

NEVADA COUNTY BOARD OF EDUCATION

Regular Meeting

Wednesday, July 20, 2016

3:00 p.m.

Nevada County Superintendent of Schools

Houser Conference Room

112 Nevada City Highway, Nevada City, CA 95959

MINUTES

1. **Meeting called to order** by Board President Michael.

2. **Established quorum**

Trevor Michael	Present
Tracy Lapierre	Present
Larry Meek	Present
Shelly Sexton	Present
Bob Altieri	Present

3. **Salute to the flag**

4. **Adoption of the Agenda**

On a motion by Altieri and seconded by Lapierre, the agenda was adopted as presented. The motion carried unanimously.

5. **Opened public forum** – Recognition of members of the audience wishing to the Board.

Shari Phillips, owner of *Cluttr Bustr* and *Shari's Shuttle*, is interested in doing grant writing to help fund a variety of non-profits in Nevada County. Shari will call Supt. Hermansen next week for input on how to proceed.

Delilah Martinez, EPIC Director of Curriculum and Instruction, reported 120 adult graduates.

6. **Closed public forum**

7. **Approval of the Consent Agenda**

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion, unless a Board member or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.

A. Approval of minutes of the regular meeting of June 29, 2016 (*page 1*)

B. During the third quarter of 2016 April-June, there were no complaints filed to be reported, pursuant to Williams Uniform Complaint Procedures (E.C. 1240(H): Board policy 1010 – Uniform Complaint Procedures) (*page 5*)

C. Approval of FY2016-17 Program Self-Evaluations, CSPP (Sierra College Preschool Program) and CCTR (Sierra College Toddler Program) (*page 6*)

On a motion by Lapierre and seconded by Altieri, the consent agenda was adopted as presented. The motion carried unanimously.

8. **Staff Reports**

- A. Business Services, *Waddle*
380 Crown Point Circle building plans are progressing; bids for site and building improvements are due August 9th; with work to start early November.

9. Superintendent's Report

A. Summer Learning Academy

The Adventures in Learning program was highlighted on the front page of The Union. Many at risk students fall behind and learn better with a hands-on method. The program offers science integrated with math and language. Over 200 students grades K-5 participated from all over the county.

B. 380 Crown Point Circle update

As Darlene mentioned earlier, all is going smoothly. Last week 8 contractors walked through in anticipation of placing a bid for the building improvements.

C. Scholar Day at the Fair – August 10

10. Action Items

- A. Shall the Nevada County Board of Education approve the Annual review of Board Policy 2710, Conflict of Interest? (*page 9*)

On a motion by Meek and seconded by Altieri, the Nevada County Board of Education approved the Annual review of Board Policy 2710, Conflict of Interest. The motion carried unanimously.

- B. Shall the Nevada County Board of Education approve the Declaration of Need for Fully Qualified Educators for the 2016-17 school year (*page 11*)

On a motion by Lapierre and seconded by Sexton the Nevada County Board of Education approved the Declaration of Need for Fully Qualified Educators for the 2016-17 school year. The motion carried unanimously.

- C. Superintendent Salary: Shall the Nevada County Board of Education Approve the same 5% increase to the salary of the County Superintendent that was approved for NCSOS Staff in June? (*page 15*)

Community member, Nancy Pierce suggested looking at other counties, not just neighboring counties; and pointed out that this is an unfunded liability for the retirement system.

Supt. Hermansen advised that this was the beginning of her 9th year in this position and has only ever requested what staff has received; noting also that the salary is the lowest when compared to surrounding counties. In compensation studies, you must look at surrounding and neighboring counties as well. The attachment to the agenda item details the total compensation package.

The Board noted Pierce's concerns.

On a motion by Meek and seconded by Lapierre, the Nevada County Board of Education Approved the same 5% increase to the salary of the County Superintendent that was approved for NCSOS Staff in June. The motion carried unanimously.

11. Information/Discussion Items

A. EPIC, Charter School Update

Supt. Hermansen advised that NCSOS has contracted with Roxanne Gilpatric, retired Superintendent very familiar with Charters. Gilpatric will help with oversight; and plans to visit the sites regularly to monitor progress.

MOU has been signed and approved by the FIELD Board.

Regarding the attendance accounting corrections, Alvarez is waiting to hear from the CDC on whether or not credentials can be backdated.

Altieri inquired as to the status of the Tort Claim filed. Supt. Hermansen reported there has been no further communication after the response was filed.

Delilah Martinez advised the FIELD Board is meeting separate from the EPIC Board; Supt. Hermansen will clarify with Rick Alvarez, EPIC ED.

B. FCMAT Report: Organizational and Staffing Review of Business Services and Human Resources (*page 16*)

Supt. Hermansen walked the Board through the FCMAT Study powerpoint presentation. Changes in staffing resulted in an opportunity to look at the structure of the Business Office and Human Resources.

FCMAT analyzed the operations; interviewed staff and released the report. The findings in the report validated our observations and thoughts and provided a roadmap moving forward.

A staff meeting was held last week to explain to staff the results. Some recommendations have already begun to take place. Manual Processes is being reviewed; workload was discussed; and cross training will be a priority. We will also explore the possibilities of a new financial system.

C. Budget Review

1. NCSOS Program Budget Review (*page 45*)

D. FY2015-16 Annual Report to the Board of Temporary County Certificates (*page 48*)

12. Board Reports

A. SARB, *Lapierre*

B. Legislative, *Sexton*

Sexton reported that SB799 School finance for school districts annual budgets and reserve balance didn't get out of the Education Committee. SB884 – Special Education mental health services is now due, has a lot of traction; hard to oppose; and hard to implement.

C. NCSBA, *Meek* - upcoming in August

D. Charter Liaison, *Altieri*

E. Individual Board Reports

13. Correspondence

A. Barry Kyle, Nevada County Teacher of the Year (*page 50*)

The Board expressed their appreciation for Kyle's hard work.

14. Adjournment

Next Meeting Date: August 17, 2016 at 3:00 PM, 112 Nevada City Highway, Nevada City

Approved: _____
Trevor Michael, Board President

Date: **August 17, 2016**