agenda.
   A. Close Public Forum @ 5:11pm

V. Action/Discussion Items
   A. Staffing – “let it go” Per Bonnie
   B. Conflict of Interest – Consideration New Board Candidate Appointee – Stuart started to talk about this as Dann stated he wanted a vote to remove Jodi from the Board – Not on the agenda – Per Dann “this could be added” (Brown Act Violation 54954.2) – Michele – 2nd it – Voted 3 yes 1 no – Dann then told Jodi to leave the Multi Purpose Room (Brown Act Violation) Jodi asked why and Bonnie replied in a very disrespectful manner. Filmed by Bonnie’s husband. Jodi was asked again to leave the room. There was Public input with Board Response. Dann took over the meeting, Bonnie and Michele showed exuberance. Dann also appointed Bonnie President.

VI. Closed Session – At beginning of meeting Bonnie brought several sealed envelopes and letters. These were left on the table while Bonnie, Stuart and Michele went into closed section. General public removed documents from the table. Scott Lay, Darlene Waddle and Maureen Davis from NCSOS were asked to go into the Closed Session – Stephen De Sena, Director, and Pam Hemminger, Business Manager, were told they could not go in – (Bringing in NCSOS to close session is also a Brown Act Violation 54947 (b)) – 7:48pm

VII. Open Session
   A. Report out from Closed Session

VIII. Reports

IX. Approval of the Consent Agenda – These items are expected to be routine and non-controversial. They will be acted upon the Board at one time without discussion, unless a trustee or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.

X. Adjournment – Motion – Dan  Second – Stuart 7:49pm

Next meeting date: October 10th 2018 5pm
This agenda was posted at least 24 hours in advance of the meeting at the Sierra Montessori Academy Charter School 16229 Duggans Road Grass Valley, CA 95949.

Posted: 9/18/18

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Sierra Montessori Academy, Inc.
Council of Directors Regular Meeting
Wednesday October 10, 2018
5:00 p.m.-Multipurpose Room
16229 Duggans Road Grass Valley, CA 95949

AGENDA

I. Meeting called to order
II. Establish quorum
   ☐ Stuart Monahan
   ☐ Michele LaGamma
   ☐ Dann Craven
   ☐ Jodi Reavis
III. Additions to the Agenda
IV. Adoption of the Agenda
V. Open public forum
Recognition of Members of the audience is given an opportunity to address the COD regarding items listed or not listed on the agenda. As the COD discusses agenda items, audience participation is permitted. The President will recognize those members of the audience who wish to speak. Individual speakers shall be allowed 2 minutes to address the COD on each agenda or non-agenda item. Each person wishing to speak will be asked to identify him/herself before speaking. There will be no Board discussion except to ask questions or to refer the matter to staff and no actions will be taken unless listed on the agenda.

VI. Reports
   A. Business Manager Report
   B. Directors Report

VII. Approvals of the Consent Agenda—These items are expected to be routine and non-controversial. They will be acted upon the Board at one time without discussion, unless a trustee or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.
   A. Approval of Minutes of the Regular Board meeting September 12, 2018
   B. Approval of Minutes of the Special Board meeting September 19, 2018
   C. Approval of September 2018 warrants

VIII. Discussion/Action Items
   A. Letter from Larry Meeks -NCSOS /Discussion
   B. Approve 2018/2019 Budget/Action
   C. Approve 2018-19 Safety Plan/Action

IX. Adjournment

Next meeting date: November 14 at 5:00pm

This agenda was posted at least 72 hours in advance of the meeting at the Sierra Montessori Academy Charter School 16229 Duggans Road Grass Valley, CA 95949.

Posted: October 5, 2018
Notice: the agenda packet and supporting materials distributed less than 72 hours prior to the scheduled meeting can be viewed at the SMA office located at 16229 Duggans Road Grass Valley, CA. For more information please call 530-268-9990.

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Unofficial Minutes
Sierra Montessori Academy, Inc.
Council of Directors Regular Meeting
Wednesday October 10, 2018
5:00 p.m.-Multipurpose Room
16229 Duggans Road Grass Valley, CA 95949

AGENDA

I. Meeting called to order 5:04

II. Establish quorum
☐ Stuart Monahan
☐ Michele LaGamma
☐ Dann Craven
☐ Jodi Reavis

III. Additions to the Agenda – No additions

IV. Adoption of the Agenda Stuart motion – Michele 2nd

V. Open public forum
Recognition of Members of the audience is given an opportunity to address the COD regarding items listed or not listed on the agenda. As the COD discusses agenda items, audience participation is permitted. The President will recognize those members of the audience who wish to speak. Individual speakers shall be allowed 2 minutes to address the COD on each agenda or non-agenda item. Each person wishing to speak will be asked to identify him/herself before speaking. There will be no Board discussion except to ask questions or to refer the matter to staff and no actions will be taken unless listed on the agenda.

VI. Reports
B. Directors Report – 7th Graders went to Imax. 97% attendance. September was attendance month. 60 Students will be attending the Perfect Attendance BBQ. Read A Thon Nov 1st 5/6/7 and 8 graders. Halloween parade.

VII. Approvals of the Consent Agenda–These items are expected to be routine and non-controversial. They will be acted upon the Board at one time without discussion, unless a trustee or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.
A. Approval of Minutes of the Regular Board meeting September 12, 2018 – Dann Motion Stuart 2nd
B. Approval of Minutes of the Special Board meeting September 19, 2018 – Minutes not approved – Voted to be stricken – not approved 2 yes Dann Michele, 2 no / Jodi Stuart
C. Approval of September 2018 warrants – Stuart motion – Dann 2nd

VIII. Discussion/Action Items
A. Letter from Larry Mecks -NCSOS /Discussion – Jodi will write a letter of response
B. Approve 2018/2019 Budget/Action – Stuart motion – No second
C. Approve 2018-19 Safety Plan/Action – Dann motion – Stuart 2nd

IX. Adjournment 6:15

Next meeting date: November 7 at 3:00pm

This agenda was posted at least 72 hours in advance of the meeting at the Sierra Montessori Academy Charter School 16229 Duggans Road Grass Valley, CA 95949.
Posted: October 5, 2018

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Sierra Montessori Academy, Inc.  
Council of Directors Special Meeting  
Wednesday October 10, 2018  
Following the General Meeting. Multipurpose Room  
16229 Duggans Road Grass Valley, CA 95949  

AGENDA  

I. Meeting called to order  

II. Establish quorum  
☐ Stuart Monahan  
☐ Michele LaGamma  
☐ Dann Craven  
☐ Jodi Reavis  

III. Adoption of the Agenda  

IV. Open public forum  

Recognition of Members of the audience is given an opportunity to address the COD regarding items listed or not listed on the agenda. As the COD discusses agenda items, audience participation is permitted. The President will recognize those members of the audience who wish to speak. Individual speakers shall be allowed 2 minutes to address the COD on each agenda or non-agenda item. Each person wishing to speak will be asked to identify him/herself before speaking. There will be no Board discussion except to ask questions or to refer the matter to staff and no actions will be taken unless listed on the agenda.  

I. PRELIMINARY  

A. CALL TO ORDER  

Meeting was called to order by the Board President at __________________.  

B. ROLL CALL  

| Stuart Monahan | Present | Absent  
|----------------|---------|---------  
| Michele LaGamma |         |          
| Dann Craven |         |          
| Jodi Reavis |         |          

C. PUBLIC COMMENT  

II. CLOSED SESSION  

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  

Significant Exposure to Litigation Pursuant to subdivision (b) of Section 54956.9:  
Three Cases  

III. PUBLIC SESSION  

A. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).  

VI. ADJOURNMENT  

The meeting was adjourned at __________________.  

49
Posted 10/9/2018

This agenda was posted at least 24 hours in advance of the meeting at the Sierra Montessori Academy Charter School 16229 Duggans Road Grass Valley, CA 95949.

Posted: October 9, 2018

Notice: the agenda packet and supporting materials distributed less than 72 hours prior to the scheduled meeting can be viewed at the SMA office located at 16229 Duggans Road Grass Valley, CA. For more information please call 530-268-9990.

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I. Meeting called to order

II. Establish quorum
☐ Stuart Monahan
☐ Michele LaGamma
☐ Dann Craven
☐ Jodi Reavis

III. Adoption of the Agenda

IV. Open public forum
Recognition of Members of the audience is given an opportunity to address the COD regarding items listed or not listed on the agenda. As the COD discusses agenda items, audience participation is permitted. The President will recognize those members of the audience who wish to speak. Individual speakers shall be allowed 2 minutes to address the COD on each agenda or non-agenda item. Each person wishing to speak will be asked to identify-him/herself before speaking. There will be no Board discussion except to ask questions or to refer the matter to staff and no actions will be taken unless listed on the agenda.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board President at 6:15.

B. ROLL CALL

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C. PUBLIC COMMENT

II. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant Exposure to Litigation Pursuant to subdivision (b) of Section 54956.9: Three Cases

III. PUBLIC SESSION

A. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present). Michele and Jodi will do the investing of complaints and have access to legal council.

VI. ADJOURNMENT
The meeting was adjourned at 7:30.

Posted 10/9/2018

This agenda was posted at least 24 hours in advance of the meeting at the Sierra Montessori Academy Charter School 16229 Duggans Road Grass Valley, CA 95949.

Posted: October 9, 2018

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AGENDA
SPECIAL MEETING
COUNCIL OF DIRECTORS
SIERRA MONTESSORI ACADEMY
16229 Duggans Road, Grass Valley, CA 95949
Monday, October 15, 2018
5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS

The Sierra Montessori Academy ("School") welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.

4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 16229 Duggans Road, Grass Valley, California 95949.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Sierra Montessori Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director’s office.
I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board President at ________________.

B. ROLL CALL

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II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

IV. ITEMS SCHEDULED FOR ACTION

A. INTERVIEWS AND APPOINTMENT OF BOARD MEMBERS

1. Three (3) Year Term for Replacement of Michele Lagamma’s Seat

2. Three (3) Year Term for Replacement of Bonnie McKeegan’s Seat

B. BUSINESS

1. 2018/2019 Budget

C. PERSONNEL

1. Employee Resignation:
   Certificated Teacher
2. Public Employee Appointment:
   School Psychologist

CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

1. Significant Exposure to Litigation Pursuant to subdivision (b) of Section 54956.9: One Case

2. Employee return to work

III. PUBLIC SESSION

A. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

VI. ADJOURNMENT

The meeting was adjourned at ________________.
Unofficial Minutes
SPECIAL MEETING
COUNCIL OF DIRECTORS
SIERRA MONTESSORI ACADEMY
16229 Duggans Road, Grass Valley, CA 95949
Monday, October 15, 2018
5:00 P.M.

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THE BOARD BY PARENTS AND CITIZENS

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I. **PRELIMINARY**

A. **CALL TO ORDER**

Meeting was called to order by the Board President at 5:19.

B. **ROLL CALL**

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Stuart Monahan
Michele LaGamma
Dann Craven
Jodi Reavis

Agenda Adopted: Stuart Adopted - Michele 2nd

II. **COMMUNICATIONS**

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. **CONSENT AGENDA ITEMS**

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IV. **ITEMS SCHEDULED FOR ACTION**

A. **INTERVIEWS AND APPOINTMENT OF BOARD MEMBERS**

1. Three (3) Year Term for Replacement of Michele Lagamma’s Seat – Duffy Ford – Stuart Motioned – Michele 2nd

2. Three (3) Year Term for Replacement of Bonnie McKeegan’s Seat – Jason Bice and Pam Suszko interviewed. Stuart motioned – Dann 2nd 3 yes

B. **BUSINESS**

1. 2018/2019 Budget – Decision – Pass the matter to end of meeting. At end of meeting Budget was approved. Stuart Motion – Dann 2nd – 3 yes – 1 no vote
C. PERSONNEL

1. Employee Resignation: - Approved Dann Motion Stuart 2nd 
   Certificated Teacher

2. Public Employee Appointment: Approved Stuart Motion – Dann 2nd 
   School Psychologist

CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

1. Significant Exposure to Litigation Pursuant to subdivision (b) of Section 54956.9: One Case

2. Employee return to work

III. PUBLIC SESSION

A. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present). Community was formed to investigate complaints/ 3 yes

VI. ADJOURNMENT

The meeting was adjourned at 8:00
AGENDA

SPECIAL MEETING

COUNCIL OF DIRECTORS
SIERRA MONTESSORI ACADEMY

16229 Duggans Road, Grass Valley, CA 95949

Wednesday, October 24, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS

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2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.

4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 16229 Duggans Road, Grass Valley, California 95949.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Sierra Montessori Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.
Unofficial Minutes
AGENDA
SPECIAL MEETING
COUNCIL OF DIRECTORS
SIERRA MONTESSORI ACADEMY

16229 Duggans Road, Grass Valley, CA 95949

Wednesday, October 24, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS

The Sierra Montessori Academy ("School") welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
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In compliance with the Americans with Disabilities Act (ADA) and upon request, Sierra Montessori Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.
I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board President at 5:02.

B. ROLL CALL

<table>
<thead>
<tr>
<th></th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stuart Monahan</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Duffy Ford</td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Dann Craven</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jodi Reavis</td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Jason Bice</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. DISCUSSION/ACTION

A. Appointment of Vice President – Duffy Ford - Stuart Motion – Jason 2nd – all in favor
B. Appointment of Secretary – Stuart Monahan – Duffy Motion – Jason 2nd – all in favor

IV. CLOSED SESSION

A. Public Employee Discipline/Dismissal/Release (Gov. Code 54957) -

III. PUBLIC SESSION

A. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

B. Decision of dismissal of 2 teachers. Teachers: Jan Moriel and Angela Otwell – 4 yes Jodi, Duffy, Stuart, Jason 1 Nay Dann

VI. ADJOURNMENT

The meeting was adjourned at 5:40.
Notice to Cure and Revocation Process

The Nevada County Board of Education (NCBOE) retains the right to revoke the Charter as set forth in EC sections 47604.5 or 47607 for specified reasons with written notice that shall specify concerns and issues of non-compliance. Prior to instituting revocation proceedings, NCBOE will provide for a system of progressive notices that correction of a problem by the School needs to occur with specified time lines. The progression of notification of corrective action may be as follows:

- Direct contact with the School specifying the concerns, followed by Letter #1.

- Letter #2 – restatement of concerns if there has been little or no response by the School to the first letter, and a request for a response from the School informing NCBOE about steps the School is taking to address the concern; Nevada County Superintendent of Schools (NCSOS) AND NCBOE will be apprised informally of situation. NCSOS may conduct a site visit.

- Letter #3 (Notice of Concern) - restatement of concerns and direction to the School to take corrective action by a specified date; NCBOE will be formally apprised.

- Letter #4 (Notice to Cure or Face Revocation) - letter identifying history of failure to correct or address the concerns and directing the School to take specific enumerated actions or submit documentation by a specified date. Failure to do so will result in the institution of revocation proceedings. The NCBOE will formally approve or deny the Notice to Cure.

- Revocation - schedule an agenda item for the NCBOE to hold a public hearing and consider revocation of the charter.

The exception to the above process is under circumstances where the NCBOE determines there is an immediate threat to the health and safety of students and/or staff of the School. An immediate action may be taken to assure the safety and well being of the students, staff, and community, as deemed appropriate by the NCBOE, including but not limited to closure of the school. The NCBOE will be apprised of the situation immediately before action is taken. In the event that a substantial fiscal concern is identified, the NCBOE may directly issue a Notice of Concern and may take (or direct the School to take) immediate steps to remediate the problem.

During the period prior to revocation, the School shall have the opportunity to work collaboratively with the NCBOE or its designee to address the concerns and develop a plan to remediate all areas to the satisfaction of NCBOE and the NCSOS. During this period of time the School shall attempt to resolve the concerns and complete remediation. This provision may also require a charter amendment to be discussed.
Nevada County Superintendent of Schools
Investment Report as of September 30, 2018

The attached Treasury Report from the Nevada County Treasurer and Tax Collector details the portfolio of investments at the Nevada County Treasury as of September 30, 2018.

The investments for Nevada County Superintendent of Schools office are as follows:

<table>
<thead>
<tr>
<th>Fund Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCSoS - County School Service Fund, Special Ed, SELPA, Charter Fund</td>
<td>$10,603,056.04</td>
</tr>
<tr>
<td>NCSoS - CCC Child Development Fund</td>
<td>10,433.20</td>
</tr>
<tr>
<td>NCSoS - Deferred Maintenance Fund</td>
<td>-</td>
</tr>
<tr>
<td>NCSoS - Forest Reserve Fund</td>
<td>-</td>
</tr>
<tr>
<td>NCSoS - County Schools Facility Fund</td>
<td>1,158,680.46</td>
</tr>
</tbody>
</table>

**Total NCSoS Funds in County Treasury**: $11,772,169.70

<table>
<thead>
<tr>
<th>Fund Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCSoS - Petty Cash</td>
<td>$100.00</td>
</tr>
<tr>
<td>NCSoS - Revolving Account Tri Counties Bank #601001653</td>
<td>$4,900.00</td>
</tr>
</tbody>
</table>

**Total Cash in Revolving Funds**: $5,000.00

**TOTAL CASH AND INVESTMENTS**: $11,777,169.70
Oct 5, 2018

Board of Supervisors
County of Nevada
Nevada City, CA 95959

Honorable Board of Supervisors:

In accordance with Government Code Section 53646 (b) (1), I hereby submit the attached Treasury report for the first quarter ending Sept 30, 2018. This report includes a listing of the investments in the treasury’s portfolio as required in Government Code Section 53646 (b)(4).

As required by Government Code Section 53646 (b) (2), I hereby state that the investments in the treasury’s portfolio are in compliance with the treasurer’s investment policy.

Furthermore, as required by Government Code section 53646 (b) (3), I hereby state that the treasury has sufficient funds available to meet the projected expenditures for the next six months.

Respectfully Submitted,

Tina M. Vernon
Treasurer & Tax Collector

cc: Alison Lehman, County Executive Officer
Marcia Salter, Auditor-Controller
October 4, 2018

Board of Supervisors
County of Nevada
Nevada City, CA 95959

Honorable Board of Supervisors:

The following report represents the Treasury’s Portfolio as of September 30, 2018.

**Portfolio Review for Month Ending September 30, 2018**

<table>
<thead>
<tr>
<th>Portfolio Composition</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Book Value of Assets Held</td>
<td>$190,545,354.85</td>
</tr>
<tr>
<td>Market Value of Assets Held</td>
<td>$186,823,521.44</td>
</tr>
<tr>
<td>Cash at Month End</td>
<td>$10,651,930.97</td>
</tr>
<tr>
<td>Assets Maturing Within 90 days (does not include cash)</td>
<td>19.34 %</td>
</tr>
<tr>
<td>Weighted Average Maturity</td>
<td>790 days</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Return of Assets</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Earnings Month Ended</td>
<td>$318,831.97</td>
</tr>
<tr>
<td>Total Earnings Fiscal YTD</td>
<td>$1,093,013.30</td>
</tr>
<tr>
<td>Yield to Maturity @ Cost Month Ended (includes liquid assets)</td>
<td>1.86%</td>
</tr>
</tbody>
</table>

The Treasury has received $43,327,123.61 in receipts and has paid approved expenditures of $32,033,321.34 for a net increase of $11,293,822.27 for the month of September 2018. Of these funds, the average percent invested for the month of September is 94.60%. Please see attached reports for details.

Respectfully Submitted,

Tina M. Vernon
Treasurer & Tax Collector

** see next page for Apportioned Interest Information
# Apportioned Interest Information

<table>
<thead>
<tr>
<th>First quarter interest apportionment</th>
<th>Reciprocal</th>
<th>Interest Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Quarter Interest Earned</td>
<td>0.005632082</td>
<td>2.25%</td>
</tr>
<tr>
<td>Cost of doing business-Treasurer</td>
<td>($47,501.36)</td>
<td></td>
</tr>
<tr>
<td>Cost of doing business- Auditor</td>
<td>($20,099.75)</td>
<td></td>
</tr>
<tr>
<td>One-time Interest Adjustment</td>
<td>($0.00)</td>
<td></td>
</tr>
</tbody>
</table>

Net Interest Apportioned: $1,025,412.19

# Second quarter interest apportionment

Second Quarter Interest Earned
Cost of doing business-Treasurer
Cost of doing business- Auditor

Net Interest Apportioned

# Third quarter interest apportionment

Third Quarter Interest Earned
Cost of doing business-Treasurer
Cost of doing business- Auditor

Net Interest Apportioned

# Fourth quarter interest apportionment

Fourth Quarter Interest Earned
Cost of doing business-Treasurer
Cost of doing business- Auditor

Net Interest Apportioned

*Nevada County Treasurer & Tax Collector*

[www.mynevadacounty.com/nc/ttc](http://www.mynevadacounty.com/nc/ttc)
NEVADA COUNTY TREASURER PORTFOLIO REPORTS

The following reports reflect the Nevada County Treasurer’s Investment Pool Portfolio for the period ending September 30, 2018. These reports have two primary objectives: (1) to provide information regarding portfolio holdings as to compliance with California Government Code Sections 53601 and 53635, as well as the County Treasurer’s Statement of Investment Policy, and (2) to detail portfolio characteristics of the portfolio’s investment holdings.

Portfolio Holdings by Asset Class Summary
- Provides a snap shot of the entire Nevada County Portfolio at month end. Includes liquid assets and cash.

Distribution by Asset Class – Chart
- A month-to-month comparison of distribution by Asset class for the portfolio. Calculates the percentage of each sector to ensure compliance with the Board adopted Investment Policy and all applicable State laws.

Distribution by Maturity Range – Chart
- Provides an overview of portfolio liquidity and month to month changes for the portfolio. Important for cash flow projections and overall ladder performance.

Total Rate of Return- Book Value by Month – Chart
- Checks performance of the Fixed Income Portfolio based on Investment Policy performance standards using the Treasury benchmark closest to our current weighted average maturity of the Fixed Income Portfolio. The Fixed Income Portfolio includes only marketable securities and excludes LAIF, CAMP and Money Market Accounts.

Transaction Summary by Action
- All transactions occurring for the month of report.

Portfolio Holdings by Asset Class - Detail Report
- Detailed listing of all securities held in the portfolio at month end.
The market value listing is a "snapshot" of the investments from the viewpoint of what might be financially gained or lost if the County were to sell any of the investments on the date shown at the top of this report. It is a tool used to maximize on investment income and should not be considered as a statement of actual (or realized) profits or losses. The market value lists are received from the Safekeeping Bank - Bank of the West.

Just for a point of clarity:
*Unrealized profits and losses are the differences between the book value and market value of a security and do not become realized unless the security is sold prior to maturity.*

<table>
<thead>
<tr>
<th>Month</th>
<th>Market Value</th>
<th>Book Value</th>
<th>Unrealized Gain/Loss</th>
<th>YTM @ Cost</th>
<th>Treasury 2 Year</th>
<th>Interest Earned</th>
<th>Days To Maturity</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/31/2018</td>
<td>186,433,215.17</td>
<td>190,119,578.68</td>
<td>-3,666,363.51</td>
<td>1.85</td>
<td>2.60</td>
<td>333,057.81</td>
<td>840</td>
</tr>
<tr>
<td>8/31/2018</td>
<td>175,974,240.59</td>
<td>179,229,386.42</td>
<td>-3,255,145.83</td>
<td>1.88</td>
<td>2.64</td>
<td>309,807.07</td>
<td>864</td>
</tr>
<tr>
<td>9/30/2018</td>
<td>186,823,521.44</td>
<td>190,545,364.85</td>
<td>-3,721,833.41</td>
<td>1.66</td>
<td>2.77</td>
<td>270,310.56</td>
<td>790</td>
</tr>
<tr>
<td>Total / Average</td>
<td>183,076,992.40</td>
<td>186,631,439.98</td>
<td>-3,554,447.58</td>
<td>1.88</td>
<td>2.67</td>
<td>913,175.44</td>
<td>831</td>
</tr>
</tbody>
</table>

Tina M. Vernon, Treasurer

Date: 10/9/2018
The market value listing is a "snapshot" of the investments from the viewpoint of what might be financially gained or lost if the County were to sell any of the investments on the date shown at the top of this report. It is a tool used to maximize on investment income and should not be considered as a statement of actual (or realized) profits or losses. The market value lists are received from the Safekeeping Bank - Bank of the West.

Just for a point of clarity: Unrealized profits and losses are the differences between the book value and market value of a security and do not become realized unless the security is sold prior to maturity.

<table>
<thead>
<tr>
<th>Asset Class</th>
<th>Face Amount/Shares</th>
<th>Market Value</th>
<th>Book Value</th>
<th>% of Portfolio</th>
<th>YTM @ Cost</th>
<th>Days To Maturity</th>
</tr>
</thead>
<tbody>
<tr>
<td>CD - Negotable &gt;&gt; 30%</td>
<td>20,830,000.00</td>
<td>20,338,160.80</td>
<td>20,829,619.28</td>
<td>10.95</td>
<td>1.99</td>
<td>964</td>
</tr>
<tr>
<td>Corporate Notes &gt;&gt; 30% Limit</td>
<td>30,750,000.00</td>
<td>30,158,540.00</td>
<td>30,869,207.79</td>
<td>16.16</td>
<td>2.24</td>
<td>1,011</td>
</tr>
<tr>
<td>Liquid Assets &gt;&gt; 0%</td>
<td>35,379,621.14</td>
<td>35,379,621.14</td>
<td>35,379,621.14</td>
<td>18.59</td>
<td>1.36</td>
<td>1</td>
</tr>
<tr>
<td>Municipal Bonds &gt;&gt; 0% Limit</td>
<td>22,325,000.00</td>
<td>21,940,869.50</td>
<td>22,418,296.93</td>
<td>11.73</td>
<td>1.90</td>
<td>681</td>
</tr>
<tr>
<td>US Agency Bonds &gt;&gt; 0% Limit</td>
<td>76,000,000.00</td>
<td>74,098,680.00</td>
<td>76,078,503.21</td>
<td>39.94</td>
<td>1.90</td>
<td>1,058</td>
</tr>
<tr>
<td>US Treasury Bonds &gt;&gt; 0% Limit</td>
<td>5,000,000.00</td>
<td>4,906,650.00</td>
<td>4,970,106.50</td>
<td>2.63</td>
<td>1.94</td>
<td>700</td>
</tr>
<tr>
<td><strong>Total / Average</strong></td>
<td><strong>190,284,621.14</strong></td>
<td><strong>186,823,521.44</strong></td>
<td><strong>190,545,354.85</strong></td>
<td><strong>100.00</strong></td>
<td><strong>1.86</strong></td>
<td><strong>790</strong></td>
</tr>
</tbody>
</table>
Nevada County
Distribution by Asset Class - Market Value
All Portfolios

Begin Date: 8/31/2018, End Date: 9/30/2018

<table>
<thead>
<tr>
<th>Asset Class</th>
<th>Market Value 8/31/2018</th>
<th>% of Portfolio 8/31/2018</th>
<th>Market Value 9/30/2018</th>
<th>% of Portfolio 9/30/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>CD - Negotiable &gt;&gt; 30%</td>
<td>20,116,057.53</td>
<td>11.43</td>
<td>20,338,160.80</td>
<td>10.89</td>
</tr>
<tr>
<td>Corporate Notes &gt;&gt; 30% Limit</td>
<td>30,272,797.50</td>
<td>17.20</td>
<td>30,158,540.00</td>
<td>16.14</td>
</tr>
<tr>
<td>Liquid Assets &gt;&gt; 0%</td>
<td>20,300,531.56</td>
<td>11.54</td>
<td>35,379,621.14</td>
<td>18.94</td>
</tr>
<tr>
<td>Municipal Bonds &gt;&gt; 0% Limit</td>
<td>21,991,734.00</td>
<td>12.50</td>
<td>21,940,869.50</td>
<td>11.74</td>
</tr>
<tr>
<td>US Agency Bonds &gt;&gt; 0% Limit</td>
<td>78,374,020.00</td>
<td>44.54</td>
<td>74,098,680.00</td>
<td>39.66</td>
</tr>
<tr>
<td>US Treasury Bonds &gt;&gt; 0% Limit</td>
<td>4,919,100.00</td>
<td>2.80</td>
<td>4,906,650.00</td>
<td>2.63</td>
</tr>
<tr>
<td><strong>Total / Average</strong></td>
<td><strong>175,974,240.59</strong></td>
<td><strong>100.00</strong></td>
<td><strong>186,623,521.44</strong></td>
<td><strong>100.00</strong></td>
</tr>
</tbody>
</table>

**Portfolio Holdings as of 8/31/2018**

**Portfolio Holdings as of 9/30/2018**
# Nevada County
## Distribution by Maturity Range - Market Value
### All Portfolios

Begin Date: 8/31/2018, End Date: 9/30/2018

<table>
<thead>
<tr>
<th>Maturity Range</th>
<th>Market Value 8/31/2018</th>
<th>% of Portfolio 8/31/2018</th>
<th>Market Value 9/30/2018</th>
<th>% of Portfolio 9/30/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-1 Month</td>
<td>24,300,131.56</td>
<td>13.81</td>
<td>35,379,621.14</td>
<td>18.94</td>
</tr>
<tr>
<td>1-3 Months</td>
<td>244,987.75</td>
<td>0.14</td>
<td>746,283.15</td>
<td>0.40</td>
</tr>
<tr>
<td>3-6 Months</td>
<td>749,677.88</td>
<td>0.43</td>
<td>1,244,108.64</td>
<td>0.67</td>
</tr>
<tr>
<td>6-9 Months</td>
<td>3,228,415.25</td>
<td>1.83</td>
<td>4,938,554.95</td>
<td>2.64</td>
</tr>
<tr>
<td>9-12 Months</td>
<td>13,821,559.80</td>
<td>7.85</td>
<td>18,274,772.46</td>
<td>9.78</td>
</tr>
<tr>
<td>1-2 Years</td>
<td>32,789,049.75</td>
<td>18.63</td>
<td>29,774,273.50</td>
<td>15.94</td>
</tr>
<tr>
<td>2-3 Years</td>
<td>31,397,504.25</td>
<td>17.84</td>
<td>31,242,191.50</td>
<td>16.72</td>
</tr>
<tr>
<td>3-4 Years</td>
<td>45,849,888.90</td>
<td>26.05</td>
<td>45,612,080.70</td>
<td>24.41</td>
</tr>
<tr>
<td>4-5 Years</td>
<td>23,595,025.45</td>
<td>13.41</td>
<td>19,611,635.40</td>
<td>10.50</td>
</tr>
<tr>
<td><strong>Total / Average</strong></td>
<td><strong>175,974,240.59</strong></td>
<td><strong>100.00</strong></td>
<td><strong>186,823,521.44</strong></td>
<td><strong>100.00</strong></td>
</tr>
</tbody>
</table>

**Portfolio Holdings as of 8/31/2018**

**Portfolio Holdings as of 9/30/2018**
### Nevada County
**Total Rate of Return - Book Value by Month**

**All Portfolios**

<table>
<thead>
<tr>
<th>Month</th>
<th>Beginning BV + Accrued Interest</th>
<th>Interest Earned During Period-BV</th>
<th>Realized Gain/Loss-BV</th>
<th>Investment Income-BV</th>
<th>Average Capital Base-BV</th>
<th>TRR-BV</th>
<th>Annualized TRR-BV</th>
<th>Treasury 2 Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/30/2018</td>
<td>226,624,382.91</td>
<td>313,199.32</td>
<td>0.00</td>
<td>313,199.32</td>
<td>227,990,588.30</td>
<td>0.14</td>
<td>1.65</td>
<td>2.38</td>
</tr>
<tr>
<td>5/31/2018</td>
<td>267,689,141.71</td>
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<td>0.00</td>
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**Annualized TRR-BV**

- **09/2018**
- **08/2018**
- **07/2018**
- **06/2018**
- **05/2018**
- **04/2018**

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End Date: 9/30/2018
# Nevada County
## Transaction Summary by Action
### All Portfolios

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<th>Interest / Dividends</th>
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Begin Date: 8/31/2018, End Date: 9/30/2018
# Nevada County
## Transaction Summary by Action
### All Portfolios

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# Nevada County
## Transaction Summary by Action
### All Portfolios

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<th>CUSIP</th>
<th>Face Amount / Shares</th>
<th>Description</th>
<th>Purchase Price</th>
<th>Principal</th>
<th>Interest / Dividends</th>
<th>YTM @ Cost</th>
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<th>Interest / Dividends</th>
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<th>Total</th>
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## Nevada County

**Portfolio Holdings by Asset Class**

**All Portfolios**

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<th>CUSIP</th>
<th>Face Amount / Shares</th>
<th>Settlement Date</th>
<th>Cost Value @ Market</th>
<th>Market Price @ Market</th>
<th>% Portfolio Unreal. Gain/Loss</th>
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# Nevada County

## Portfolio Holdings by Asset Class

### All Portfolios

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# Nevada County

## Portfolio Holdings by Asset Class

### All Portfolios

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<thead>
<tr>
<th>Description</th>
<th>CUSIP</th>
<th>Face Amount / Shares</th>
<th>Settlement Date</th>
<th>YTM @ Cost</th>
<th>Cost Value Book Value</th>
<th>Market Price YTM @ Market</th>
<th>Market Value Accrued Interest</th>
<th>% Portfolio Ure. Gain/Loss</th>
<th>Credit Rating Credit Rating</th>
<th>Days To Call/Maturity Duration To Maturity</th>
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Date: 9/30/2018
| Description |CUSIP | Face Amount/Share |Portfolio |Market Value |Book Value |Market Price |Market Price X |Accrued Interest |Accrued Interest X |Credit Rating |Credit Rating |Days To Call/Maturity |Duration To Maturity |
|-------------|------|------------------|----------|-------------|------------|-------------|---------------|---------------|------------------|-------------------|---------------|---------------|----------------------|------------------|
| Key Bank NA 1.85 8/25/2022 |049305SV0 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |
| LCA Bank 1.5 5/5/2020 |507176G29 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |
| Lebanon Federal Credit 3.2 8/21/2022 |55246LH44 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |
| Las Vegas Savings Bank 1.5 5/31/2019 |549136Y11 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |
| Las Vegas Savings Bank 1.5 5/31/2019 |550088FR0 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |
| Medalion Bank 1.6 7/16/2021 |55003BA42 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |
| Mercantile Bank of MI 2.1 6/12/2022 |587400CF0 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |
| Morgan Stanley Bank NA 2.6 2/24/2021 |58733AC73 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |
| Morgan Stanley Bank NA 2.6 2/24/2021 |54065AP93 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |
| MySafe Bank PA 1.5 10/22/2020 |6384796J0 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |
| NBT Bank 2.1 6/27/2019 |636552AW1 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |245,000.00 |
# Nevada County

## Portfolio Holdings by Asset Class

### All Portfolios

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<thead>
<tr>
<th>Description</th>
<th>CUSIP</th>
<th>Face Amount / Shares</th>
<th>Settlement Date</th>
<th>Cost Value Book Value</th>
<th>Market Price YTM @ Cost</th>
<th>Market Value YTM @ Market</th>
<th>% Portfolio Accrued Interest</th>
<th>% Portolio Unreal. Gain/Loss</th>
<th>Credit Rating</th>
<th>Days To Call/Maturity</th>
<th>Duration To Maturity</th>
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Date: 9/30/2018
### Nevada County

**Portfolio Holdings by Asset Class**

**All Portfolios**

**Date: 9/30/2018**

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<tr>
<th>Description</th>
<th>CUSIP</th>
<th>Face Amount / Shares</th>
<th>Settlement Date</th>
<th>Cost Value @ YTM</th>
<th>Market Value @ YTM</th>
<th>Market Price @ Market</th>
<th>% Unrealized Gain/Loss</th>
<th>Credit Rating</th>
<th>Days To Call/Maturity</th>
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Sub Total <10% - Not negotiable > 30%

| Corporate Notes > 10% - <=30% | 20,030,000.00 | 1.99 | 20,829,819.28 | 2.88 | 93,870.84 | -491,458.48 | 2.66 |

Sub Total CD - Negotiable > 30%

| 20,029,387.60 | 20,338,160.80 | 11.05% | 981 |
# Nevada County

## Portfolio Holdings by Asset Class

### All Portfolios

<table>
<thead>
<tr>
<th>Description</th>
<th>Face Amount</th>
<th>Settlement Date</th>
<th>Cost Value</th>
<th>Market Price</th>
<th>% Portfolio</th>
<th>Credit Rating</th>
<th>Days To Call/Maturity</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMERICAN HONDA FINANCE 1.7 9/9/2021</td>
<td>2,000,000.00</td>
<td>9/14/2016</td>
<td>1,990,500.00</td>
<td>95.76</td>
<td>1,915,260.00</td>
<td>1.05%</td>
<td>Moody's-A1</td>
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<td>Apple Inc 2.15 2/9/2022</td>
<td>2,000,000.00</td>
<td>12/21/2017</td>
<td>1,984,250.00</td>
<td>96.68</td>
<td>1,933,640.00</td>
<td>1.04%</td>
<td>S&amp;P-AA+</td>
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<tr>
<td>Bank of NY Mellon 3.5 4/28/2023</td>
<td>1,000,000.00</td>
<td>5/1/2018</td>
<td>1,003,000.00</td>
<td>96.76</td>
<td>997,620.00</td>
<td>0.53%</td>
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<tr>
<td>Branch Banking And Trust 1.45 5/10/2019-19</td>
<td>750,000.00</td>
<td>3/21/2018</td>
<td>742,054.50</td>
<td>99.31</td>
<td>744,810.00</td>
<td>0.39%</td>
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<td>2,011,960.00</td>
<td>97.64</td>
<td>1,950,850.00</td>
<td>1.05%</td>
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<td>979,170.00</td>
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<td>2,004,632.00</td>
<td>99.06</td>
<td>1,971,140.00</td>
<td>1.05%</td>
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<td>999,010.00</td>
<td>99.66</td>
<td>996,560.00</td>
<td>0.52%</td>
<td>S&amp;P-A+</td>
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<tr>
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<td>985,260.00</td>
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<td>478160CD4</td>
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<td>996,560.00</td>
<td>0.52%</td>
<td>S&amp;P-A+</td>
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### Nevada County
#### Portfolio Holdings by Asset Class

**All Portfolios**

<table>
<thead>
<tr>
<th>Description</th>
<th>CUSIP</th>
<th>Face Amount / Shares</th>
<th>Settlement Date</th>
<th>Cost Value @ Market</th>
<th>Market Value @ Market</th>
<th>% Unrealized Gain/Loss</th>
<th>Credit Rating</th>
<th>Days To Call/Maturity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Microsoft Corp 2.4 2/6/2022-17</td>
<td>594918SW3</td>
<td>2,000,000.00</td>
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<td>1,998,126.00</td>
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<td>973,300.00</td>
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<td>993,160.00</td>
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<td>0.52%</td>
<td>Moody's-A1</td>
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<td>1,018,740.00</td>
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<td>Wells Fargo 2.15 1/30/2020</td>
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<td>-710,667.79</td>
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<td></td>
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<td>1,444,487.71</td>
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Date: 9/30/2018
## Nevada County
### Portfolio Holdings by Asset Class
#### All Portfolios

<table>
<thead>
<tr>
<th>Description</th>
<th>CUSIP</th>
<th>Face Amount / Shares</th>
<th>Settlement Date @ YTM</th>
<th>Market Price YTM @ Market</th>
<th>Market Value YTM @ Market</th>
<th>% Portfolio Accrued Interest</th>
<th>% Portfolio Unrealized Gain/Loss</th>
<th>Credit Rating</th>
<th>Credit Rating Duration To Maturity</th>
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<tbody>
<tr>
<td>Bank of the West - Credit Card Other Cash</td>
<td>BOWCCO</td>
<td>32,678.18</td>
<td>10/10/2013</td>
<td>32,678.18</td>
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<td>32,678.18</td>
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<td>Bank of the West - Demand Account Cash</td>
<td>BOWDEMAND</td>
<td>8,842,548.02</td>
<td>9/4/2013</td>
<td>8,842,548.02</td>
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<td>Bank of the West - District Cash</td>
<td>BOWDIST</td>
<td>31,812.28</td>
<td>6/30/2013</td>
<td>31,812.28</td>
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<td>Bank of the West - Tax Credit Card Cash</td>
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<td>24,295.83</td>
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<td>24,295.83</td>
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<td>Bank of the West MM</td>
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<td>91,971.63</td>
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<td>91,971.63</td>
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<td>BOW MM</td>
<td>3,402,745.48</td>
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<td>3,402,745.48</td>
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<tr>
<td>DREYUSM</td>
<td>3,402,745.48</td>
<td>2017.06</td>
<td>3,402,745.48</td>
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<td>3,402,745.48</td>
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<tr>
<td>CAMP LGIP</td>
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<tr>
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<td>21,030,001.74</td>
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<td>21,030,001.74</td>
<td>2.12</td>
<td>0.09%</td>
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<td>CHECKS</td>
<td>177,917.02</td>
<td>6/30/2013</td>
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<td>LAIF California LGIP-Quarterly</td>
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<td>102,971.32</td>
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<td>202,971.32</td>
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<td>1,021.45</td>
<td>0.00%</td>
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<td>Treasury Cash Cash</td>
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<td>6/30/2013</td>
<td>77,963.70</td>
<td>100.00</td>
<td>77,963.70</td>
<td>0.04%</td>
<td>NR</td>
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<tr>
<td>CASH</td>
<td>77,963.70</td>
<td>6/30/2013</td>
<td>77,963.70</td>
<td>100.00</td>
<td>77,963.70</td>
<td>0.04%</td>
<td>NR</td>
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<tr>
<td>Tri Counties Bank - Courts Cash</td>
<td>TRICOURTS</td>
<td>2,434.93</td>
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<td>2,434.93</td>
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<td>Tri Counties Bank - District Cash</td>
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<td>17,793.30</td>
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<tr>
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<td>1,021.45</td>
<td>0.00%</td>
<td>NR</td>
<td>0</td>
</tr>
</tbody>
</table>
# Nevada County
## Portfolio Holdings by Asset Class
### All Portfolios

<table>
<thead>
<tr>
<th>Description</th>
<th>CUSIP</th>
<th>Face Amount / Shares</th>
<th>Settlement Date</th>
<th>Cost Value @ YTM</th>
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<th>% Unrealized Gain/Loss</th>
<th>% Portfolio Credit Rating</th>
<th>Credit Rating</th>
<th>Days to Call/Maturity</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Municipal Bonds - 2.0% Limit</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bay Area Utility 1.914 10/1/2019-13</td>
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<td>2/2/2015</td>
<td>1,009,540.00</td>
<td>99.00</td>
<td>990,010.00</td>
<td>0.53%</td>
<td>Moody's-Aa3</td>
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<td>CA ST HSG FIn AGY REVENUE 2.339</td>
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<td>S&amp;P-AA-</td>
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<td>995,340.00</td>
<td>98.48</td>
<td>984,640.00</td>
<td>0.52%</td>
<td>S&amp;P-A+</td>
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<td>**California Housing Finance Agency 2.379</td>
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<td>3/16/2016</td>
<td>1,011,640.00</td>
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<td>984,270.00</td>
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<td>6/16/2015</td>
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<td>1,995,960.00</td>
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<td>988,830.00</td>
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<td>S&amp;P-AA+</td>
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<td>990,530.00</td>
<td>0.52%</td>
<td>S&amp;P-AA+</td>
<td>397</td>
</tr>
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<td>8/10/2016</td>
<td>781,145.00</td>
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<td>0.4%</td>
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Date: 9/30/2018
## Nevada County Portfolio Holdings by Asset Class

### All Portfolios

<table>
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<th>Description</th>
<th>CUSIP</th>
<th>Face Amount / Shares</th>
<th>Settlement Date</th>
<th>YTM @ Cost</th>
<th>Cost Value</th>
<th>Book Value</th>
<th>Market Price</th>
<th>Market Value</th>
<th>% Portfolio Unre. Gain/Loss</th>
<th>Credit Rating</th>
<th>Days To Call/Maturity</th>
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<td>489,805.00</td>
<td>2,534.03</td>
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<td>485,460.00</td>
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Date: 9/30/2018
## Nevada County
### Portfolio Holdings by Asset Class

#### All Portfolios

**Date:** 9/30/2018

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<tr>
<th>Description</th>
<th>CUSIP</th>
<th>Face Amount / Shares</th>
<th>Settlement Date</th>
<th>Cost Value</th>
<th>Market Price</th>
<th>% Portfolio Unreal. Gain/Loss</th>
<th>Credit Rating</th>
<th>Days To Call/Maturity</th>
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<td>92653PER9</td>
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<td>1/11/2017</td>
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<th>% Portfolio Unreal. Gain/Loss</th>
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<th>Days To Call/Maturity</th>
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<td>S&amp;P-AA+</td>
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<td>CUSIP</td>
<td>Settlement Date</td>
<td>Face Amount / Shares</td>
<td>YTM @ Cost</td>
<td>Cost Value Book Value</td>
<td>Market Price YTM @ Market</td>
<td>Market Value Accrued Interest</td>
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Note: The table above details the Nevada County Portfolio Holdings by Asset Class for All Portfolios as of 9/30/2018.
# Nevada County Portfolio Holdings by Asset Class

## All Portfolios

<table>
<thead>
<tr>
<th>Description</th>
<th>CUSIP</th>
<th>Face Amount / Shares</th>
<th>Settlement Date YTM @ Cost</th>
<th>Cost Value Book Value</th>
<th>Market Price YTM @ Market</th>
<th>Market Value Accrued Interest</th>
<th>% Portfolio Unre. Gain/Loss</th>
<th>Credit Rating</th>
<th>Credit Rating Days To Call/Maturity Duration To Maturity</th>
</tr>
</thead>
<tbody>
<tr>
<td>T-Bond 1.625 7/31/2020</td>
<td>912828XM7</td>
<td>2,000,000.00</td>
<td>12/13/2017</td>
<td>1,987,187.50</td>
<td>97.88</td>
<td>1,957,660.00</td>
<td>1.04%</td>
<td>S&amp;P-AAA</td>
<td>Moody's-Aaa 670</td>
</tr>
<tr>
<td>T-Bond 2.375 1/31/2023</td>
<td>9128283U2</td>
<td>1,000,000.00</td>
<td>2/2/2018</td>
<td>993,281.25</td>
<td>97.70</td>
<td>977,003.00</td>
<td>0.52%</td>
<td>S&amp;P-AAA</td>
<td>Moody's-Aaa 1584</td>
</tr>
<tr>
<td>Sub Total US Treasury Bonds &gt;&gt; 0% Limit</td>
<td>5,000,000.00</td>
<td>1.94</td>
<td>4,949,218.75</td>
<td>4,906,560.00</td>
<td>2.6%</td>
<td>49065600.00</td>
<td>2.6%</td>
<td>S&amp;P-AAA</td>
<td>Moody's-Aaa 700</td>
</tr>
<tr>
<td>TOTAL PORTFOLIO</td>
<td></td>
<td>190,284,621.14</td>
<td>1.86</td>
<td>190,545,354.85</td>
<td>2.66</td>
<td>727,767.21</td>
<td>-3,721,833.41</td>
<td>S&amp;P-AAA</td>
<td>Moody's-Aaa 767</td>
</tr>
</tbody>
</table>
DATE: October 16, 2018

MEMO: Parents of all programs at NCSoS
      NCSoS Staff and Board Members
      School Site Council at Earle Jamieson Educational Option and SugarLoaf Mountain
      Juvenile Hall Program

FROM: Teena M. Corker, Associate Superintendent of Educational Services, NCSoS

RE: Annual Parent Distribution of LEA Parent and Family Engagement Policy

Federal and State laws require schools that receive funding for certain programs meet fiscal and programmatic requirements. One of these requirements is that the local governing board shall adopt and implement a written policy on parent and family engagement that is

- jointly developed
- mutually agreed upon, and
- annually distributed and contains all required elements.

Each year at the start of the school year, we will distribute the Parent and Family Engagement policy and invite our parents and family to periodically provide feedback in an ongoing effort to update these policies and procedures to meet the changing needs of parents and the schools.

If you have any questions about this procedure, please contact Teena M. Corker at the Nevada County Superintendent of School’s office at (530) 478-6400.