

**NEVADA COUNTY BOARD OF EDUCATION
Regular Meeting
Wednesday, September 9, 2015**

→ 5:00 p.m. ←

**Nevada County Superintendent of Schools
Houser Conference Room
112 Nevada City Highway, Nevada City, CA 95959**

MINUTES

1. **Meeting called to order** by Board President Michael
2. **Established quorum**

Trevor Michael	present
Tracy Lapierre	present – left at 6:15 pm; after Agenda Item 10C
Larry Meek	absent
Shelly Sexton	present
Bob Altieri	present
3. **Salute to the flag**
4. **Adoption of the Agenda**

On a motion by Sexton and seconded by Lapierre, the agenda was adopted as presented. The motion carried unanimously (4-0-1).
5. **Opened public forum** – Recognition of members of the audience wishing to address the board.

No comments made.
6. **Closed public forum**
7. **Public Hearings**
 - A. Opened public hearing to review FY2015-16 Sufficiency of Instructional Materials, grades 7- 12 (EC §60119) (*page 1*)
 - B. Closed public hearing
8. **Presentation**
 - A. Forest Charter – Peter Sagebiel, Director

Sagebiel led the Board through a PowerPoint presentation; and provided a handout detailing their schools profile. Forest Charter opened their doors in 2002 and has grown to 725 students. Their personalized learning model allows them to fit the program around student needs. The Learning Centers in the Truckee location have expanded; K-5 is almost full; and the high school program is full.
 - B. American Digital Media Leadership Campus (ADMLC) - Mary Owens, Owens Estate & Wealth management Group

Owens, co-chairing the new digital campus with Jon Gregory, gave a very informative talk detailing the economic history of Nevada County and its current state, highlighting that Nevada County has a 50 year history of digital technology and video broadcasting.

The Economic Resource Council received a \$500,000 grant and \$525,000 in matching local funding to develop a detailed financial, curriculum and marketing plans for the Sierra Digital Media Campus. Their objectives include partnering with Sierra College and Chico State to build curriculum in science and technology with an education element.

Over 250 people are working on a feasibility study being done for the campus which is designed to attract new and already existing broadcast and video technology companies to the area. All elements of growth are being addressed, from housing to schools, to our senior community's needs, as they want to be structurally ready. They want to create a balanced economy, sustainable long term as they look to be a global education suite keeping everyone connected.

9. **Approval of the Consent Agenda**

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion, unless a trustee or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.

- A. Approval of Minutes of the Regular meeting of August 19, 2015 (*page 2*)
- B. Confirmation of School Attendance Review Board (SARB) (*page 6*)

On a motion by Sexton and seconded by Altieri, the consent agenda was adopted as presented. The motion carried unanimously (4-0-1).

10. **Staff Reports**

- A. Alternative Education, *Sanford*

Sanford provided a handout updating the Board on EJ and Sugarloaf

- B. Educational Services, *Johns*

Johns has been busy coordinating the Countywide Professional Development Day scheduled on September 21st. Free to districts and charters, over 375 teachers are expected to attend 40 breakout sessions at Nevada Union. Breakfast and lunch will be provided.

- C. Business Services, *Somers*

Somers reported that the business office is winding down from closing the books; and ramping up for external auditors.

6:15 PM Board Member Tracy Lapierre left the Board Meeting.

11. **Superintendent's Report**

- A. District Updates

School started smooth. There was a sense of enthusiasm and positive renewed energy. We have 3 new superintendents and each has been provided a mentor which was prearranged. In addition, the business office is providing an extra level of support to the new business managers.

B. Epi-Pen Update

California Law requires Epi-Pens to be available on school sites; however, there are many regulations surrounding the requirement. Our office is working on a plan.

C. LCAP Agenda Item at State Board Meeting

During last week's SBE meeting Peter Birdsall, Director of CCSESA; and Dave Gordon, Superintendent of Sacramento County Office of Education, gave a presentation detailing the County Office's role in the LCAP process. In going through this process it became obvious of the value that COE's have. An LCAP coordinating Committee is being formed to help with consistency across the state.

D. September Attendance Awareness Month

A press release was issued in an effort to reduce chronic absenteeism. Data is being collected which will establish a baseline and may help with intervention prevention of absenteeism.

12. Action Items

- A. Shall the Nevada County Board of Education approve Resolution 15-09, Sufficiency of Instructional Materials for grades 7-12 for FY2015-16? *(page 7) Roll Call Vote*

On a motion by Altieri and seconded by Sexton, the Nevada County Board of Education approved Resolution 15-09, Sufficiency of Instructional Materials for grades 7-12 for FY2015-16. By Roll Call Vote, the motion passed unanimously (3-0-2).

- B. Shall the Nevada County Board of Education approve the Unaudited Actual Financial report for FY2014-15? *(page 9)*

On a motion by Sexton and seconded by Altieri, the Nevada County Board of Education approved the Unaudited Actual Financial report for FY2014-15. The motion passed unanimously (3-0-2).

- C. Shall the Nevada County Board of Education approve the appointment of Stanton Miller to the John Muir Charter School Board of Trustees?

Supt. Hermansen stated that Miller is a great match for Muir's Board as he understands Charters; education; and John Muir Charter.

RJ Guess, John Muir Charter CEO, commented that he couldn't ask for a better appointment, as Miller understands Muir and brings a great understanding of education.

Board President Michael noted that with Millers knowledge, he has the capability to handle issues and is confident he will represent the Boards interest.

On a motion by Altieri and seconded by Sexton, the Nevada County Board of Education approved the appointment of Stanton Miller to the John Muir Charter School Board of Trustees. The motion passed unanimously (3-0-2).

- D. Shall the Nevada County Board of Education Approve a Proclamation declaring September 17 through 23, 2015 Constitution Week for the Nevada County Office of Education Programs? *(page 39)*

On a motion by Sexton and seconded by Altieri, the Nevada County Board of Education approved the Proclamation declaring September 17 through 23, 2015 Constitution Week for the Nevada County Office of Education Programs. The motion passed unanimously (3-0-2).

13. Information/Discussion Items

A. Budget Review

- i. NCSOS Program Budget review (*page 40*)

B. First reading, Travel Expense Policy BP3370 (*page 46*)

- i. Somers noted one significant change is that meal expenses will only be reimbursed on overnight travel; or if the meal was part of a conference or event. The change is a result of the IRS labeling meals as a fringe benefit; making it taxable income.

14. Board Reports

A. SARB, *Lapierre* – No report

B. Legislative, *Sexton* – Regarding the Epi-pen, there is a hold harmless agreement going through.

C. NCSBA, *Meek*

D. Charter Liaison, *Altieri*

E. Individual Board Reports

15. Closed Session

A. Real Estate Negotiations:
(*G.C. 54956.8*)

Conference with Real Property Negotiator Holly Hermansen regarding the lease and/or purchase of 104 New Mohawk Road, Nevada City Property location: 104 New Mohawk Road, Nevada City, Ca.

16. Open Session

- A. Report out from closed session at 7:30 PM – No action taken.

17. Correspondence

- A. Treasury report from Nevada County Treasurer and Tax Collector detailing the Portfolio of investments for NCSOS as of Jun 30, 2015 (*page 49*)
- B. Nevada COE 2015-16 LCAP Approval Letter (*page 71*)
- C. Nevada County Library, Nevada City Rancheria Nisenan Indians, and the California State Library Collaboration Celebration; September 26th 2:00 p.m.- 5:00 p.m. at the Doris Foley Library, Nevada City (*page 72*)

18. Adjournment

Next Meeting Date: Wed., October 21, 2015, 3:00 p.m., 112 Nevada City Highway, Nevada City

Approved: _____
Bob Altieri, Vice- President

Date: **October 21, 2015**