

**NEVADA COUNTY BOARD OF EDUCATION**  
**Regular Meeting**  
**Wednesday, September 14, 2016**

→ **5:00 p.m.** ←

**Nevada County Superintendent of Schools**  
**Houser Conference Room**  
112 Nevada City Highway, Nevada City, CA 95959

**MINUTES**

1. **Meeting called to order** by Board President Michael

2. **Established quorum**

Trevor Michael	present
Tracy Lapierre	present
Larry Meek	present
Shelly Sexton	present
Bob Altieri	present

3. **Salute to the flag**

4. **Adoption of the Agenda**

**On a motion by Altieri and seconded by Sexton, the agenda was adopted as presented. The motion carried unanimously.**

5. **Opened public forum** – Recognition of members of the audience wishing to address the Board:

Jonathon Collier, Nevada County Chair for California Cannabis Growers Association has met with principals in an effort to address concerns. Collier presented a letter which was drafted by one of the school principals who didn't feel comfortable promoting. Collier chose to promote the letter as it expresses common sense awareness, how to mitigate problems; and be conscious. The letter has gone out to The Union; and other media.

6. **Closed public forum**

7. **Public Hearings**

A. Opened public hearing to review FY2016-17 Sufficiency of Instructional Materials, grades 7- 12 (EC §60119) (*page 1*)

No comments were made

B. Closed public hearing

8. **Closed Session**

The Board will meet in closed session to discuss the following confidential matter:

A. Conference with Legal Counsel - Pending litigation  
(Gov. Code 54956.9(d)(2))

*(Jane Doe vs. Bitney College Prep High School, Nevada County Board of Education and Nevada County Superintendent of Schools)*

9. **Opened Session**

A. Report out from closed session

No action was taken.

## 10. Approval of the Consent Agenda

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion, unless a trustee or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.

- A. Approval of Minutes of the Regular meeting of August 17, 2016 (*page 2*)

**On a motion by Meek and seconded by Lapierre, the consent agenda was adopted as presented, the motion carried unanimously.**

## 11. Staff Reports

- A. Alternative Education, *Sanford*

Sanford provided yellow ribbons for Suicide Prevention Awareness Month. EJ/SL Counselor, Saralyn, will be working with the students on this topic. Sanford also provided a handout detailing attendance at over 90%; that staff would be attending the PD Day; a graduation was held; and both EJ and Sugarloaf have created Gratitude Walls where students can write what they are thankful for.

- B. Educational Services, *Johns*

Johns is consumed in the 9/19 Professional Development Day. As of today, 573 staff are registered. It's anticipated the number may go up to 650. Of the 43 sessions available, many sessions are full. The most requested class was behavioral management.

- C. Business Services, *Waddle*

The business office is busy with daily operations.

- D. SELPA/Special Education, *Gallup*

Teresa Talbott, SELPA/Special Ed Coordinator is focusing on aligning practices with JMCS. Consistency in practice across the school is important, noting that Special Ed is a service, not a place. All are excited; and will reap the benefits as they switch gears in how support is provided.

## 12. Superintendent's Report

- A. Immunization Update

Supt. Hermansen is pleased to say that parents are complying. Very few parents are obtaining medical exemptions. Students enrolled last month entering kindergarten and 7<sup>th</sup> grade were required to be fully immunized. Students between grades 1<sup>st</sup> and 6<sup>th</sup> may continue to utilize personal belief exemptions until they enter those grades.

- B. 380 Crown Point Circle Update

Weekly meetings are taking place with between Johns, Waddle, Supt. Hermansen, the architect and the contractor. Project is on time; and the budget is good. Some items have been more costly than projected, mostly due to ADA upgrades, but we have also been able to realize savings.

- C. CA Charter Authorizers Conference

Johns, Waddle and Supt. Hermansen attended. Excellent conference put on by Alameda COE who received a grant to help to improve charter authorizers in California. Different breakout sessions were attended to get the most out of attendance.

D. NCSOS Charter Renewals

NCSOS Charters are up for renewal this year. A letter was sent out to the Charter Directors detailing the renewal process; providing a timeline and a checklist. Monthly meetings are attended with the Charters.

E. CAASPP Scores

2 years of CAASPP data is now available. Kathy Keifer provided a handout detailing the percentage of students who met or exceeded the standards for 2015 and 2016.

F. CDE Evaluation Rubrics

The CDE adopted evaluation rubrics this past week. The new accountability system is complex and includes attendance; career and college readiness; test scores; school culture; suspension rates, and more. The CDE will be populating data into the forms for the school districts, which includes the same information the schools have to look at in the LCAP, thus providing a clearer picture on how the school is doing.

The COE's are working with the CCEE to provide training. This is a big change in the role of the COE as we must now look at academic performance.

**13. Action Items**

- A. Shall the Nevada County Board of Education approve Resolution 16-11, Sufficiency of Instructional Materials for grades 7-12 for FY2016-17?

*(page 5) Roll Call Vote*

**On a motion by Altieri and seconded by Sexton, the Nevada County Board of Education approved Resolution 16-11, Sufficiency of Instructional Materials for grades 7-12 for FY2016-17. By roll call vote, the motion passed unanimously.**

- B. Shall the Nevada County Board of Education approve the Unaudited Actual Financial report for FY2015-16? *(page 7)*

Waddle provided a handout of the 2015/16 Unaudited Actuals summarizing the changes. NCSOS is in good financial position.

Sierra College CDC is in planned deficit spending and Johns is watching the budget so it's not an encroachment on the General Fund. All agreed that the program is a good use of money to provide high quality child development programs. A grant was just received for inclusion of Special Ed for extra slots which will help increase funding.

**On a motion by Altieri and seconded by Sexton the Nevada County Board of Education approved the Unaudited Actual Financial report for FY2015-16. The motion passed unanimously.**

- C. Shall the Nevada County Board of Education Approve a Proclamation declaring September 17 through 23, 2016 Constitution Week for the Nevada County Office of Education Programs? *(page 34)*

**On a motion by Meek and seconded by Sexton the Nevada County Board of Education Approved a Proclamation declaring September 17 through 23, 2016 Constitution Week for the Nevada County Office of Education Programs. The motion passed unanimously.**

- D. Shall the Nevada County Board of Education Approve Resolution 16-12, Exception to the 180-Day Wait Period for NJUHSD Retiree Donna Nies?

*(page 35) Roll Call Vote*

**On a motion by Sexton and seconded by Lapierre the Nevada County Board of Education Approved Resolution 16-12, Exception to the 180-Day Wait Period for NJUHSD Retiree Donna Nies as amended. By roll call vote, the motion passed unanimously.**

- E. Shall the Nevada County Board of Education Approve the Waiver Submission, by Twin Ridges Home Study Charter School, to increase the pupil-to-teacher ratio from 25:1 to 27:1 as presented? (*page 38*)

Director Jaynie Aiden noted that the waiver is good for 2 years; however, they are actively searching for a qualified teacher; have received some applications and are in the process of interviewing.

**On a motion by Lapierre and seconded by Altieri the Nevada County Board of Education Approved the Waiver Submission, by Twin Ridges Home Study Charter School, to increase the pupil-to-teacher ratio from 25:1 to 27:1 as presented. The motion passed unanimously.**

**14. Information/Discussion Items**

- A. Budget Review  
i. NCSOS Program Budget review (*page 45*)  
B. EPIC Charter School Update (*page 48*)

Supt. Hermansen reported that Roxanne Brown Gilpatric traveled down to meet with EPIC staff; visited the Gridley site as well as the Grass Valley site. EPIC continues to have challenges in the credentialing area and is working with our office.

Rick Alvarez, EPIC Executive Director expressed his gratitude for the support they are receiving. They are working on their ADA and also working with NCSOS's HR on credentialing.

**15. Board Reports**

- A. SARB, *Lapierre* – SARB begins in 2 weeks  
B. Legislative, *Sexton*  
Sexton attended the California County Boards of Education (CCBE) conference; and shared a handout detailing the *Primary Responsibilities of County Boards* and *Quick Facts about County Boards of Education*.  
C. Governmental Community Relation Outreach, *Meek*  
Meek is helping with Measure A for the library. Measure A replaces an existing 1/8 of a cent tax to a 1/4 of a cent sales tax and also noted that the libraries are rebranding themselves as a resource center.  
D. Charter Liaison, *Altieri* – *no report*  
E. Individual Board Reports

**16. Correspondence**

- A. CSBA Annual Education Conference (*page 50*)

**17. Adjournment**

Next Meeting Date: Wed., October 12, 2016, 3:00 p.m., 112 Nevada City Highway, Nevada City

Approved: \_\_\_\_\_  
**Trevor Michael, Board President**

Date: **October 12, 2016**