NEVADA COUNTY BOARD OF EDUCATION
Regular Meeting
Wednesday, February 8, 2012
2:00 p.m.
Nevada County Superintendent of Schools
Houser Conference Room
112 Nevada City Highway, Nevada City, CA 95959

AGENDA

All times approximate

I. Meeting called to order

II. Establish quorum

III. Salute to the flag

IV. Additions to the Agenda

V. Adoption of the Agenda

VI. Open public forum – Recognition of members of the audience wishing to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the Board president, please identify yourself. A member of the public may at this time make brief comments regarding items not on the agenda, although no action may be taken.

VII. Close public forum

VIII. Presentation

a. Recognition of Jenny Travers Retirement

IX. Approval of the Consent Agenda

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion, unless a Board member or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.

A. Approval of minutes of the Regular meeting of January 18, 2012 (page 1)

B. Approval of annual donation for NCSBA dues in the amount of $100 (page 6)

X. Action Items

A. Second reading and adoption of Board Policy 6173, Education for Homeless Children; Administrative Regulation 6173, Education for Homeless Children (page 7)

B. Shall the Nevada County Board of Education Approve the Petition for Renewal of the Countywide Charter for Bitney College Preparatory High School for a period of 5 years? (page 13)

C. Shall the Nevada County Board of Education Approve the Petition for Renewal of the Countywide Charter for Nevada City School of the Arts for a period of 5 years? (page 17)

D. Shall the Nevada County Board of Education Approve the Petition for Renewal of the Countywide Charter for Sierra Montessori Academy for a period of 5 years? (page 20)

E. Shall the Nevada County Board of Education Approve the Petition for Renewal of the Countywide Charter for Yuba River Charter School for a period of 5 years? (page 23)
XI. Discussion Items
   A. Board Goals and Professional Governance Standards (page 26) 10 min.
   B. Facility Report: Update on results of search for potential facility

XII. Reports
   A. Board member reports
      1. SARB, Meeks
      2. Budget Review Committee, Slade-Troutman/Meeks
      3. Legislative, Voss
      4. NCSBA, Michael
      5. Individual Board member reports
   B. Superintendent's Report 20 min.
      1. ESEA Reauthorization
      2. State Board and ESEA Waiver
      3. Redevelopment Agencies
      4. Transitional Kindergarten
   C. Staff Reports
      1. Business Services, Fitting
      2. Educational Services, Miller
   D. Future agenda items
      1. Redistricting: Rearranging Trustee Areas Based on Federal Decennial Census
      2. Approval of FY2011-12 Consolidated Application Part I and Part II for Categorical Aide Programs

XIII. CORRESPONDENCE
   1. Quarterly Investment report (page 35)
   2. 2012 CSBA Delegate Assembly Election – County Representative (page 52)
   3. Spelling and Math Tournament Results (page 56)

Adjournment

Next Meeting Date: March 14, 2012, 2:00 p.m., 112 Nevada City Highway, Nevada City
This agenda was posted at least 72 hours in advance of the meeting at the Nevada County Superintendent of Schools office, 112 Nevada City Highway.

Posted: 2-3-2012
Date
HH/sw

Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Nevada County Superintendent of Schools office – reception desk, located at 112 Nevada City Highway, Nevada City, CA. For more information please call 530.478.6400 ext. 203.

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Nevada County Superintendent of Schools office at 530.478.6400 ext. 203 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. [G.C. §§54953.2, §54954.2(a)(1), Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)]

2/8/12 Board Agenda Page 2 of 2
Regular Meeting  
Wednesday, January 18, 2012  
2:00 p.m.  
Nevada County Superintendent of Schools  
Houser Conference Room  
112 Nevada City Highway, Nevada City, CA 95959  

Minutes  

I. Meeting called to order at 2:00 p.m. by Voss  

II. Established quorum  
   Altieri present  
   Meeks present  
   Slade-Troutman present  
   Michael present  
   Voss present  

III. Salute to the flag led by Holly Pettitt  

IV. Additions to the Agenda – none.  

V. Adoption of the Agenda  
   On a motion by Slade-Troutman and seconded by Altieri, the agenda was adopted as presented. The Motion passed unanimously.  

VI. Opened public forum – Recognition of members of the audience wishing to address an agenda item may do so at this time or at the time the agenda item is heard.  

   Mr. Thompson, the landlord of 117 New Mohawk, Nevada City, California, advised he has signed a listing with a broker. He will keep us updated, and hopes we remain as tenants.  

VII. Closed public forum  

VIII. Presentation  

A. FY 2010-11 Audit Report –  
   Jeff Jensen, of Crowe Horwath LLP (Previously of Perry-Smith. Effective November 1, 2011 Perry-Smith merged with Crowe Horwath), presented the 2010-11 audit report to the Board.  
   
   There were no audit adjustments; no uncorrected statements. The internal controls and federal compliance opinion were unqualified. State compliance received a qualified opinion as there was one minor finding. In the area of attendance, Bitney College Prep Charter School’s ADA was overstated which required a revision of attendance reporting to the state.  
   
   Slade-Troutman questioned election costs, noting that $125K was budgeted. Supt. Hermansen advised that some election costs are still being negotiated. Slade-Troutman would like to know the actual costs.  

IX. Approval of the Consent Agenda  
   These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion, unless a Board member or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.  

   A. Approval of minutes of the Regular meeting of December 14, 2011
B. Approval of Resolution 12-02, Rules & Regulations Governing the Purchase of School Supplies & Equipment (Roll Call Vote)

C. During the fourth quarter of 2011 October-December, there were no complaints filed to be reported, pursuant to Williams Uniform Complaint Procedures (E.C. 1240(H); Board Policy 1010 – Uniform Complaint Procedures)

On a motion by Altieri and seconded by Slade-Troutman, the consent agenda was approved. The motion passed unanimously.

X. Action Items
A. Shall the Nevada County Board of Education accept the FY2010-11 Auditors Report as presented at the regular Board meeting of January 18, 2012?

On a motion by Altieri and seconded by Michael to accept the FY2010-11 Auditors Report as presented at the regular Board meeting of January 18, 2012. The motion passed unanimously.

XI. Public Hearing
A. The public hearing was opened regarding the renewal of the petitions of Countywide benefit Charter for Nevada City School of the Arts; Bitney College Preparatory High School; Sierra Montessori Academy; and Yuba River Charter School (EC §47605(b)) at 2:30 p.m. by Voss.

Public comments strongly supporting all four charter schools were presented to the board.

B. The public hearing was closed at 2:42 p.m. by Voss.

XII. Discussion Items

Supt. Hermansen introduced the charter school directors, noting how each was very responsive through the petition renewal process. We are proud and honored to be their sponsor. As we go through each petition there will be an opportunity for discussion. The State Board of Education adopted new charter renewal regulations. Charters are required to meet an academic performance goal. All requirements were included in the petitions. Supt. Hermansen, Donna Fitting, and Stan Miller reviewed each petition; met; and made comments on each school.

A. Initial review of petition for renewal of Countywide benefit Charter for Nevada City School of the Arts (NCSA).

Supt. Hermansen noted that NCSA has met the requirements for Academic Performance.

Director Holly Pettitt appreciated the petition process; it was thorough and made her think and ponder where to take the school, as a map would.

Slade-Troutman stated she had attended a play and, by chance, met a parent of NCSA who stated he was very impressed with the school. Hearing this unsolicited comment out in the community was nice.

Michael noted the ELA and Math scores have consistent performance by grade level with an upward curve: Why? Director Pettitt feels they are a result of not focusing on the state testing or standards. The school is small; kids are happy; held and loved. There is no pressure on them; the test is just another thing to do.

Michael questioned revenue projection for Transitional Kindergarten. Director Pettitt advised the budget would not be affected.

B. Initial review of petition for renewal of Countywide benefit Charter for Bitney College Preparatory High School (BCPHS).
Supt. Hermansen noted that BCPHS has met their Academic Performance for the past two years and their renewal petition was complete. Enrollment and facilities have stabilized and are currently experiencing a small amount of growth. There are no budget issues except the state deferrals. Bitney also had a WASC review this year.

In describing how state deferrals affect cash flow of Charter Schools; Fitting explained traditional school funding captures property taxes, while Charter schools are wholly dependent on State aide and do not have a District of Residence to draw against. Fitting is working with the County Treasurer working out a plan to enable Charter schools to receive short term financing from NCSOS.

Michael congratulated Director Herring on Bitney’s diverse student body.

C. Initial review of petition for renewal of Countywide benefit Charter for Yuba River Charter (YRC).

Supt. Hermansen congratulated Director Buckley, YRC met their Academic Performance for the past two years; all components of the petition were in place. Their 15 years of history is very interesting. Their budget is solid and cash flow issues currently not an issue but will become more challenging. The move to Nevada City Elementary went smoothly.

Michael also complimented Director Buckley on their diverse student body. Buckley credits the Waldorf style as it is international. Buckley also mentioned they have 60 students on a wait list.

D. Initial review of petition for renewal of Countywide benefit Charter for Sierra Montessori Academy (SMA).

Supt. Hermansen handed out an updated Budget to reflect the decline of 15 students; as well as Revised Staff Recommendations Summary. SMA has struggled with leadership, budget and facilities. They now have an excellent facility. We commend the staff in being responsive to all the petition requirements; it’s difficult to keep a school of less than 100 going. The students continue to score highly. The recent decline of 15 students has affected their stability and severely impacted the financial outlook. The current budget does not provide assurance of fiscal stability.

Director Henry Bietz explained the decline of 15 students were for varying reasons: half left the area; a quarter couldn’t afford the gas to get there; and the other quarter were effected with their new discipline policy as they were issues carried over from the previous year which needed to be addressed.

Bietz advised their budget is very conservative and feels their ADA will increase; they already have an additional 3 students. They had an $82K deficit; which all but $10k has been eliminated. He believes they will have money at the end of the year relieving the cash flow issue. They will restructure to move forward if needed. They have not advertised to help increase enrollment as they couldn’t guarantee a 5 year future. Bietz has plans for outreach to the Auburn area, as they have no Charter services. Their goal is to get through this year solvent and move forward. Bietz plans to stay on as director.

Clarification was made by Supt. Hermansen regarding the Staff Recommendation Revision noting “ADA projections” should read “Enrollment projections”.

Bietz plans to make changes on paper; put into a document and meet with SMA Staff. They are aware NCSOS needs to see the adjustments.

Slade-Troutman stated that it is the Boards obligation to insure the Charters are in compliance with State demands.

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1/18/2012 Board Minutes Page 3 of 5
Voss reminded all of the fast time-line; need to address the issues and come back to the board as soon as possible.

Michael asked if it was a reasonable point of action to withdraw the petition and have SMA submit their petition to Pleasant Ridge School District; if denied they would come back to our board on appeal. Bietz felt the process may be too long and they could lose families and plans to submit documents to NCBOE.

A short break was taken by the Board from 4:05 p.m. – 4:15 p.m.

E. First reading of Board Policy 6173, Education for Homeless Children; Administrative Regulation 6173, Education for Homeless Children

Stan Miller advised that due to a McKinney-Vento (Homeless Act) new grant consortium, a policy is required to be in place in order to apply. We are applying on behalf of all Nevada County school districts.

XIII. Reports
A. Board member reports
   1. SARB, Meeks – meeting next week
   2. Budget Review Committee, Slade-Troutman/Meeks – Slade-Troutman inquired about the current expenditures for Fund 101 – Elections. Fitting replied that the election bills are complex; they run countywide, not just by district.

   Slade-Troutman asked about the $87K left in deferred maintenance. Fitting explained that in 2008/9 Flex was granted for 5 years, is now extended, however it used to be restricted State funds. Deferred maintenance is for possible TKM Roof. There was also a large bid to excavate the NCSOS property to stop annual floods into the buildings.

   Slade-Troutman asked if we could use the money for a shortfall. Fitting explained that it could be used.

   Slade-Troutman would like the salary schedule.

   Discussion was held as to the purpose of the Budget Review Committee and how the meetings would best work for the Board and Staff. A budget overview would be provided in advance by Fitting. It was suggested to meet prior to the 1st Interim; 2nd interim; and budget development.

   3. Legislative, Voss - none
   4. NCSBA, Michael – Discussion of reserving the Miners Foundry for Teacher of the Year was held. CSBA Governance/Brown Act Training will be held on January 19, 2012.

   5. Individual Board member reports – none.

B. Superintendent's Report
   1. Governor's 2012/13 Budget report – Supt. Hermansen and Fitting attended the Governor's Workshop. The State of the State address is today. There are many unknowns. There are six viable tax initiatives, and it is best if just one goes to the voters. It is the hope that the Governor's initiative will pass. If not, there will be a $370/per student cut.

   2. Statement of Conscience – Letter created by Santa Barbara County Board of Education was shared.

C. Staff Reports
   1. Business Services, Fitting – School district budgets are complete and ready to submit by January 2012. Eight received positive opinions; two received qualified
opinions. As the districts brace themselves for more budget cuts planning for the
upcoming year will be challenging.
2. Educational Services, Miller - none

D. Future agenda items
1. Redistricting: Rearranging Trustee Areas Based on Federal Decennial Census
2. 2nd Reading and Final Adoption of Board Policy 6173, Education for Homeless
   Children.
3. Renewal of the petitions of Countywide benefit Charter for Nevada City School of the
   Arts; Bitney College Preparatory High School; Sierra Montessori Academy; and Yuba
   River Charter School (EC §47605(b))
4. Nevada County Board of Education Goals – CSBA Standards – Voss and the board
   are interested. Supt. Hermansen will obtain the Professional Governance Standards.

XIV. Correspondence
   A. Nevada County Board of Education Meeting Calendar for 2012, as approved.

XV. Adjournment – at 5:03 p.m.

Approved: __________________________________________  Date: __February 8, 2012__

James Voss, President
February 1, 2012

Holly Hermansen, Superintendent  
Nevada County Superintendent of Schools

Dear Holly,

It is time again to ask for your support to the Nevada County School Boards Association.

The NCSBA is requesting a $100 voluntary payment for the 2012 calendar year in order to meet its financial obligations. As in years past, we respect the fiscal constraints of our school districts.

We ask that this issue be placed on your next board meeting agenda for approval by your board.

Thank you in advance for your support!

Trish Gerving  
Treasurer

am
cc: Business Manager
INSTRUCTION

Education for Homeless Children

The Governing Board desires to ensure that homeless students have access to the same free and appropriate public education provided to other students within the county office of education. The county office of education shall provide homeless students with access to education and other services necessary for these students to meet the same challenging academic standards as other students.

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way.

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

Transportation

The county office of education shall provide transportation for a homeless student to and from his/her school of origin when the parent/guardian requests that such transportation be provided. If the student moves outside of county office of education boundaries, but continues to attend his/her school of origin within this county office of education, the Superintendent or designee shall consult with the superintendent of the district in which the student is now residing to agree upon a method to apportion the responsibility and costs of the transportation, in accordance with the law. (42 USC 11432)

Legal Reference:
EDUCATION CODE
2558.2 ADA of Homeless Children
39807.5 Transportation Costs
51870 Technology
20 USC Title 42 §11431-11435

First Reading: January 18, 2012
Second Reading: February 8, 2012
Adopted:
INSTRUCTION

Education for Homeless Children

Definitions

Homeless means students who lack a fixed, regular, and adequate nighttime residence and includes:

1. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;

2. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings;

3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and

4. Migratory children who qualify as homeless because the children are living in conditions described in (1)-(3) above.

School of origin means the school that the student attended when permanently housed or the school in which the student was last enrolled.

Best interest means, to the extent feasible, continuing a student’s enrollment in the school of origin for the duration of his/her homelessness, except when doing so is contrary to the wishes of his/her parent/guardian.

Unaccompanied youth means a youth not in the physical custody of a parent or guardian.

County Office of Education Liaison

The county office of education’s liaison for homeless students shall ensure that:

1. Homeless students are identified by school personnel and through coordinated activities with other entities and agencies;

2. Homeless students enroll in, and have a full and equal opportunity to succeed in, county office of education schools;

3. Homeless families and students receive educational services for which they are eligible;
4. Parents/guardians are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;

5. Notice of the educational rights of homeless children is disseminated at places where children receive services, such as schools, shelters, and soup kitchens;

6. Enrollment disputes are mediated in accordance with law, Board policy, and administrative regulation; and

7. Parents/guardians are fully informed of all transportation services

**Enrollment**

Placement decisions for homeless students shall be based on the student's best interest. In determining a student's best interest, a homeless student shall, to the extent feasible, be placed in his/her school of origin, unless his/her parent/guardian requests otherwise.

When making a placement decision, the Superintendent or designee may consider the age of the student, the distance of the commute and the impact it may have on the student's education, personal safety issues, the student's need for special instruction, the length of anticipated stay in the temporary shelter or other temporary location, likely area of future housing, school placement of siblings, and the time remaining in the school year.

The student may continue attending his/her school of origin for the duration of the homelessness and until the end of any academic year in which he/she moves into permanent housing.

In the case of an unaccompanied youth, the county office of education's homeless liaison shall assist in placement or enrollment decisions, consider the views of the student, and provide notice to the student of his/her appeal rights.

If the student is placed at a school other than his/her school of origin or the school requested by his/her parent/guardian, the Superintendent or designee shall provide the parent/guardian with a written explanation of the decision along with a statement regarding the parent/guardian's right to appeal the placement decision.

Once a placement decision has been made, the principal or designee shall immediately enroll the student in the school of choice, even if the parent/guardian is unable to provide the school with the records normally required for enrollment.

The principal or designee shall immediately contact the school last attended by the student to obtain the relevant records. If the student needs to obtain immunizations or does not possess immunization or other medical records, the principal or designee shall refer the parent/guardian to the county office of education's liaison for homeless students. The liaison shall assist the parent/guardian in obtaining the necessary immunizations or records for the student.
Enrollment Dispute Resolution Process

If a dispute arises over school selection or enrollment in a particular school, the student shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute.

The parent/guardian shall be provided with a written explanation of the placement decision, including an explanation of the parent/guardian's right to appeal the decision. He/she shall also be referred to the district liaison.

The written explanation shall be complete, as brief as possible, simply stated and provided in language that the parent/guardian or student can understand. The explanation may include contact information for the county office of education liaison, a description of the county office of education's decision, notice of the right to enroll in the school of choice pending resolution of the dispute, notice that enrollment includes full participation in all school activities, and notice of the right to appeal the decision to the Superintendent of the county office of education and, if the dispute remains unresolved, to the California Department of Education.

The county office of education liaison shall carry out the dispute resolution process as expeditiously as possible after receiving notice of the dispute.

The liaison shall provide the parent/guardian a copy of the county office of education's decision, dispute form, and a copy of the outcome of the dispute.

If a parent/guardian disagrees with the liaison's enrollment decision, he/she may appeal the decision to the Superintendent. The Superintendent shall make a determination within five working days.

If the parent/guardian wishes to appeal the county office of education's placement decision, the county office of education liaison shall forward all written documentation and related paperwork to the homeless liaison at the California Department of Education.

Legal References:
42 USC 11432; 11434(a)

First Reading: January 18, 2012
Second Reading: February 8, 2012
Adopted:
INSTRUCTION

AR 6173 Education For Homeless Children

EXPLANATION OF ENROLLMENT DECISION

Instructions:
The following form is to be used when the county office of education has denied a parent/guardian’s enrollment request.

Date: __________________ Name of person completing form: ____________________________
Title: ____________________ Phone number: ____________________________

In accordance with federal law (42 USC 11432), this notification is being provided to:
Name of parent/guardian: ______________________________________________________
Name of student(s): ___________________________________________________________

Name of school requested: ______________________________________________________
County Office of Education’s placement decision (school): _________________________

After reviewing your request to enroll your child in the school listed above, your enrollment request has been denied. This determination was based upon:

____________________________________________________________________________
____________________________________________________________________________

You have the right to appeal this decision to the Superintendent. If you are not satisfied with the Superintendent’s decision, you may appeal to the California Department of Education. The county office of education’s homeless liaison can assist you with this appeal.

You also have the following rights:

* Pending resolution of this dispute, your child has the right to immediately enroll in the school you requested and to participate in school activities at that school.

* You may provide written or verbal documentation to support your position. You may use the county office of education’s dispute resolution form. A copy of the dispute resolution form can be obtained from the county office of education’s liaison for homeless students.

* You may seek the assistance of advocates or attorneys to help you with this appeal.
Nevada County Office of Education Policy  AR 6173
Administrative Regulation

INSTRUCTION

AR 6173 Education For Homeless Children

ENROLLMENT DISPUTE FORM

Instructions: This form is to be completed by a parent/guardian or student when a dispute regarding enrollment has arisen. As an alternative to completing this form, the information this form may be shared verbally with the county office of education’s liaison for homeless students.

Date submitted: ______________________

Name of person completing form: ____________________________________________

Student’s name: ____________________________________________________________

Relation to student: __________________________________________________________

I may be contacted at the following:

Address: __________________________________________________________________

Phone number: ______________________________________________________________

Name of school requested: ____________________________________________________

I wish to appeal the enrollment decision made by:

_____ County Office of Education liaison  _____ Superintendent

Reason for the appeal: You may include an explanation to support your appeal in this space or provide your explanation verbally.

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

I have been provided with:

_____ A written explanation of the county office of education’s decision

_____ Contact information for the county office of education’s homeless liaison

_____ Contact information for the CA Department of Education’s homeless liaison
The State Board of Education recently adopted new regulations for the charter renewal process. The requirements below reflect the new changes as well as all the requirements in Education Code 47607.

Check at least one of the criteria below:

Requirements for Charter Renewal:

1. Documentation that the charter school meets at least one of the criteria in Ed Code Section 47607 (b):
   
   (1) **X** Attained it’s Academic Performance Index (API) growth target in the prior year or in two of the last three years, or in the aggregate of the prior three years;
   
   (2) ____ Ranked in deciles 4-10, inclusive, on the API in the prior year or in two of the last three years;
   
   (3) ____ Ranked in deciles 4-10, inclusive, on the API for a demographically comparable school in the prior year or in two of the last three years;
   
   (4) ____ (A) The entity that granted the charter determines that the academic performance of the charter school is at least equal to the academic performance of the public schools that the charter school pupils would have been otherwise required to attend, as well as the academic performance of the schools in the school district in which the charter school is located, taking into account the composition of the pupil population that is served at the charter school;
   
   (B) The determinant based on this paragraph shall be made pursuant to the following:
   
   (i) Documented and clear and convincing data
   
   (ii) Pupil achievement data from assessments, including, but not limited to, the Standardized Testing and Reporting Program established by Article 4 for
demographically similar pupil populations for students in the comparison schools;
(iii) Information submitted by the charter school

Check Below if Complete:

2. ____X__ A copy of the renewal charter petition has been provided including a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed.

Notes:

3. When considering a petition for renewal, the governing board shall consider the past performance of the school’s academics, finances, and operation in evaluating the likelihood of future success, along with future plans for improvement if any.

Staff Recommendation: For the last four years, Bitney has had an API score of at or near the 800 statewide target level. Although they have struggled during the last several years with enrollment and facilities which have affected their budget significantly, they have been prudent and responsive to all requests and input from our office. Bitney is experiencing the same cash flow issues as most of the charters. We have worked closely with them over the years to create a balanced operating budget, and they have. They have stabilized their enrollment and facilities, and are currently experiencing a small amount of growth. Their ending cash balance is negative, yet far less than the deferrals due from the state at year end. We will continue to closely monitor Bitney, and work with management to continue these trends. Staff feel the charter school has a likelihood of continued improvement and success.

Notes:

4. **Findings for Approval of Countywide Charter Petitions:** In order to approve a charter pursuant to Education Code Section 47605.6, the County Board of Education must find benefit to pupils and justification for seeking countywide approval. In each of the sections on the following page, at least one of the guidelines must be met.
Recommendation of the County Board of Education:

<table>
<thead>
<tr>
<th>#</th>
<th>FINDING</th>
<th>GUIDELINES</th>
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<tbody>
<tr>
<td>1</td>
<td>The services the charter school will provide will benefit the specific pupil population that the charter school will serve.</td>
<td>A. The needs of English learners and students with special needs are considered.</td>
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<td>B. The needs of socioeconomically disadvantaged students are considered.</td>
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<td>C. Services offered are appropriate for the age/grade level and population of students identified in the charter.</td>
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<td>2</td>
<td>The charter is consistent with sound educational practice.</td>
<td>A. Practices are adequately researched.</td>
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<td>B. Practices are based on sound educational principles and meet at least one of the intentions of the Charter Schools Act as provided in Education Code Section 47601.</td>
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<td>C. Practices comply with non-waived portions of California Education Code and State Board of Education adopted Title 5 Regulations.</td>
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<td>D. It is likely to be of educational benefit to pupils who attend. A charter school need not be designed or intended to meet the educational needs of every student who might possibly seek to enroll in order for the charter to be granted by the County Board of Education.</td>
</tr>
<tr>
<td>3</td>
<td>The charter has demonstrated that it cannot serve this pupil population as well by opening a charter school that operates only in one school district in the county.</td>
<td>A. The Charter school has demonstrated that an admissions policy giving preference to students from one district (as required by Education Code Section 47605(d)) over another will undermine the charter school’s ability to serve the targeted pupil population.</td>
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<tr>
<td></td>
<td>The Charter School has provided reasonable justification for why it could not be established by petition to a school district.</td>
<td>B. Multiple schools or sites are proposed in multiple school districts.</td>
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<td></td>
<td></td>
<td>C. The charter school offers a specialized program that is not offered by any school district and thus students in the county as a whole could benefit greatly from the program without admissions preference in any one district.</td>
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<td></td>
<td>D. The charter school offers a specialized program for which insufficient numbers of targeted students will reside within a single district.</td>
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<td></td>
<td>E. The charter petitioner has had his or her petition rejected by the targeted district(s) then approved on appeal to the County Board of Education in the past and thus the petitioner reasonably anticipates having his or her petition denied by the targeted district(s) in the future.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>F. The charter school works cooperatively with other charter schools through a formal agreement such that uniform oversight treatment by the charter authorizer (i.e. policies, procedures, and requirements) allow the ongoing maintenance of the cooperative relationship.</td>
</tr>
</tbody>
</table>
Charter School: Nevada City School of the Arts

Date Renewal Petition Submitted to County Office: December 12, 2011

Petition Reviewed By: Holly Hermansen, Donna Fitting, Stan Miller

Date of Board Meeting Petition Initially Reviewed: January 18, 2012

The State Board of Education recently adopted new regulations for the charter renewal process. The requirements below reflect the new changes as well as all the requirements in Education Code 47607.

Check at least one of the criteria below:

Requirements for Charter Renewal:

1. Documentation that the charter school meets at least one of the criteria in Ed Code Section 47607 (b):
   
   (1) ____ Attained it’s Academic Performance Index (API) growth target in the prior year or in two of the last three years, or in the aggregate of the prior three years;
   
   (2) __X__ Ranked in deciles 4-10, inclusive, on the API in the prior year or in two of the last three years;
   
   (3) ____ Ranked in deciles 4-10, inclusive, on the API for a demographically comparable school in the prior year or in two of the last three years;
   
   (4) ____ (A) The entity that granted the charter determines that the academic performance of the charter school is at least equal to the academic performance of the public schools that the charter school pupils would have been otherwise required to attend, as well as the academic performance of the schools in the school district in which the charter school is located, taking into account the composition of the pupil population that is served at the charter school;
   
   (B) The determinant based on this paragraph shall be made pursuant to the following:
   
   (i) Documented and clear and convincing data
   
   (ii) Pupil achievement data from assessments, including, but not limited to, the Standardized Testing and Reporting Program established by Article 4 for
demographically similar pupil populations for students in the comparison schools;
(iii) Information submitted by the charter school

Check Below if Complete:

2. ___X___ A copy of the renewal charter petition has been provided including a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed.

Notes:

3. When considering a petition for renewal, the governing board shall consider the past performance of the school's academics, finances, and operation in evaluating the likelihood of future success, along with future plans for improvement if any.

Staff Recommendation: Students in the Nevada City School of the Arts score at or above the average of students across Nevada County. Although they face challenges with cash flow as a result of the state deferrals, their budget is solid. In fact, the five year projection contains balanced operating budgets, actually resulting in a small excess of revenues over expenditures. This was accomplished with modest enrollment growth supported by their waiting list and no assumed COLAs or funding increases. It is the opinion of staff that the charter school will continue to be successful.

Notes:

4. Findings for Approval of Countywide Charter Petitions: In order to approve a charter pursuant to Education Code Section 47605.6, the County Board of Education must find benefit to pupils and justification for seeking countywide approval. In each of the sections on the following page, at least one of the guidelines must be met.

Recommendation of the County Board of Education:
<table>
<thead>
<tr>
<th>#</th>
<th>FINDING</th>
<th>GUIDELINES</th>
</tr>
</thead>
</table>
| 1 | The services the charter school will provide will benefit the specific pupil population that the charter school will serve. | A. The needs of English learners and students with special needs are considered.  
B. The needs of socioeconomically disadvantaged students are considered.  
C. Services offered are appropriate for the age/grade level and population of students identified in the charter. |
| 2 | The charter is consistent with sound educational practice. | A. Practices are adequately researched.  
B. Practices are based on sound educational principles and meet at least one of the intentions of the Charter Schools Act as provided in Education Code Section 47601.  
C. Practices comply with non-waived portions of California Education Code and State Board of Education adopted Title 5 Regulations.  
D. It is likely to be of educational benefit to pupils who attend. A charter school need not be designed or intended to meet the educational needs of every student who might possibly seek to enroll in order for the charter to be granted by the County Board of Education. |
| 3 | The charter has demonstrated that it cannot serve this pupil population as well by opening a charter school that operates only in one school district in the county. The Charter School has provided reasonable justification for why it could not be established by petition to a school district. | A. The Charter school has demonstrated that an admissions policy giving preference to students from one district (as required by Education Code Section 47605(d)) over another will undermine the charter school’s ability to serve the targeted pupil population.  
B. Multiple schools or sites are proposed in multiple school districts.  
C. The charter school offers a specialized program that is not offered by any school district and thus students in the county as a whole could benefit greatly from the program without admissions preference in any one district.  
D. The charter school offers a specialized program for which insufficient numbers of targeted students will reside within a single district.  
E. The charter petitioner has had his or her petition rejected by the targeted district(s) then approved on appeal to the County Board of Education in the past and thus the petitioner reasonably anticipates having his or her petition denied by the targeted district(s) in the future.  
F. The charter school works cooperatively with other charter schools through a formal agreement such that uniform oversight treatment by the charter authorizer (i.e., policies, procedures, and requirements) allow the ongoing maintenance of the cooperative relationship. |
Charter School: Sierra Montessori Academy

Date Renewal Petition Submitted to County Office: December 20, 2011

Petition Reviewed By: Holly Hermansen, Donna Fitting, Stan Miller

Date of Board Meeting Petition Initially Reviewed: January 18, 2012

The State Board of Education recently adopted new regulations for the charter renewal process. The requirements below reflect the new changes as well as all the requirements in Education Code 47607.

Check at least one of the criteria below:

Requirements for Charter Renewal:

1. Documentation that the charter school meets at least one of the criteria in Ed Code Section 47607 (b):
   (1) ___X___ Attained it’s Academic Performance Index (API) growth target in the prior year or in two of the last three years, or in the aggregate of the prior three years;
   (2) ____ Ranked in deciles 4-10, inclusive, on the API in the prior year or in two of the last three years;
   (3) ____ Ranked in deciles 4-10, inclusive, on the API for a demographically comparable school in the prior year or in two of the last three years;
   (4) ____ (A) The entity that granted the charter determines that the academic performance of the charter school is at least equal to the academic performance of the public schools that the charter school pupils would have been otherwise required to attend, as well as the academic performance of the schools in the school district in which the charter school is located, taking into account the composition of the pupil population that is served at the charter school;
       (B) The determinant based on this paragraph shall be made pursuant to the following:
       (i) Documented and clear and convincing data
       (ii) Pupil achievement data from assessments, including, but not limited to, the Standardized Testing and Reporting Program established by Article 4 for demographically similar pupil populations for students in the comparison schools;
       (iii) Information submitted by the charter school

REVISED 1-18-2012
2. __X__ A copy of the renewal charter petition has been provided including a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed.

Notes: The petition submitted does not include a current budget. Due to a recent decline of 15 students, we have asked the charter school to revise the budget with updated figures and projections. We will provide the budget to the board as soon as we receive it.

3. When considering a petition for renewal, the governing board shall consider the past performance of the school’s academics, finances, and operation in evaluating the likelihood of future success, along with future plans for improvement if any.

Staff Recommendation: The students at Sierra Montessori consistently perform at or above the average of other students in Nevada County. Due to the small size of the school, fluctuations are frequently seen in the results of standardized testing. We have had several significant concerns regarding the school over the last 5 years, particularly relating to facilities, leadership and enrollment. In fact their charter has been renewed year to year based on their ability to meet certain enrollment and facility benchmarks. NCSOS staff have worked closely with SMA staff and the charter school has been very responsive to concerns expressed by our office and have worked cooperatively to continue to address these concerns.

We have also had issues with the charter school budget and cash in the past years. Cash will continue to be an issue due to the state deferrals. The recent 1st interim budget of SMA had somewhat improved due to the stability in enrollment and facilities, as well as a good deal of work by the Director, Staff and Business Manager. However, a recent decline in 15 students has affected that. Prior to the recent decline in students, the three year projection demonstrated a positive operating budget with the required reserve each year, with no COLA and some growth. As indicated above, we have requested that the charter school submit a revised budget with updated enrollment figures. Once we have had an opportunity to review that we will recommend to the board whether we believe that the charter school has a likelihood of future success based on their financial projections. Preliminary review of revised budget numbers causes us great concern.

REVISED 1-18-2012:

The school has presented an unrealistic financial plan: It is the opinion of staff that it is unlikely that the school will demonstrate future success based on:

A. Cash: Cash is negative beyond State deferrals.
B. ADA projections are unrealistic based on past trends; they exceed a 10% increase in 2012-2013.
C. Reductions are made in budget to certificated and classified personnel without specifically identifying positions.
D. Current year budget does not meet required reserves.

REVISED 1-18-2012
4. **Findings for Approval of Countywide Charter Petitions**: In order to approve a charter pursuant to Education Code Section 47605.6, the County Board of Education must find benefit to pupils and justification for seeking countywide approval. In each of the sections listed below, at least one of the guidelines must be met.

### Recommendation of the County Board of Education:

<table>
<thead>
<tr>
<th>#</th>
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<th>GUIDELINES</th>
</tr>
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</table>
| 1  | The services the charter school will provide will benefit the specific pupil population that the charter school will serve. | A. The needs of English learners and students with special needs are considered.  
B. The needs of socioeconomically disadvantaged students are considered.  
C. Services offered are appropriate for the age/grade level and population of students identified in the charter. |
| 2  | The charter is consistent with sound educational practice.             | A. Practices are adequately researched.  
B. Practices are based on sound educational principles and meet at least one of the intentions of the Charter Schools Act as provided in Education Code Section 47601.  
C. Practices comply with non waived portions of California Education Code and State Board of Education adopted Title 5 Regulations.  
D. It is likely to be of educational benefit to pupils who attend. A charter school need not be designed or intended to meet the educational needs of every student who might possibly seek to enroll in order for the charter to be granted by the County Board of Education. |
| 3  | The charter has demonstrated that it cannot serve this pupil population as well by opening a charter school that operates only in one school district in the county.  
The Charter School has provided reasonable justification for why it could not be established by petition to a school district. | A. The Charter school has demonstrated that an admissions policy giving preference to students from one district (as required by Education Code Section 47605(d)) over another will undermine the charter school's ability to serve the targeted pupil population.  
B. Multiple schools or sites are proposed in multiple school districts.  
C. The charter school offers a specialized program that is not offered by any school district and thus students in the county as a whole could benefit greatly from the program without admissions preference in any one district.  
D. The charter school offers a specialized program for which insufficient numbers of targeted students will reside within a single district.  
E. The charter petitioner has had his or her petition rejected by the targeted district(s) then approved on appeal to the County Board of Education in the past and thus the petitioner reasonably anticipates having his or her petition denied by the targeted district(s) in the future.  
The charter school works cooperatively with other charter schools through a formal agreement such that uniform oversight treatment by the charter authorizer (i.e. policies, procedures, and requirements) allow the ongoing maintenance of the cooperative relationship. |
Charter School: Yuba River Charter School

Date Renewal Petition Submitted to County Office: January 10, 2012

Petition Reviewed By: Holly Hermansen, Donna Fitting, Stan Miller

Date of Board Meeting Petition Initially Reviewed: January 18, 2012

The State Board of Education recently adopted new regulations for the charter renewal process. The requirements below reflect the new changes as well as all the requirements in Education Code 47607.

Check at least one of the criteria below:

Requirements for Charter Renewal:

1. Documentation that the charter school meets at least one of the criteria in Ed Code Section 47607 (b):
   
   (1) X Attained it’s Academic Performance Index (API) growth target in the prior year or in two of the last three years, or in the aggregate of the prior three years;
   
   (2) _____ Ranked in deciles 4-10, inclusive, on the API in the prior year or in two of the last three years;
   
   (3) _____ Ranked in deciles 4-10, inclusive, on the API for a demographically comparable school in the prior year or in two of the last three years;
   
   (4) _____ (A) The entity that granted the charter determines that the academic performance of the charter school is at least equal to the academic performance of the public schools that the charter school pupils would have been otherwise required to attend, as well as the academic performance of the schools in the school district in which the charter school is located, taking into account the composition of the pupil population that is served at the charter school;
   
   (B) The determinant based on this paragraph shall be made pursuant to the following:

   (i) Documented and clear and convincing data
   
   (ii) Pupil achievement data from assessments, including, but not limited to, the Standardized Testing and Reporting Program established by Article 4 for
demographically similar pupil populations for students in the comparison schools;
(iii) Information submitted by the charter school

Check Below if Complete:

2. ___X___ A copy of the renewal charter petition has been provided including a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed.

Notes:

3. When considering a petition for renewal, the governing board shall consider the past performance of the school's academics, finances, and operation in evaluating the likelihood of future success, along with future plans for improvement if any.

Staff Recommendation: Yuba River Charter School has a very successful and long term educational program that offers an excellent option for families. YRC has not experienced the serious cash issue of our other charters, yet will begin to over the next year. They have a solid budgetary track record and remain fiscally sound and well managed. We will remain in close contact as they begin their building project which we are confident will be as well run as the school. Staff feel that the school will demonstrate continued success.

Notes:

4. Findings for Approval of Countywide Charter Petitions: In order to approve a charter pursuant to Education Code Section 47605.6, the County Board of Education must find benefit to pupils and justification for seeking countywide approval. In each of the sections on the following page, at least one of the guidelines must be met.

Recommendation of the County Board of Education:
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B. The needs of socioeconomically disadvantaged students are considered.  
C. Services offered are appropriate for the age/grade level and population of students identified in the charter. |
| 2  | The charter is consistent with sound educational practice.             | A. Practices are adequately researched.  
B. Practices are based on sound educational principles and meet at least one of the intentions of the Charter Schools Act as provided in Education Code Section 47601.  
C. Practices comply with non-waived portions of California Education Code and State Board of Education adopted Title 5 Regulations.  
D. It is likely to be of educational benefit to pupils who attend. A charter school need not be designed or intended to meet the educational needs of every student who might possibly seek to enroll in order for the charter to be granted by the County Board of Education. |
| 3  | The charter has demonstrated that it cannot serve this pupil population as well by opening a charter school that operates only in one school district in the county.  
The Charter School has provided reasonable justification for why it could not be established by petition to a school district. | A. The Charter school has demonstrated that an admissions policy giving preference to students from one district (as required by Education Code Section 47605(d)) over another will undermine the charter school's ability to serve the targeted pupil population.  
B. Multiple schools or sites are proposed in multiple school districts.  
C. The charter school offers a specialized program that is not offered by any school district and thus students in the county as a whole could benefit greatly from the program without admissions preference in any one district.  
D. The charter school offers a specialized program for which insufficient numbers of targeted students will reside within a single district.  
E. The charter petitioner has had his or her petition rejected by the targeted district(s) then approved on appeal to the County Board of Education in the past and thus the petitioner reasonably anticipates having his or her petition denied by the targeted district(s) in the future.  
F. The charter school works cooperatively with other charter schools through a formal agreement such that uniform oversight treatment by the charter authorizer (i.e. policies, procedures, and requirements) allow the ongoing maintenance of the cooperative relationship. |
PHILOSOPHY & GOALS

MISSION STATEMENT:
Through exemplary countywide leadership, facilitation, and support, the Nevada County Superintendent of Schools programs and staff will create, sustain, and encourage high quality educational programs for all students in the county.

To accommodate this strategic mission, the Nevada County Superintendent of schools, in concert with its Board of Trustees, will employ high educational standards, safe and engaging learning environments, and participate in the development of community partnerships.

To accomplish our mission, the Nevada County Superintendent of Schools Will:

- Act as coordinator and advocate of education within the community and at the state level, will foster a collaborative team approach to educational issues;
- Facilitate high educational standards in the areas of curriculum improvement, staff development, enrichment opportunities, and dissemination of materials and information;
- Assist districts in promoting the total welfare of each student through special services that encourage the development of healthy and responsible citizens;
- Provide financial expertise to districts to ensure compliance with State Department of Education accounting and reporting procedures;
- Be responsive to the changing needs of students and schools, and to create and support an innovative educational climate for all citizens of Western Nevada County.

(The above Mission Statement evolved through a consensus process involving all staff, the County Board of Education, inclusive of edits from the Nevada County School Boards Association and all school districts of Nevada County. Respectfully adopted April 1992; Revised 12-9-09)

Philosophy

In furtherance of the above mission statement, the Nevada County Board of Education recognizes that public support is essential in providing quality public education. As elected officials, the Board will serve the community through the establishment of an exceptional educational environment achieved by mutual support of the County Superintendent and the educational community served. The Nevada County Board of Education will pursue their objectives by:

1) providing leadership into the 21st century with a goal of educational excellence through partnerships;
2) fostering relationships through active participation and collaboration at all levels (school districts, parents, students, and community) to work effectively on behalf of public education; and

3) developing an environment that is Respectful, Responsive, and Resourceful to our clients.

Success in achieving established goals will be continuously monitored and pursued through a shared vision of educational principles and timely affirmation of respective roles in view of the best educational interests of students.

Definitions

In this policy and throughout all Board and Superintendent policies, the following definitions apply:

The terms “Nevada County Superintendent of Schools office”, “Nevada County Office of Education”, “County Office”, “NCOE” and “NCSOS” shall mean the “Nevada County Superintendent of Schools” unless either specifically defined or the context clearly requires otherwise.

The terms “County Board of Education”, “Nevada County School Board”, “County Board”, “School Board” and “Board” shall mean the “Nevada County Board of Education”.

The terms “Deputy Superintendent”, “Associate Superintendent”, and “Assistant Superintendent” may be interchanged when referring to their specific areas.
CSBA Sample Board Bylaw

Role of the Board

Bylaws of the Board BB 9000

Note: This optional county board bylaw reflects the roles and responsibilities of county boards. The bylaw is consistent with CSBA's Maximizing School Board Leadership series and aligns closely with the professional governance standards for county boards adopted by CSBA and CCBE in September 2001. The governance standards also address attributes of effective boards and individual trustees; see BB 9005 - Governance Standards.

The County Board of Education provides leadership and citizen input for county educational programs and services operated by the county office of education, including services provided to school districts and the community. Major roles of the County Board include:

1. Working with the County Superintendent of Schools to establish the direction and priorities for the county office through its budgetary responsibilities

2. Providing community leadership on behalf of the county office and public education

To fulfill these basic responsibilities, the County Board shall:

1. Maintain a cooperative and supportive working relationship with local school districts, their school boards and the community

2. Collaborate with the County Superintendent so that the shared vision, goals and policies of the county office can be implemented

3. Adopt, evaluate and update policies consistent with the law and the county Board's vision and goals

4. Maintain accountability for student learning in schools and programs operated by the county office

5. Adopt the annual budget and review interim reports of the County Superintendent

6. Approve the salary of the County Superintendent

7. Review the real property audit and acquire or dispose of real property as necessary for county office schools and programs

8. Adopt policies to ensure that a safe and appropriate educational environment is provided to all county office students

http://www.theccbe.org/sitecore/content/Home/Services/Services/PolicyServices/County%... 1/31/2012
9. Conduct appeals on student expulsions and interdistrict transfers
10. Conduct public hearings when appropriate
11. Fulfill statutory responsibilities in connection with charter schools
12. Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels

The County Board is authorized to establish and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law and which is not in conflict with the purposes for which the County Board is established. (Education Code 35160)

Legal Reference:

EDUCATION CODE
1040 Duties and responsibilities; county boards of education
1042 County boards; authority
33319.5 Implementation of authority of local agencies
35160 Authority of county boards
47600-47616.5 Charter Schools Act of 1992, as amended

Management Resources:

CSBA PUBLICATIONS
Professional Governance Standards for County Boards, September 2001
Maximizing School Board Leadership, 1996

WEB SITES
CSBA: http://www.csba.org

3/02

Policy Reference UPDATE Service

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All rights reserved.
CSBA Sample Board Bylaw

Governance Standards
Bylaws of the Board BB 9005

Note: This optional county board bylaw is based on Professional Governance Standards for County Boards adopted by CSBA and CCBE in September 2001.

The County Board of Education believes that its primary responsibility is to act in the best interests of every student in every school or program operated by the county office of education. The County Board also has major commitments to parents/guardians, all members of the community, employees, the state of California, laws pertaining to public education, and established policies of the county office. To maximize County Board effectiveness and public confidence in its governance, County Board members are expected to govern responsibly and hold themselves to the highest standards of ethical conduct.

The County Board expects its members to work with each other and with the County Superintendent of Schools to ensure that a high-quality education is provided to students in county office schools and/or programs, and that high-quality services are provided to school districts within the jurisdiction of the county office and to the community. Each individual County Board member shall:

1. Keep learning and achievement for all students as the primary focus
2. Value, support and advocate for public education
3. Recognize and respect differences of perspective and style on the County Board and among staff, students, parents/guardians and the community
4. Act with dignity, and understand the implications of demeanor and behavior
5. Keep confidential matters confidential
6. Participate in professional development and commit the time and energy necessary to be an informed and effective leader
7. Understand the distinctions between County Board, County Superintendent and staff roles, and refrain from performing management functions that are the responsibility of the County Superintendent and staff
8. Understand that authority rests with the County Board as a whole and not with individual County Board members

County Board members also shall assume collective responsibility for building unity and creating a positive organizational culture. To operate effectively, the County Board shall have a unity of purpose and:

1. Keep focused on student learning and achievement, as well as the role of the county office in providing services to school districts and the community

2. Work collaboratively with the County Superintendent

3. Communicate a common vision

4. Operate openly, with trust and integrity

5. Govern in a dignified and professional manner, treating everyone with civility and respect

6. Govern within County Board-adopted policies and procedures

7. Take collective responsibility for the County Board's performance

8. Periodically evaluate its own effectiveness

9. Ensure opportunities for the diverse range of views in the community to inform County Board deliberations

**Legal Reference:**

**EDUCATION CODE**
1040 Duties and responsibilities; county boards of education
1042 County boards; authority
33319.5 Implementation of authority of local agencies
35160 Authority of county boards
35164 Actions by majority vote

**GOVERNMENT CODE**
1090 Financial interest in contract
1098 Disclosure of confidential information
1125-1129 Incompatible activities
54950-54962 The Ralph M. Brown Act
87300-87313 Conflict of interest code

**Management Resources:**

**CSBA PUBLICATIONS**
Professional Governance Standards for County Boards, September 2001
Maximizing School Board Leadership, 1996

**WEB SITES**
CSBA: [http://www.csba.org](http://www.csba.org)

3/02

Policy Reference UPDATE Service
Public oversight of local government is the foundation of American democracy. Nowhere is this more evident than in our public schools, where local boards of education are entrusted by their diverse communities to uphold the Constitution, protect the public interest in schools and ensure that a high quality education is provided to each student. To maximize the public’s confidence in local government, our local boards must govern responsibly and effectively.

The California School Boards Association (CSBA), representing nearly 1,000 local school districts and county boards of education, recognizes there are certain fundamental principles involved in governing responsibly and effectively. These principles—or Professional Governance Standards—reflect consensus among hundreds of board members, superintendents and other educational leaders throughout the state.

These Professional Governance Standards describe the three components vital to effective school governance:

1) the attributes of an effective individual trustee,
2) the attributes of an effective governing board, and
3) the specific jobs the board performs in its governance role.

The intent of these standards is to enhance the public’s understanding about the critical responsibilities of local boards and to support boards in their efforts to govern effectively.
The Individual Trustee

In California's public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:
- Keeps learning and achievement for all students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.

The Board

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a "governance team." This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:
- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board's performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

The Board's Jobs

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:
- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.
The attached Treasury Report from the Nevada County Treasurer and Tax Collector details the portfolio of investments at the Nevada County Treasury as of December 30, 2011.

The investments for Nevada County Superintendent of Schools office are as follows:

**Cash in County Treasury:**

<table>
<thead>
<tr>
<th>Fund Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCSoS - County School Service Fund, Special Ed, SELPA, Charter Fund</td>
<td>$5,957,912.67</td>
</tr>
<tr>
<td>NCSoS - CCCC Child Development Fund</td>
<td>179,183.67</td>
</tr>
<tr>
<td>NCSoS - Deferred Maintenance Fund</td>
<td>-</td>
</tr>
<tr>
<td>NCSoS - Forest Reserve Fund</td>
<td>-</td>
</tr>
<tr>
<td>Capital Service Region Funds</td>
<td>-</td>
</tr>
</tbody>
</table>

**Total NCSoS Funds in County Treasury**: $6,137,096.34

**Cash in Revolving Funds:**

<table>
<thead>
<tr>
<th>Fund Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCSoS - Petty Cash</td>
<td>$100.00</td>
</tr>
<tr>
<td>Imaginariium Revolving Account</td>
<td></td>
</tr>
<tr>
<td>Citizens Bank #11059144</td>
<td>100.00</td>
</tr>
<tr>
<td>NCSoS - Revolving Account</td>
<td></td>
</tr>
<tr>
<td>Citizens Bank #11005717</td>
<td>2,800.00</td>
</tr>
</tbody>
</table>

**Total Cash in Revolving Funds**: $3,000.00

**TOTAL CASH AND INVESTMENTS**: $6,140,096.34
January 5, 2012

Board of Supervisors
County of Nevada
Nevada City, CA 95959

Honorable Board of Supervisors:

In accordance with Government Code Section 53646 (b) (1), I hereby submit the attached Treasury report for the second quarter ending December 31, 2011. This report included a listing of the investments in the Treasury's portfolio as required in Government Code Section 53646 (b)(4).

As required by Government Code Section 53646 (b) (2), I hereby state that the investments in the Treasury's portfolio are in compliance with the Treasurer's Investment Policy.

Furthermore, as required by Government Code section 53646 (b) (3), I hereby state that the Treasury has sufficient funds available to meet the projected expenditures for the next six months.

Respectfully Submitted,

Tina M. Vernon
Treasurer & Tax Collector

cc: Rick Haffey, County Administrative Officer
    Marcia Saller, Auditor-Controller
County of Nevada

January 5, 2012

Board of Supervisors
County of Nevada
Nevada City, CA 95959

Honorable Board of Supervisors:

This is a statement of the Treasurer's balance for the month of December 2011.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance 11/30/2011</td>
<td>$161,524,379.30</td>
</tr>
<tr>
<td>Receipts</td>
<td>+ 69,793,979.28</td>
</tr>
<tr>
<td>Expenditures</td>
<td>- 26,898,829.32</td>
</tr>
<tr>
<td>Balance 12/31/2011</td>
<td>$204,478,529.75</td>
</tr>
</tbody>
</table>

This balance included $193,869,041.39 of the County funds in interest bearing accounts.

The average percentage invested for the month of December was 94.73%.
Year to date interest earned $ with an effective rate of return fiscal year to date of 0.98%.

Respectfully Submitted,

Tina M. Vernon
Treasurer & Tax Collector

** see next page for Apportioned Interest Information

This monthly report to the Board of Supervisors is no longer required by State law. Government Code § 27063, repeated on Jan. 1, 2007, was the State law that required the creation and the delivery of this monthly report to the Board of Supervisors. As a courtesy, the Nevada County Treasurer will continue to provide this monthly report to the Nevada County Board of Supervisors until they no longer have a need, or desire, to receive the report.

Nevada County Treasurer and Tax Collector
NevadaCountyTax.com
# Apportioned Interest Information

## First quarter interest apportionment

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
<th>Reciprocal</th>
<th>Interest Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First quarter interest earned</strong></td>
<td>$ 356,479.57</td>
<td>0.002228693</td>
<td>0.8914%</td>
</tr>
<tr>
<td>Cost of doing business – Treasurer</td>
<td>$43,286.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cost of doing business – Auditor</td>
<td>$12,557.23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net interest apportioned</td>
<td>$300,636.34</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Second quarter interest apportionment

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
<th>Reciprocal</th>
<th>Interest Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Second quarter interest earned</strong></td>
<td>$214,118.79</td>
<td>0.00104729</td>
<td>0.4189%</td>
</tr>
<tr>
<td>Cost of doing business – Treasurer</td>
<td>$39,212.82</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cost of doing business – Auditor</td>
<td>$12,171.15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net interest apportioned</td>
<td>$162,734.82</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Nevada County Treasurer

Table of Contents

Monthly Summary of Daily Treasury Activity ..................................... 2

Yearly Summary of Monthly Treasury Activity .................................... 3

Portfolio Details and Summary Report .............................................. 4

Investment Status Report .............................................................. 5

Investment Portfolio Chart ............................................................ 6
Monthly Summary of Daily Treasury Activity

This report shows the monthly treasury cash activity on a daily basis beginning with the first calendar day of the month and ends with the last calendar day of the month. Although the county treasury is closed on weekends and holidays, the investment portfolio continues to generate interest. When calculating the monthly total and average, Receipts, Expenditures and Net Change will use the actual number of days in a given month. The calculation for the Daily Balance, Amount Invested and Percent Invested will also use the actual number of days in a given month.

All receipts (permits) and expenditures (warrants) consist of county funds, school district funds, fire department funds, etc.

The net change shown on this report is the difference between the daily expenses and the daily receipts.

The percent invested for each day is the result of dividing the the amount invested of treasury by daily balance.

The month to date averages are calculated and printed at the bottom of the page.
## Monthly Summary of Daily Activity 11-12

<table>
<thead>
<tr>
<th>DATE</th>
<th>RECEPTS (PERMS)</th>
<th>EXPENDITURES (WARRANT/ACH)</th>
<th>RETURNS</th>
<th>DAILY NET CHANGE</th>
<th>AMOUNT INVESTED</th>
<th>PERCENT INVESTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/01/11</td>
<td>$2,163,176.46</td>
<td>$1,385,681.93</td>
<td></td>
<td>$161,524,379.80</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/02/11</td>
<td>$6,092,617.39</td>
<td>$1,713,678.29</td>
<td></td>
<td>$162,301,874.33</td>
<td>$777,494.53</td>
<td>$152,938,875.10</td>
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<tr>
<td>12/03/11</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$166,680,813.43</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/04/11</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$166,680,813.43</td>
<td>$4,378,939.10</td>
<td>$155,964,616.85</td>
</tr>
<tr>
<td>12/05/11</td>
<td>$3,354,820.61</td>
<td>$1,885,896.05</td>
<td></td>
<td>$168,149,737.99</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/06/11</td>
<td>$3,264,802.24</td>
<td>$1,543,593.45</td>
<td></td>
<td>$169,870,946.78</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/07/11</td>
<td>$7,961,440.17</td>
<td>$1,780,953.01</td>
<td></td>
<td>$176,051,433.94</td>
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<td></td>
</tr>
<tr>
<td>12/08/11</td>
<td>$11,786,787.29</td>
<td>$1,265,833.93</td>
<td></td>
<td>$186,572,387.30</td>
<td>$10,520,953.36</td>
<td>$174,005,499.60</td>
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<td>12/09/11</td>
<td>$4,741,042.11</td>
<td>$704,231.67</td>
<td></td>
<td>$190,609,197.74</td>
<td>$4,036,810.44</td>
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<td>$0.00</td>
<td></td>
<td>$190,609,197.74</td>
<td></td>
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</tr>
<tr>
<td>12/11/11</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$190,609,197.74</td>
<td></td>
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</tr>
<tr>
<td>12/12/11</td>
<td>$4,448,170.46</td>
<td>$1,037,682.54</td>
<td></td>
<td>$194,019,685.66</td>
<td>$3,410,487.92</td>
<td>$180,605,605.35</td>
</tr>
<tr>
<td>12/13/11</td>
<td>$6,388,829.66</td>
<td>$576,872.48</td>
<td></td>
<td>$199,831,642.84</td>
<td>$5,811,957.18</td>
<td>$188,098,119.28</td>
</tr>
<tr>
<td>12/14/11</td>
<td>$5,368,377.96</td>
<td>$435,899.00</td>
<td></td>
<td>$204,764,121.80</td>
<td>$4,932,478.96</td>
<td>$192,819,470.78</td>
</tr>
<tr>
<td>12/15/11</td>
<td>$1,507,321.43</td>
<td>$805,585.81</td>
<td></td>
<td>$205,465,857.42</td>
<td>$701,735.62</td>
<td>$192,835,175.78</td>
</tr>
<tr>
<td>12/16/11</td>
<td>$927,984.85</td>
<td>$1,559,337.05</td>
<td></td>
<td>$204,834,505.22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/17/11</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$204,834,505.22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/18/11</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$204,834,505.22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/19/11</td>
<td>$353,967.20</td>
<td>$1,895,401.36</td>
<td></td>
<td>$203,293,071.06</td>
<td>($1,544,434.16)</td>
<td>$195,868,418.78</td>
</tr>
<tr>
<td>12/20/11</td>
<td>$1,250,342.68</td>
<td>$274,748.28</td>
<td></td>
<td>$204,268,665.46</td>
<td>$975,594.40</td>
<td>$195,905,609.42</td>
</tr>
<tr>
<td>12/21/11</td>
<td>$517,501.79</td>
<td>$442,003.29</td>
<td></td>
<td>$204,344,163.96</td>
<td>$75,498.50</td>
<td>$195,942,529.20</td>
</tr>
<tr>
<td>12/22/11</td>
<td>$739,328.44</td>
<td>$742,361.25</td>
<td></td>
<td>$204,341,131.15</td>
<td>($3,032.81)</td>
<td>$195,996,536.20</td>
</tr>
<tr>
<td>12/23/11</td>
<td>$496,591.27</td>
<td>$991,804.17</td>
<td></td>
<td>$203,845,918.25</td>
<td>($495,212.90)</td>
<td>$195,951,658.92</td>
</tr>
<tr>
<td>12/24/11</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$203,845,918.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/25/11</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$203,845,918.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/26/11</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$203,845,918.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/27/11</td>
<td>$2,426,979.44</td>
<td>$614,731.98</td>
<td></td>
<td>$205,658,165.71</td>
<td>$1,812,247.46</td>
<td>$199,008,921.72</td>
</tr>
<tr>
<td>12/28/11</td>
<td>$5,360,285.51</td>
<td>$814,779.59</td>
<td>$21.09</td>
<td>$208,203,671.63</td>
<td>$2,545,505.92</td>
<td>$199,902,170.22</td>
</tr>
<tr>
<td>12/29/11</td>
<td>$875,297.96</td>
<td>$3,567,081.99</td>
<td></td>
<td>$205,511,908.69</td>
<td>($2,691,784.03)</td>
<td>$198,839,575.86</td>
</tr>
<tr>
<td>12/30/11</td>
<td>$1,768,314.36</td>
<td>$2,801,693.29</td>
<td></td>
<td>$204,478,529.76</td>
<td>($1,033,378.93)</td>
<td>$193,869,041.39</td>
</tr>
<tr>
<td>12/31/11</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$204,478,529.76</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DEC TOTAL** | $69,793,979.28 | $26,839,850.41 | $21.09 | $204,478,529.76 | $42,954,128.87 |

**DEC TOTAL AVG** | $2,251,418.69 | $865,801.63 | $1,385,617.06 | $183,951,805.50 | 94.76% |
**Yearly Summary of Monthly Treasury Activity**

This report shows the *yearly* treasury cash activity on a *monthly* basis beginning with *July* and ending with *June*.

All receipts (permits) and expenditures (warrants) consist of county funds, school district funds, fire department funds, etc.

The **net change** shown on this report is the difference between the monthly *expenses* and the monthly *receipts*.

The **average amount invested** for each month is the result of dividing the total daily amounts invested by the number of days in the month.

The **average percent invested** for each month is the result of dividing the total daily percent amounts invested by the number of days in the month.

The year to date averages are calculated and printed at the bottom of the page.
Treasurer of Nevada County
Yearly Summary of Monthly Treasury Activity

<table>
<thead>
<tr>
<th>MONTH</th>
<th>RECEIPTS (PERMITS)</th>
<th>EXPENSES (WARRANTS/ACH)</th>
<th>ACH RETURNS (EXCEPTIONS)</th>
<th>NET CHANGE</th>
<th>ENDING BALANCE</th>
<th>AVERAGE AMT INVESTED</th>
<th>AVERAGE % INVESTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bal Fwd</td>
<td>$152,757,673.92</td>
<td>$135,654,693.32</td>
<td>93.67%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jul-11</td>
<td>$18,295,407.22</td>
<td>$37,133,383.84</td>
<td>$12,954.24</td>
<td>($18,837,976.62)</td>
<td>$133,932,651.54</td>
<td>93.84%</td>
<td></td>
</tr>
<tr>
<td>Aug-11</td>
<td>$29,195,854.40</td>
<td>$26,876,197.02</td>
<td>$0.00</td>
<td>$2,319,657.38</td>
<td>$136,252,308.92</td>
<td>93.83%</td>
<td></td>
</tr>
<tr>
<td>Sep-11</td>
<td>$20,710,581.63</td>
<td>$23,168,980.96</td>
<td>$870.95</td>
<td>($2,458,399.33)</td>
<td>$133,794,780.54</td>
<td>93.42%</td>
<td></td>
</tr>
<tr>
<td>Oct-11</td>
<td>$28,324,265.26</td>
<td>$24,281,981.69</td>
<td>$3.00</td>
<td>$4,042,283.57</td>
<td>$137,837,067.11</td>
<td>93.79%</td>
<td></td>
</tr>
<tr>
<td>Nov-11</td>
<td>$48,629,173.54</td>
<td>$24,941,985.85</td>
<td>$125.00</td>
<td>$23,687,187.69</td>
<td>$161,524,379.80</td>
<td>94.76%</td>
<td></td>
</tr>
<tr>
<td>Dec-11</td>
<td>$69,793,379.28</td>
<td>$26,839,850.41</td>
<td>$21.09</td>
<td>$42,954,128.87</td>
<td>$204,478,508.67</td>
<td>93.89%</td>
<td></td>
</tr>
<tr>
<td>Jan-12</td>
<td>$0.00</td>
<td>$204,478,508.67</td>
<td>93.89%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feb-12</td>
<td>$0.00</td>
<td>$204,478,508.67</td>
<td>93.89%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mar-12</td>
<td>$0.00</td>
<td>$204,478,508.67</td>
<td>93.89%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Apr-12</td>
<td>$0.00</td>
<td>$204,478,508.67</td>
<td>93.89%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>May-12</td>
<td>$0.00</td>
<td>$204,478,508.67</td>
<td>93.89%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jun-12</td>
<td>$0.00</td>
<td>$204,478,508.67</td>
<td>93.89%</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>YTD</td>
<td>$214,949,261.33</td>
<td>$163,242,379.77</td>
<td>$13,974.28</td>
<td>$51,706,881.56</td>
<td>$204,478,529.76</td>
<td>93.89%</td>
<td></td>
</tr>
<tr>
<td>YTD AVG</td>
<td>$35,824,876.89</td>
<td>$27,207,063.30</td>
<td>$8,617,813.59</td>
<td>93.89%</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Portfolio Details and Summary Reports

The market value listing is a "snapshot" of the investments from the viewpoint of what might be financially gained or lost if we were to sell any of these investments on the "as of" date shown at the top of the page. It is a tool we use to maximize on investment income and should not be considered as a statement of actual (or realized) profits or losses. The market value listings are received from Union Bank of California.

Just for a point of clarity: Unrealized profits and losses are the differences between the book value and the market value of a security and do not become realized unless the security is sold.
## NEVADA COUNTY
### Portfolio Management
#### Portfolio Summary
December 31, 2011

<table>
<thead>
<tr>
<th>Investments</th>
<th>Per Value</th>
<th>Market Value</th>
<th>Book Value</th>
<th>% of Portfolio</th>
<th>Term</th>
<th>Days to Maturity</th>
<th>YTM 360 Equiv.</th>
<th>YTM 365 Equiv.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Managed Pool Accounts</td>
<td>48,112,685.21</td>
<td>48,112,685.21</td>
<td>48,112,685.21</td>
<td>22.55</td>
<td>1</td>
<td>1</td>
<td>0.493</td>
<td>0.500</td>
</tr>
<tr>
<td>Checking Accounts &amp; Deposits</td>
<td>51,844,181.24</td>
<td>51,844,181.24</td>
<td>51,844,181.24</td>
<td>25.26</td>
<td>1</td>
<td>1</td>
<td>0.155</td>
<td>0.157</td>
</tr>
<tr>
<td>Negotiable CDs</td>
<td>10,000,000.00</td>
<td>9,886,150.00</td>
<td>10,000,000.00</td>
<td>4.84</td>
<td>397</td>
<td>263</td>
<td>0.466</td>
<td>0.471</td>
</tr>
<tr>
<td>Medium Term Notes</td>
<td>10,000,000.00</td>
<td>10,155,100.00</td>
<td>10,292,412.71</td>
<td>5.02</td>
<td>521</td>
<td>299</td>
<td>0.996</td>
<td>1.010</td>
</tr>
<tr>
<td>Municipal Bonds</td>
<td>6,206,000.00</td>
<td>6,240,268.50</td>
<td>6,234,610.15</td>
<td>3.07</td>
<td>364</td>
<td>142</td>
<td>0.722</td>
<td>0.732</td>
</tr>
<tr>
<td>Federal Agency Coupon Securities</td>
<td>50,000,000.00</td>
<td>80,210,136.89</td>
<td>79,876,600.45</td>
<td>39.11</td>
<td>1,291</td>
<td>1,147</td>
<td>1.104</td>
<td>1.211</td>
</tr>
<tr>
<td><strong>Investments</strong></td>
<td><strong>204,161,846.46</strong></td>
<td><strong>204,588,803.84</strong></td>
<td><strong>204,478,529.76</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>582</strong></td>
<td><strong>479</strong></td>
<td><strong>0.713</strong></td>
<td><strong>0.722</strong></td>
</tr>
</tbody>
</table>

**Total Earnings**

- **December 31 Month Ending**: 130,686.20
- **Fiscal Year To Date**: 690,044.97

**Average Daily Balance**: 166,370,300.86

**Effective Rate of Return**: 0.91% (0.98%)

Tina M Vernon, Treasurer/Tax Collector

5/1/2012

Reporting period 12/01/2011-12/31/2011

Run Date: 01/01/2012 - 14:32

Portfolio TRES
RC
PM (PRF_PM) 17.3.0
Report Ver. 7.3.3a
<table>
<thead>
<tr>
<th>CUSIP</th>
<th>Investment #</th>
<th>Issuer</th>
<th>Average Balance</th>
<th>Purchase Date</th>
<th>Par Value</th>
<th>Market Value</th>
<th>Book Value</th>
<th>Stated Rate</th>
<th>Moody's</th>
<th>YTM 365</th>
<th>Days to Maturity</th>
<th>Maturity Date</th>
</tr>
</thead>
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**Investment Status Report**

This report provides information regarding the cost of each security in the portfolio that has not matured or been sold as of the date of the report. It gives the security identification number, date of purchase, issue description, coupon or repurchase rate, date of maturity, purchase price, original principal invested (face amount times percentage price), accrued interest, total amount invested and buy yield or yield to maturity. The buy yield for certificates of deposit and time deposits is calculated using a compounding factor entered at the time of purchase. For treasury securities, the buy yield is calculated using a bond equivalent (365 day) yield. For money market and agency securities, the buy yield is calculated using a certificate of deposit equivalent (360 day) yield. Each of these calculations are made in accordance with industry standards.

Each group is summarized separately. At the end of the report, totals for each security type are given for principal, accrued interest, total invested, portfolio percentage and weighted average buy yield. Each of these calculations are taken from the group summaries.
## NEVADA COUNTY
### Portfolio Management
#### Investment Status Report - Investments
##### December 31, 2011

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Portfolio TRES
RC
PM (IFR_PMS) 7.3.0
Report Ver. 7.3.0
Run Date: 01/04/2012 - 14:32
### NEVADA COUNTY

**Portfolio Management**

**Investment Status Report - Investments**

**December 31, 2011**

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**Federal Agency Coupon Securities Totals**

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**Investment Totals**

| 204,161,846.45 | 0.713 | 0.722 | 17,638.89 | 204,610,166.80 | 204,478,528.75 |

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*Portfolio TRES RC*

*Run Date: 01/04/2012 - 14:02*
Investment Portfolio Chart

This presentation visually displays the Quarterly Percentage of Investments by type. Following the Chart display are the Treasurer’s Cash Report and the detailed Investment Portfolio both by Maturity and by Investment Type.

Nevada County Treasury
Second Quarter 2011-12
Composition of the Investment Portfolio as of December 31, 2011
$204,478,520.76

- Checking Accounts & Deposits 25.38%
- LAIF (Local Agency Investment Fund) 22.56%
- Negotiable CD's 4.89%
- Corporate Notes 5.02%
- Municipal Bonds 3.07%
- Govt / Agencies 39.11%
January 31, 2012

MEMORANDUM

TO: All Board Presidents and Superintendents
    CSBA Member County Boards of Education – Region 2, 4, 6, 8, 10, 12, 16, 18

FROM: Jill Wynns, President

SUBJECT: 2012 CSBA Delegate Assembly Election
    U. S. Postmark Deadline – Thursday, March 15, 2012

Enclosed is the ballot material for election of a county representative to CSBA Delegate Assembly from your region. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, résumé for each candidate. In addition, we are including a “copy” of the ballot on white paper so that it may be copied for inclusion in board agenda packets, if you choose to do so. Only the ballot on red paper is to be completed and returned.

The board, as a whole, votes using the red ballot. There is only one vacancy for a county delegate in each region. The board may vote for only one candidate. The ballot also contains a provision for write-in candidates; their name and county office of education must be clearly printed in the space provided.

The ballot must be signed by the Superintendent or the board clerk board and returned in the enclosed envelope; if the envelope is misplaced, you may use your stationery; please write DELEGATE ELECTION prominently on the envelope with the region number on the bottom left corner. Ballots must be postmarked by the U.S. Post Office on or before Thursday, March 15. No exceptions are allowed.

Election results will be available no later than Tuesday, April 2. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2012 – March 31, 2014. The next meeting of the Delegate Assembly is on Saturday, May 19 – Sunday, May 20 at the Hyatt Regency in Sacramento.

The names of all Delegates will be available on CSBA’s website no later than Monday, April 2. Please do not hesitate to contact Michelle Neto in the Administration department at (800) 266-3382 should you have any questions. Thank you.
January 31, 2012

TRANSMITTAL

TO: All Board Presidents and Superintendents
    CSBA Member Boards of Education

FROM: Michelle Neto, Administrative Assistant

SUBJECT: 2012 CSBA Delegate Assembly Election
          U.S. Postmark Deadline – Thursday, March 15, 2012

Enclosed in this mailing you will find the following:

- Memo from CSBA President Jill Wynns
- Red ballot to be signed by Superintendent/clerk
- List of the current Delegates in your region (reverse side of ballot)
- Copy on white paper of the red ballot for insertion in board packets
- Copies of each candidates’ biographical sketch and optional résumé, if provided

Please do not hesitate to contact me at (800) 266-3382 should you have any questions.

Thank you.

Enclosures
This complete, ORIGINAL Ballot must be SIGNED by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than THURSDAY, MARCH 15, 2012. Only ONE Ballot per Board. Be sure to mark your vote “X” in the box. A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2012 DELEGATE ASSEMBLY BALLOT
COUNTY DELEGATE REGION 4
(Butte, Colusa, Glenn, Nevada, Placer, Sierra, Sutter, Yuba, Tehama Counties)

Number of vacancies: 1 (Vote for no more than 1 candidate)

Delegates will serve two-year terms beginning April 1, 2012 – March 31, 2014

*denotes incumbent

☐ No nominations were received; however, your board may vote to write in the name of a board member to fill this seat:

Name of Write-in Candidate: COE

Signature of Superintendent or Board Clerk

Title

COE Name

Date of Board Action

See reverse side for a current list of all Delegates in your Region.
Region 4 – Steve Meagher, Director (Red Bluff Union ESD)
8 Delegates (8 elected)

Below is a list of all the current Delegates from this Region.

Subregion A
Rhonda J. Johnson (Red Bluff Joint Union HSD), term expires 2012

Subregion B
Don Phillips (Orovile Union HSD), term expires 2013

Subregion C
Jim Flurry (Marysville Joint USD), term expires 2012
Sharman Kobayashi (Yuba City USD), term expires 2013

Subregion D
Trish Gerving (Nevada City USD), term expires 2013
Brian Haley (Western Placer USD), term expires 2012
Paige K. Stauss (Roseville Joint Union HSD), term expires 2013

County Delegate
Vacant, term expires 2012

Counties

Glenn, Tehama (Subregion A)
Butte (Subregion B)
Colusa, Sutter, Yuba (Subregion C)
Nevada, Placer, Sierra (Subregion D)
Nevada County Academic Tournament Results 2011/2012

Writing: January 11, 2012, Grades 7 & 8
Participation: 45 students from 12 schools

The students were judged on three styles of writing:
♦ Expository Writing: The students wrote a paper after listening to Daria Kent, of Nevada County Recycles! speak about recycling.
♦ Creative Writing: The students wrote compositions about the moon.
♦ Letter Writing: Students were asked to write a letter to the Editor of The Union expressing their views on their school library possibly changing to a computer lab only.

Winners:

Sweepstakes: (Based on combined scores from all 3 writing assignments)
7th Grade: Leo Zlimen - Seven Hills
8th Grade: Jessica Burgess - Clear Creek

7th Grade:
Expository Writing:
First: Leo Zlimen - Seven Hills
Second: Adriana Moses - Magnolia
Third: Cora O'Sullivan - Chicago Park

Creative Writing:
First: Leo Zlimen - Seven Hills
Second: Paris Drake - Magnolia
Third: Molly Shine - Union Hill

Letter Writing:
First: Leo Zlimen - Seven Hills
Second: Adriana Moses - Magnolia
Third: Alex Olswang - Pleasant Valley

8th Grade:
Expository Writing:
First: Joy Castro-Wehr - Yuba River Charter
Second: Jessica Burgess - Clear Creek
Third: Meg Anderson - Mount St. Mary's Academy

Creative Writing:
First: Jessica Burgess - Clear Creek
Second: Kaitlyn Ziarkowski - Forest Charter
Third: Joy Castro-Wehr - Yuba River Charter

Letter Writing:
First: Sarah Jackson - Mount St. Mary's Academy
Second: April Johnson - Union Hill
Third: Meg Anderson - Mount St. Mary's Academy

Tournament Coordinator: Bonnie Smart
(530)470-8510 x204
Nevada County Academic Tournament Results 2011/2012

Math: January 25, 2012, Grades 5 & 6 and January 26, 2012, Grades 7 & 8
Participation: 142 students from 18 schools

Competition consisted of Problem Solving, Geometry and Computation for grades 5 through 8 with Special Topics added for seventh and eighth graders.

Winners:
Sweepstakes: (Based on combined scores from all tests)
Grade 5: Kelly Muir - Grass Valley Charter
Grade 6: Grace Suenram - Grass Valley Charter
Grade 7: Celeste Picone - Pleasant Valley
Grade 8: Teddy Hill-Weld - Seven Hills

Other First Place Winners were:
Problem Solving:
Grade 5: Kelly Muir - Grass Valley Charter
Grade 6: Grace Suenram - Grass Valley Charter
Grade 7: Harrison Costantino - Magnolia
Grade 8: Teddy Hill-Weld - Seven Hills

Geometry:
Grade 5: Kelly Muir - Grass Valley Charter
Grade 6: Grace Suenram - Grass Valley Charter
Grade 7: Justin Gaffue - Magnolia
Lea Zilmen - Seven Hills
Grade 8: Megan Andy - Seven Hills
Joe Fenner - Seven Hills
Ian MacDonald - Chicago Park
Brandon Stubbs - Lyman Gilmore

Computation:
Grade 5: Kelly Muir - Grass Valley Charter
Grade 6: Michael Huetter - Magnolia
Christopher Tice-Raskin - Magnolia
Grade 7: Justin Gallwe - Magnolia
Celeste Picone - Pleasant Valley
Grade 8: Megan Andy - Seven Hills
Teddy Hill-Weld - Seven Hills

Special Topics:
Grade 7: Celeste Picone - Pleasant Valley
Grade 8: Megan Andy - Seven Hills
Joe Fenner - Seven Hills

Tournament Coordinator: Bonnie Smart
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