

**NEVADA COUNTY BOARD OF EDUCATION**  
**Regular Meeting**  
**Wednesday, June 12, 2013**  
**1:00 – 2:00 PM: Budget Work Session**  
**2:00 PM: Board Meeting**

**Nevada County Superintendent of Schools**  
**Houser Conference Room**  
112 Nevada City Highway, Nevada City, CA 95959

**MINUTES**

**I. Meeting called to order** by President Slade-Troutman

**II. Budget work session**

Fitting led the Board through a Power Point Presentation detailing the Governor's May Revise.

**III. Established quorum**

Trevor Michael	present
Tracy Lapierre	present
Marianne Slade-Troutman	present
Jack Meeks	present
Bob Altieri	present

**IV. Salute to the flag**

**V. Additions to the Agenda** - none

**VI. Adoption of the Agenda**

**On a motion by Michael and seconded by Lapierre the Agenda was adopted as presented. Motion passed unanimously.**

**VII. Opened public forum**

Recognition of members of the audience wishing to address the board:

Monty Martin, Special Education Director recognized Amy Highsmith, an Instructional Aide, for saving the life of one of their students as they were exiting the bus. On May 6<sup>th</sup>, Amy noticed a student in respiratory distress. She started rescue breathing, staying focused on her training and saved the students life. Recently being recognized at their staff meeting, Highsmith states she was just doing her job.

**VIII. Closed public forum**

**IX. President's Report**

Slade-Troutman attended the ILP Graduation honoring 14 students. The program invitation was shared.

Michael shared that his 16 year old son graduated from Ghidotti as Valedictorian receiving 3 Associates Degrees from Sierra College and will attend Princeton University.

On behalf of the NCBOE, Slade-Troutman presented Stanton Miller a Proclamation honoring him for his many years in education. Altieri, Meeks and past Board Member Bob Stone were able to attend Stan Miller's retirement celebration.

#### **X. Presentations**

- A. Academic Tournaments, by Bonnie Smart  
Bonnie provided a handout detailing the 2012-13 Tournament participation; sponsors; volunteers; and awards. Being the Tournaments coordinator for 12 years now she calculated approximately 5000 students have participated; over 600 trophies awarded; and 3,400 ribbons given out. It's great to reward students for trying to do well.

#### **XI. Board Reports**

- A. Budget Review Committee, *Meeks/Slade-Troutman*

Slade-Troutman highlighted of the meeting noting the rise in health benefits. HVAC system at TKM needs replacing; and the phone system at NCSOS is antiquated.

In losing LAEC Charter, we also lost SELPA funding. However, Muir Charter's increase will help offset the loss. We will continue to watch the budget noting it will take 8 years to get back to where we were. Slade-Troutman noted that Supt. Hermansen and Fitting are doing everything to keep track.

- B. SARB, *Lapierre*

SARB meetings discontinue for the summer.

- C. Legislative, *Meeks*

Meeks reported that hundreds of bills introduced have died in committees or have been withdrawn. Currently in the Senate Committee which are interesting are: AB420 Pupil Discipline; AB375 Streamline Teacher Dismissal; and SB552 Violence Awareness.

Locally, Yuba River Charter's move was approved.

- D. NCSBA, *Michael*

Michael was unable to attend. Supt. Hermansen reported the meeting was not held due to lack of a quorum. They plan to meet in the fall to discuss the functionality of the group.

- E. Charter Liaison, *Altieri* – no meeting.

- F. Individual Board Reports – none.

#### **XII. Approval of the Consent Agenda (Action Item)**

- A. Approval of minutes of the Regular meeting of May 8, 2013**
- B. Approval of FY2012-13 Program Self-Evaluation, CSPP (Sierra College Preschool Program)**
- C. Approval of FY2012-13 Program Self-Evaluation, CCTR (Sierra College Toddler Program)**

**On a motion by Altieri and seconded by Michael the Nevada County Board of Education adopted the Consent Agenda as it was presented. Motion passed unanimously.**

#### **XIII. Action Items**

- A. **FY2012-13 Third Interim**

1. Shall the Nevada County Board of Education approve Resolution 13-07, Certification of the Third Interim Fiscal Report, referring to column D final approved budget? Roll Call Vote

**On a motion by Michael and seconded by Lapierre, the Nevada County Board of Education approved, by roll call vote, Resolution 13-07, Certification of the Third Interim Fiscal Report, referring to column D final approved budget. Motion passed unanimously.**

- B. Shall the Nevada County Board of Education adopt Resolution 13-08, Blanket Transfer Resolution to the FY2012-13 budget? Roll Call Vote

**On a motion by Altieri and seconded by Michael the Nevada County Board of Education adopted, by roll call vote, Resolution 13-08, Blanket Transfer Resolution to the FY2012-13 Budget. Motion passed unanimously.**

C. **Adoption of FY2013-14 budget**

1. Opened public hearing to view the FY2013-14 consolidated budget of Nevada County Superintendent of Schools, Nevada County Special Education Services, Nevada County SELPA, Special Education Pass Thru, Nevada County Charter School Cooperative, Child Development, Forest Reserve Fund, and School Facilities Fund (E.C. 1620, E.C. 1622, E.C. 33129)
2. Closed public hearing
3. Shall the Nevada County Board of Education adopt the FY2013-14 consolidated budget of Nevada County Superintendent of Schools, Nevada County Special Education Services, Nevada County SELPA, Special Education Pass Thru, Nevada County Charter School Cooperative, Child Development, Forest Reserve Fund, and School Facilities Fund?

Fitting walked the Board through the FY2013-14 consolidated budget noting changes from second interim; and Charter updates on fund balance; ADA; Cash position; and identified potential risks. Charter update was provided.

The business office has worked extensively with Twin Ridges Home Study Charter, in training, and calling attention to many errors. TRHS did not get approval for the Deferral Waivers through the State which suggests TRHS did not apply for the waiver. Cash is not being managed as evidenced by payables that are not being aged. They may have a cash flow emergency at June 30. This may constitute fiscal mismanagement, which is grounds to revoke a charter. ADA is also an issue with approximately 110 students at year end; Truckee enrollment is down by 20 kids. More discussion must take place to determine next steps. The Board suggested attending a TRHS Charter Council Meeting.

Sierra Montessori has significant cash issues. The Business Manager is doing a great job and is on the phone with vendors. SMA's Deferral Waiver has been approved by the state.

Bitney will have a new director and still has significant cash issues. They have also received approval on their June deferral waiver applications

Yuba River Charter has a new building which can always pose a risk to the general fund.

Nevada City School of the Arts has a solid budget; cash is not currently an issue. They are projecting growth which we will watch carefully.

Forest has a strong fund balance, cash position is strong and there is no evident risk.

**On a motion by Altieri and seconded by Lapierre the Nevada County Board of Education adopted the FY2013-14 consolidated budget of Nevada County Superintendent of Schools, Nevada County Special Education Services,**

**Nevada County SELPA, Special Education Pass Thru, Nevada County Charter School Cooperative, Child Development, Forest Reserve Fund, and School Facilities Fund. The motion passed unanimously.**

4. Shall the Nevada County Board of Education adopt Resolution 13-09, to approve the Final Budget for 2013-14 as presented?

**On a motion by Michael and seconded by Lapierre the Nevada County Board of Education adopt Resolution 13-09 approved the Final Budget for 2013-14 as presented by roll call vote. The motion passed unanimously.**

- D. **Shall the Nevada County Board of Education adopt the annual Workers' Compensation Certification regarding self-insured workers' compensation claims for FY2013-14**

**On a motion by Michael and seconded by Lapierre the Nevada County Board of Education adopted the annual Workers' Compensation Certification regarding self-insured workers' compensation claims for FY2013-14. The motion passed unanimously.**

- E. **Shall the Nevada County Board of Education approve Resolution 13-10, Temporary Transfer Agreement (Short Term Borrowing Agreement) between the County, Districts and Charters?**

Nevada County Charter Cooperative is aware of this resolution and the Policy Guidelines. Staff will revisit with directors and include both the policy guidelines and resolution 13-10 in the next board meeting for reference. The Board discussed amending the resolution by adding the following bolded item to page 2:

- 5) A District/Charter needing to access County borrowing within these provisions, must first exhaust all available interfund borrowing within the district, in accordance with the provisions of EC 42603.
- 6) ***Any activity under this resolution will be reported to the Board at the next regularly scheduled meeting.***
- 7) This resolution shall take effect immediately.

**On a motion by Altieri and seconded by Michael the Nevada County Board of Education approved, by roll call vote, Resolution 13-10, Temporary Transfer Agreement (Short Term Borrowing Agreement) between the County, Districts and Charters as amended. The motion passed unanimously.**

- F. **Second reading and Approval of Board Policy 5131.7, Bullying**

Shall the Nevada County Board of Education approve Board Policy 5131.7, Bullying?

**On a motion by Lapierre and seconded by Altieri Board Policy 5131.7, Bulling was approved. The motion passed unanimously.**

#### **XIV. Information/Discussion Items**

- A. FY2012-13 Annual Report to the Board of Temporary County Certificates

The County is allowed to issue a temporary certificate to allow teachers, for up to one year, to continue in their position if they are in the process of obtaining their credential, but have not yet received it. Certain criteria must be met before issuing the temporary certificate and most are renewals.

#### **XV. Reports**

- A. Superintendent's Report

1. District Updates – Pleasant Ridge School District hired a Superintendent, Rusty Clark who comes from Twin Rivers School District in Sacramento. Most schools are out for the summer.
2. NJUHSD Supt. Search – 24 applications were received. All NJUHSD Board Members came by NCSOS to review the applications. Reference checks will be done. Stan Miller; Bart O'Brien (retired Placer High School Superintendent), and Supt. Hermansen will meet with the NJUHSD Board to discuss the candidates from paper screening. The Board will select candidates who will be offered an interview.
3. Expense Report – will include next month.
4. Special thanks to Jack Meeks and Marianne Slade-Troutman for their commitment on the Budget Committee. The meetings are valuable, meaningful and full of great discussion, which helps both Donna Fitting and Supt. Hermansen.

B. Staff Reports

1. Business Services, *Fitting* - Auditors will be here next week.
2. Ed Services, *Miller*

NCSOS is contracting with PCOE this summer to provide professional trainers in "The HOW of Common Core State Standards," in both ELA and Math for grades TK through 12. It will be free of charge to the districts. To date over 244 reservations have been made for 7 different workshops. Teachers want collaboration and we're excited about the response received. Workshop evaluations will be done to assess the need mid-year.

C. Future agenda items

**XVI. Correspondence**

- A. Williams Settlement Annual Report
- B. Fiscal Reports
- C. Amy Highsmith Recognition – reported by Monty Martin during Public Comment.

**XVII. Adjournment**

Next Meeting Date: WEDNESDAY, July 10, 2013, 2:00 p.m., 112 Nevada City Highway, Nevada City

Approved: \_\_\_\_\_  
Marianne Slade-Troutman, President

Date: July 10, 2013