

**NEVADA COUNTY BOARD OF EDUCATION**  
**Regular Meeting**  
**Wednesday, February 17, 2016**  
**3:00 p.m.**  
**Nevada County Superintendent of Schools**  
**Houser Conference Room**  
112 Nevada City Highway, Nevada City, CA 95959

**MINUTES**

1. **Meeting called to order** by Board President Michael

2. **Established quorum**

Trevor Michael	Present
Tracy Lapierre	Present
Larry Meek	Present
Shelly Sexton	Present
Bob Altieri	Present

3. **Salute to the flag**

4. **Adoption of the Agenda**

**On a motion by Sexton and seconded by Meek, the agenda was adopted as presented. The motion carried unanimously (5-0).**

5. **Opened public forum** – Recognition of members of the audience wishing to address the Board:

Rick Alvarez, Executive Director, EPIC, advised they are providing an update to Supt. Hermansen and they hope that in reviewing that the Board will find a lot of information to look at. Alvarez requests communication, not formal via e-mail or via letter, but actual phone conversations with the Superintendent and NCSOS Staff.

David Villarino-Gonzales, President, FIELD, added that the audit has been finalized with an unqualified designation, and submitted to Supt. Hermansen. Villarino also requested they invoke the terms of the charter in terms of the dispute resolution. Villarino asked what the position of the Board was in terms of dispute resolution steps.

Michael responded that the charter school should direct the question in writing addressed to the Board President care of the secretary of the board.

6. **Closed public forum**

7. **Closed Session**

A. Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9(b))

B. Real Estate Negotiations (G.C. 54956.8)

A. Conference with Real Property Negotiator Holly Hermansen regarding the lease and/or purchase of 380 Crown Point Circle, Grass Valley, California

8. **Open Session**

A. Report out from closed session

At 4:25 PM, the Board reconvened into Open Session. There was no action taken.

## **9. Approval of the Consent Agenda**

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion, unless a Board member or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.

A. Approval of minutes of the Regular meeting of January 20, 2016 (*page 1*)

B. School Accountability Report Card for 2014-15 (*page 9*)

1. Sugarloaf Mtn. Juvenile Hall Program
2. Edge Academy
3. Launch

**On a motion by Altieri and seconded by Lapierre, the consent agenda was adopted as presented. The motion carried unanimously (5-0).**

## **10. Staff Reports**

A. Alternative Education, *Sanford*

Sanford advised that currently there are 10 students at Launch; and 14 at Sugarloaf. Staff development day included CAASPP; CPI strategies; Happiness Advantage; and Common Core strategies sharing. School Site Council met; site goals were developed; and the LCAP progress was discussed and reviewed.

B. Educational Services, *Johns*

Hiring process for the *Adventures in Learning* summer program has begun. C&I spring workshops and Professional Development Day are coming up. STEAM Expo is scheduled for April 8-9<sup>th</sup>.

LCAP Review:

Student staff surveys will be going out. LCAP budget is being spent. Johns will add to the LCAP introduction information which indicates why certain data is not in the LCAP and bring to the next meeting for review.

Michael noted trend line information indicating better results and wondered what to credit. Sanford credits the teachers. Johns will look into referencing this type of information in the annual LCAP update narratives and reference hyperlinks from which the LCAP goals derives from, for example the SARC.

C. SELPA/Special Education, *Gallup* – unable to attend today's meeting.

D. Business Services, *Ryland* – no report.

## **11. Superintendent's Report**

A. Washington School Update

Supt. Hermansen attended the TRESB Board meeting last week. The community has been working with the district staff to consider putting together a petition to become their own school district. In going through the process however, it's clear they won't get it done by the end of this school year. The community has asked the board to reconsider its last decision. They had voted to close the school at the end of this year; but also voted to support the community in moving forward on the petition. The board can't do both at once. The TRESB board will reconsider at their March meeting.

Supt. Hermansen addressed the TRESB board, and spoke to the challenges. Terri Ryland is working with the TRESB business office on the school district's financial picture; there may be an impact to the remaining district if they split. The CCOSDO has to make findings that there is no significant financial impact to the entity. Supt. Hermansen is working with the district superintendent to look at a range of options for the students of the school.

B. CCSESA Quarterly Meeting

The focus of the meeting was on LCAP support; review; and approval process. Also a topic of discussion was the passage of the new Federal law, *Every Student Succeeds Act*.

C. NCSOS Chief Business Official

Darlene Waddle has accepted the position. Darlene comes to us with a wealth of experience, most recently with the Thermalito Union School District in Oroville. A transition plan for her to leave her current position will be worked out.

**12. Action Items**

- A. Shall the Nevada County Board of Education approve the Annual Donation for NCSBA dues in the amount of \$100? (*page 111*)

**On a motion by Meek and seconded by Sexton, the Nevada County Board of Education approved the Annual Donation for NCSBA dues in the amount of \$100. The motion carried unanimously (5-0).**

**13. Information/Discussion Items**

A. Budget Review

1. NCSOS Program Budget review (*page 112*)

B. Legislative Action Day, March 15 (*page 115*)

C. Update on EPIC Charter School *Notice of Violations*

On February 12, Supt. Hermansen received an email, from David Villarino with updates to EPIC Charter School's Notice of Violations. 5 binders were also received via US Mail and handed out to board members. Supt. Hermansen walked the Board through the documents included.

Supt. Hermansen noted that some areas are in progress of being addressed.

Supt. Hermansen gave a brief summary of what is still needed and will follow-up in writing. The brief summary included the need for evidence of credentialed teachers in the classroom; bell schedules that provide evidence of required instructional minutes; Board of Directors meeting minutes; and evidence of sufficient instructional materials

Supt. Hermansen also noted in December there were 463 text books listed; now there are 1395 listed. Receipts and/or purchase orders for the additional textbooks are requested.

Supt. Hermansen noted it is difficult to tell where salaries are charged to. Villarino had stated last month that FIELD and EPIC budgets are shared. NCSOS understands that FIELD is helping support salaries as well as charter school revenue, however it's not clear where the money comes from and where it goes to. That needs to be clarified; and Villarino has referred to this in his summary.

The audit appears to be an audit of FIELD; not an audit of EPIC, even though EPIC is mentioned. FIELD and EPIC are two separate entities; we are hoping upcoming budgets will clarify this.

Ryland added that backup; trends; history; waiting lists; and methodology is needed with assumptions behind the numbers in the budget.

Villarino pointed out that the enrollment was projected at 400; the ADA is 200. They will redo assumptions using template and submit a multiyear budget.

Villarino advised regarding Governance, the Board will be meeting to discuss how to proceed in establishing a separate board for EPIC.

Supt. Hermansen requested to be kept informed of a Governance change as that could be a material revision in which a revised charter would have to be submitted. If there is not a separate Board, then the current Board needs to demonstrate Governance and evidence of such is needed.

Meek suggested that documents which go to the NCBOE should first be provided and reviewed by the FIELD Board.

Alvarez advised this was their intent as a variety of items require FIELD Board approval. Villarino intends to schedule a Special FIELD/EPIC Board meeting.

Michael asked if there were any questions on what is required in the Notice of Violations.

Villarino responded that the purpose for the matrix was to do exactly that. The lists the items raised, the response, the prognosis.

Lapierre suggested supplying the information which is requested. Sexton advised she will take the Notice of Violation and cross reference everything provided by EPIC to insure all concerns are addressed to fulfil oversight responsibility.

#### **14. Reports**

##### **A. Board Reports**

1. SARB, *Lapierre* – unable to attend.
2. Legislative, *Sexton* – Sexton provided a handout on the Every Student Succeeds Act
3. NCSBA, *Meek* – Great meeting with school district reps. and they want to have a discussion about bussing. Next agenda may include electing a new President as the current president moved out of the area.
4. Charter Liaison, *Altieri* – no report
5. Individual Board Reports

#### **15. Correspondence**

1. NCSOS Quarterly Investment Report as of December 31, 2015 (*page 116*)
2. Writing Tournament Results (*page 137*)
3. Educator Grant Report - Cottage Hill Science Night, 4/21/2016 (*page 139*)

#### **16. Adjournment**

Next Meeting Date: March 9, 2016, 3:00 p.m., 112 Nevada City Highway, Nevada City

Approved: \_\_\_\_\_  
**Trevor Michael, President**

Date: **March 9, 2016**