Regular Meeting  
Wednesday, January 9, 2013  
2:00 p.m.  
Nevada County Superintendent of Schools  
Houser Conference Room  
112 Nevada City Highway, Nevada City, CA 95959

AGENDA

I. Meeting called to order
II. Establish quorum
III. Salute to the flag
IV. Additions to the Agenda
V. Adoption of the Agenda
VI. Open public forum – Recognition of members of the audience wishing to address an agenda item may do so at this time or at the time the agenda item is heard. After being recognized by the Board president, please identify yourself. A member of the public may at this time make brief comments regarding items not on the agenda, although no action may be taken.
VII. Close public forum
VIII. Presentation 10 min.
   A. FY 2011-12 Audit Report, Jeff Jensen (distributed under separate cover) (page 1)
IX. Approval of the Consent Agenda 5 min.
   A. Approval of minutes of the Regular meeting of December 12, 2012 (page 2)
   B. During the fourth quarter of 2012 October-December, there were no complaints filed to be reported, pursuant to Williams Uniform Complaint Procedures (E.C. 1240(H); Board Policy 1010 – Uniform Complaint Procedures) (page 6)
X. Board Reports 10 Min.
   A. Budget Review Committee, Meeks/Slade-Troutman
   B. SARB, Lapierre
   C. Legislative, Meeks
   D. NCSBA, Michael
   E. Individual Board Reports
XI. Action Items 20 min.
   A. Shall the Nevada County Board of Education accept the FY2011-12 Auditors Report as presented at the regular Board meeting of January 9, 2013?
B. First reading and adoption of Board Policy 6020, Parent Involvement and Administrative Regulations 6020, Parent Involvement (page 7)

C. Approval of Resolution 13-01. Rules & Regulations Governing the Purchase of School Supplies & Equipment (Roll Call Vote) (page 18)

XII. Reports

A. Superintendent's Report 15 min.
   1. Alan K and Cledith M Jennings Foundation (page 22)
   2. Emergency Planning
   3. Board visits to programs
   4. Superintendents Expense Report

B. Staff Reports
   1. Business Services, Fitting 5 min.
   2. Educational Services, Miller 5 min.

C. Future agenda items
   1. Approval of annual donation for NCSBA dues in the amount of $125

XIII. Correspondence

A. Nevada County Board of Education Meeting Calendar for 2013, as approved (page 23)
B. Letter of Retirement, Stanton Miller (page 24)
C. NCSD/GVSD Joint Board Meeting Approved Notes (page 25)

XIV. Adjournment

Next Meeting Date: February 13, 2013, 2:00 p.m., 112 Nevada City Highway, Nevada City

This agenda was posted at least 72 hours in advance of the meeting at the Nevada County Superintendent of Schools office, 112 Nevada City Highway.

Posted: 1-4-13

Date

Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Nevada County Superintendent of Schools office – reception desk, located at 112 Nevada City Highway, Nevada City, CA... For more information please call 530.478.6400 ext.203.

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Nevada County Superintendent of Schools office at 530.478.6400 ext. 203 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. (G.C. §54953.2, §54954.2(a)(1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132))
FY 2011-12 Audit Report
For
Nevada County
Superintendent of Schools

Is included in this packet, under separate cover

If you are viewing this electronically, the FY 2011-12 Audit Report is available for viewing at the NCSOS office, 112 Nevada City Hwy, Nevada City during normal business hours; and will also be available at the January 9, 2013 Nevada County Board of Education Meeting.
Regular Meeting
Wednesday, December 12, 2012
2:00 p.m.
Nevada County Superintendent of Schools
Houser Conference Room
112 Nevada City Highway, Nevada City, CA 95959

MINUTES

I. Meeting called to order

II. Established quorum
   Altieri Arrived prior to Adoption of Agenda
   Meeks present
   Slade-Troutman present
   Michael present
   Lapierre present

III. Salute to the flag

IV. Additions to the Agenda – none

V. Adoption of the Agenda
   On a motion by Michael and seconded by Meeks, the agenda was adopted as presented.
   The motion carries unanimously.

VI. Open public forum – Recognition of members of the audience wishing to address the Board -
   a. Jeff Thomsen, the landlord of 117 New Mohawk (Annex), was happy to report there were no leaks during this past heavy storm; the elevator is working; and he was able to donate benches to CPSD. He extended a Merry Christmas and a Happy New Year to all.
   b. Board Member Lapierre introduced her husband Victor Jordan.

VII. Closed public forum

VIII. Swearing in of Board members: Tracy Lapierre and Trevor Michael
   a. Chair Slade-Troutman administered the Oath of Office to Lapierre and Michael

IX. Organizational Meeting
   As required by law, members of the Board shall at this meeting select a president, vice-president, and fix the dates, time and place of its regular meetings. (E.C. 1009, 35143)
   A. Nomination and Election of President
      Moved by Meeks, seconded by Altieri to nominate Slade-Troutman as President.
      Vote was taken. Motion passed unanimously.
   B. Nomination and Election of Vice-President
      Moved by Michael to nominate Altieri as Vice-President; motion failed for lack of a second.
      Moved by Slade-Troutman, seconded by Meeks to nominate Michael as Vice-President. Vote was taken. Motion passed unanimously.
   C. Nomination and Election of Trustee/NCSBA Representative
      Moved by Slade-Troutman, seconded by Altieri to nominate Michael as Trustee/NCSBA Representative. Motion passed unanimously.
   D. Selection of dates, time and place for regularly scheduled Board meetings (page 1)
      • Shall the Nevada County Board of Education adopt the meeting calendar for 2013?
It was noted that the May date should be May 8\textsuperscript{th}.

Moved by Altieri, seconded by Michael to accept the Nevada County Board of Education meeting calendar for 2013 amending the May date to reflect May 8\textsuperscript{th}. Motion passed unanimously.

X. Approval of the Consent Agenda
These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion, unless a Board member or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.

A. Approval of minutes of the Regular meeting of November 14, 2012

B. Approval of Consolidated Application Part II

Meeks requested Item B. Consolidated Application Part II be removed for further discussion.

Moved by Altieri, seconded by Michael to approve the Consent Agenda removing Item B, Consolidated Application Part II for further discussion. Motion passed unanimously.

B. Approval of Consolidated Application Part II

Meeks questioned what defined an unduplicated student under the free/reduced meal report; and asked why the 16-18 year old group was relatively high. Miller reminded the Board that these figures are for the 2011/12. Sugarloaf and Earle Jamieson students are included in these counts; at risk students tend to cycle in and out through various programs/categories but will only be counted once, creating an unduplicated student count.

Moved by Altieri, seconded by Meeks to approve the Consolidated Application Part II. Motion passed unanimously.

XI. Board Member Reports

i. Budget Review Committee, Meeks/Slade-Troutman

Slade-Troutman reported the NCSOS has a healthy fiscally sound fund balance, approximately three times the State mandates in reserves and are able to free up money for other uses. We are prepared for emergencies. Forest reserves funding is down, the program is phasing out and this is their last year. We will continue to seek grants to fund SSHS Programs.

ii. SARB

Lapiere accepted the appointment by Slade-Troutman to serve on the SARB Board. The next hearing is scheduled for 12/17/12.

iii. Legislative

Meeks accepted the appointment by Slade-Troutman to serve as the Legislative Correspondent.

iv. NCSBA, Michael – next meeting Jan 2013

v. Individual Board Reports

Charter Liaison – Bob advised this position will serve as needed.

XII. Action Items

A. Review of FY 2012 -13 First Interim Report (page 21)
Fitting summarized the status of the 2012/13 First Interim Report recommending the Board approve with a positive certification. Fitting noted that funds were set aside in the event Proposition 30 did not pass. With the passing of Proposition 30, cuts were restored, increasing our general fund balance nearly $200K.

The significant cuts in 2010/11 resulted in 5 furlough days for all staff. In addition we increased our programs and reduced staff. This results in an increase in revenues for our office. It has been five years since any salary increases have been offered. The First Interim has a line item set aside amount that is recommended for approval by the Board as a onetime salary adjustment for staff not covered by bargaining agreements.

Supt. Hermansen provided the Board with a letter prepared for staff in the event of Board approval of the First Interim revision. The Board had a very thoughtful conversation, recognizing that NCSOS's non-teaching staff has had 5 years of no COLA; no salary increases; has experienced furlough days; and increased work due to an increase in programs.

B. Approval of Certification of FY2012-13 First Interim Report

Moved by Altieri, seconded by Meeks, the Nevada County Board of Education approved the Certification of the FY2012-13 First Interim Report. Motion passed unanimously.

C. Approval of Resolution 12-14, Budget Revision to the FY2012-13 Budget

Moved by Altieri, seconded by Meeks, the Nevada County Board of Education approved Resolution 12-14, Budget Revision to the FY2012-13 Budget. Vote was taken. Motion passed unanimously.

D. Second reading and adoption of Amendment to Board Policy 4140, Public Notice and Presentation of Negotiations Proposal – Employer/Employee Negotiations

Moved by Michael, seconded by Lapierre, the Nevada County Board of Education approved the Second reading and adoption of Amendment to Board Policy 4140, Public Notice and Presentation of Negotiations Proposal – Employer/Employee Negotiations. Motion passed unanimously.

E. Second reading and adoption of Board Policy 1312.3, Uniform Complaint Procedures (Replaces Board Policy 1010, Uniform Complaint Procedures)

Moved by Altieri, seconded by Lapierre, the Nevada County Board of Education approved the second reading and adoption of Board Policy 1312.3, Uniform Complaint Procedures (Replaces Board Policy 1010, Uniform Complaint Procedures). The motion passed unanimously.

XIII. Discussion Items

A. Charter Oversight

Miller provided a handout detailing Charter School Oversight Guidelines. Each year as required by the State, oversight is performed by our office. Miller and Fitting, review and assess Governance and Organizational Management; Educational Performance and Ongoing Assessment; Fiscal Operations; and Student Services. Feedback is given to the directors, and this also gives NCSOS an opportunity to really see the Charters grow, develop and improve.

XIV. Reports

A. Superintendent's Report

i. GVSD/NCSD Joint Board Meeting – Dec. 5, 2012
Four meetings have been held with the next scheduled for January. Neither Boards are convinced NOT to move forward. No action has been taken yet, however there is an action item on January’s agenda to develop a Petition at the next meeting. There have been very few public comments at the meetings. We will include the past Board minutes in the next Board packet for reference.

ii. NCSOS Program Evaluation
A program survey was created and sent out to school districts in an effort to receive feedback on NCSOS programs. We will internally review and expect to have results back at months end.

iii. Weighted Student Formula
The Governor is determined to revise the funding structure for education in California. It was taken out of the budget, but the education community is offering feedback to the Governor with suggestions. There is a parallel movement by county offices to get support in the state in refunding county offices.

We expect to see a recommendation in January around this.

iv. Superintendent’s Expense Report passed out

B. Staff Reports

i. Business Services, Fitting - thanked the Board for their confidence.

ii. Educational Services, Miller
   a. Nevada County Reads – *Marcelo in the Real World*, by Francisco X. Stork is the 2013 selection. A list of upcoming events, including a forum with the author on March 6th, 2013, will be sent to the Board.
   b. ILP holiday party will be held at NCSOS 12/18 at 3:30 PM, offers young people an opportunity to celebrate.

C. Future agenda items
   a. Parent Involvement policy - Stan

XV. Correspondence

A. Quarterly Treasury report from Nevada County Treasurer and Tax Collector detailing the Portfolio of investments for NCSOS as of September 30, 2012

B. Fiscal Reports

XVI. Adjournment

Next Meeting Date: January 9, 2013, 2:00 p.m., 112 Nevada City Highway, Nevada City

Approved: ________________________________  Date: ________________
Marianne Slade-Troutman, President
Nevada County Superintendent of Schools  
112 Nevada City Highway  
Nevada City, CA 95959

Quarterly Report on Williams Uniform Complaints  
(Education Code 35186(d))

Person completing this form: Holly Hermansen
Title: Superintendent

Quarterly Report Submission Date:  
☑ January 2013 (for October-December 2012)  
☐ April 2013 (for January-March 2013)  
☐ July 2013 (for April-June 2013)  
☐ October 2013 (for July-September 2013)

Date for information to be reported publicly at governing board meeting: January 9, 2013

☑ No Complaints were filed with any school in the county programs during the quarter indicated above.

☐ Complaints were filed with schools in the county programs during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

<table>
<thead>
<tr>
<th>General Subject Area</th>
<th>Total # of Complaints</th>
<th># Resolved</th>
<th># Unresolved</th>
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<tbody>
<tr>
<td>Textbooks and Instructional Materials</td>
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<td></td>
<td></td>
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<tr>
<td>Teacher Vacancy or Misassignment</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities Conditions</td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>0</strong></td>
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</tr>
</tbody>
</table>

Holly Hermansen  
Print Name of County Superintendent

__________________________________________  
Signature of County Superintendent
INSTRUCTION

Parent Involvement

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in district and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.

(cf. 0420 - School Plans/Site Councils)
(cf. 0420.1 - School-Based Program Coordination)
(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 1220 - Citizen Advisory Committees)
(cf. 1230 - School-Connected Organizations)
(cf. 1240 - Volunteer Assistance)
(cf. 1250 - Visitors/Outsiders)

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit parent/guardian participation.

(cf. 0500 - Accountability)

Title I Schools

Each year the Superintendent or designee shall identify specific objectives of the district's parent involvement program for schools that receive Title I funding. He/she shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program. (Education Code 11503)

(cf. 6171 - Title I Programs)

The Superintendent or designee shall ensure that the district's parent involvement strategies are
jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent involvement and describe how the district will carry out each activity listed in 20 USC 6318. (20 USC 6318)

The Superintendent or designee shall consult with parents/guardians of participating students in the planning and implementation of parent involvement programs, activities, and regulations. He/she also shall involve parents/guardians of participating students in decisions regarding how the district's Title I funds will be allotted for parent involvement activities. (20 USC 6318)

(cf. 3100 - Budget)

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent involvement policy in accordance with 20 USC 6318.

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

Legal Reference:
EDUCATION CODE
11500-11506 Programs to encourage parent involvement
48985 Notices in languages other than English
51101 Parent rights and responsibilities
64001 Single plan for student achievement
LABOR CODE
230.8 Time off to visit child's school
UNITED STATES CODE, TITLE 20
6311 Parental notice of teacher qualifications and student achievement
6312 Local educational agency plan
6314 Schoolwide programs
6316 School improvement
6318 Parent involvement
CODE OF FEDERAL REGULATIONS, TITLE 28
35.104 Definitions, auxiliary aids and services
35.160 Communications

Management Resources:
CSBA PUBLICATIONS
Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006
STATE BOARD OF EDUCATION POLICIES
89-01 Parent Involvement in the Education of Their Children, rev. 1994
U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE
Parental Involvement: Title I, Part A, April 23, 2004
WEB SITES
CSBA: http://www.csba.org
California Department of Education, Family, School, Community Partnerships:
http://www.cde.ca.gov/ls/pf
California Parent Center: http://parent.sdsu.edu
California State PTA: http://www.capta.org
National Coalition for Parent Involvement in Education: http://www.ncpie.org
National PTA: http://www.pta.org
No Child Left Behind: http://www.ed.gov/nclb
Parent Information and Resource Centers: http://www.pire-info.net
Parents as Teachers National Center: http://www.parentsasteachers.org

(3/91 6/96) 8/06

First Reading by the Board of Education: January 9, 2013
Adopted by the Board of Education: 
INSTRUCTION

Parent Involvement

District Strategies for Title I Schools

To ensure that parents/guardians of students participating in Title I programs are provided with opportunities to be involved in their children's education, the Superintendent or designee shall:

1. Involve parents/guardians of participating students in the joint development of the Title I local educational agency (LEA) plan pursuant to 20 USC 6312 and the process of school review and improvement pursuant to 20 USC 6316 (20 USC 6318)

(cf. 6171 - Title I Programs)

The Superintendent or designee may:

a. The School Site Council, including parent/guardian representatives from each school site will review and comment on the LEA plan in accordance with the review schedule established by the Governing Board

b. The School site Council will review and provide input on the LEA plan from other district committees and school site councils

(cf. 0420 - School Plans/Site Councils)
(cf. 1220 - Citizen Advisory Committees)

c. Communicate with parents/guardians through the district newsletter, web site, or other methods regarding the LEA plan and the opportunity to provide input

d. Provide copies of working drafts of the LEA plan to parents/guardians in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand

e. Ensure that there is an opportunity at a public Board meeting for public comment on the LEA plan prior to the Board's approval of the plan or revisions to the plan

f. Ensure that school-level policies on parent involvement address the role of school site councils and other parents/guardians as appropriate in the development and review of school plans

2. Provide coordination, technical assistance, and other support necessary to assist Title I schools in planning and implementing effective parent involvement activities to improve
student academic achievement and school performance (20 USC 6318)

The Superintendent or designee may:

a. Assign person(s) in the district office to serve as a liaison to the schools regarding Title I parent involvement issues

b. Provide training for the principal or designee of each participating school regarding Title I requirements for parent involvement, leadership strategies, and communication skills to assist him/her in facilitating the planning and implementation of parent involvement activities.

c. Provide ongoing district-level assistance to school site staff and parents/guardians in planning and implementing improvement strategies, and seek input from parents/guardians in developing the assistance

d. Provide information to schools about the indicators and assessment tools that will be used to monitor progress

3. Build the capacity of schools and parents/guardians for strong parent involvement (20 USC 6318)

The Superintendent or designee shall: (20 USC 6318)

a. Assist parents/guardians in understanding such topics as the state’s academic content standards and academic achievement standards, California Common Core Standards, state and local academic assessments, the requirements of Title I, and how to monitor a child’s progress and work with educators to improve the achievement of their children

(cf. 6011 - Academic Standards)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - Standardized Testing and Reporting Program)
(cf. 6162.52 - High School Exit Examination)

b. Provide materials and training to help parents/guardians work with their children to improve their children’s achievement, such as literacy training and using technology, as appropriate, to foster parent involvement

c. Educate teachers, student services personnel, principals, and other staff, with the assistance of parents/guardians, in the value and utility of parent/guardian contributions and in how to reach out to, communicate with, and work with parents/guardians as equal partners, implement and coordinate parent/guardian programs, and build ties between parents/guardians and the schools

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
d. To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, public preschool, and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents/guardians in more fully participating in their children's education.

e. Ensure that information related to school and parent/guardian programs, meetings, and other activities is sent to the parents/guardians of participating students in a format and, to the extent practicable, in a language the parents/guardians can understand.

f. Provide other such reasonable support for parent involvement activities as parents/guardians may request.

In addition, the Superintendent or designee may:

a. Pay reasonable and necessary expenses associated with parent involvement activities, including transportation and child care costs, to enable parents/guardians to participate in school-related meetings and training sessions.

b. Train parents/guardians to enhance the involvement of other parents/guardians.

c. Arrange school meetings at a variety of times or, when parents/guardians are unable to attend such conferences, conduct in-home conferences between parents/guardians and teachers or other educators who work directly with participating students.

d. Adopt and implement model approaches to improving parent involvement.

e. To have the School Site Council serve as a parent advisory council to provide advice on all matters related to parent involvement in Title I programs.

f. Develop appropriate roles for community-based organizations and businesses in parent involvement activities.

g. Make referrals to community agencies and organizations that offer literacy training, parent education programs, and/or other services that help to improve the conditions of parents/guardians and families.

(cf. 4020 - Youth Services)

h. Provide a master calendar of district activities and district meetings on the Nevada County Superintendent of Schools Web-site.

i. Provide information about opportunities for parent involvement through the web site, or other written or electronic means.

j. Engage parent-teacher organizations to actively seek out and involve parents/guardians through regular communication updates and information sessions.

(cf. 1230 - School-Connected Organizations)
k. To the extent practicable, provide translation services at school sites and at meetings involving parents/guardians as needed

l. Provide training and information to members of district and school site councils and advisory committees to help them fulfill their functions

m. Regularly evaluate the effectiveness of staff development activities related to parent involvement

(cf. 4115 - Evaluation/Supervision)
(cf. 4215 - Evaluation/Supervision)
(cf. 4315 - Evaluation/Supervision)

4. Coordinate and integrate Title I parent involvement strategies with Head Start, public preschool, and other programs (20 USC 6318)

(cf. 5148.3 - Preschool/Early Childhood Education)

5. Conduct, with involvement of parents/guardians, an annual evaluation of the content and effectiveness of the parent involvement policy in improving the academic quality of the schools served by Title I (20 USC 6318)

   The Superintendent or designee shall:

a. Ensure that the evaluation include the identification of barriers to greater participation in parent involvement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background (20 USC 6318)

b. Use the evaluation results to design strategies for more effective parent involvement and, if necessary, to recommend changes in the parent involvement policy (20 USC 6318)

c. Assess the district’s progress in meeting annual objectives for the parent involvement program, notify parents/guardians of this review and assessment through regular school communications mechanisms, and provide a copy to parents/guardians upon their request (Education Code 14503)

6. Involve parents/guardians in the activities of schools served by Title I (20 USC 6318)

   The Superintendent or designee may:

a. Include information about school activities in district communications to parents/guardians

b. To the extent practicable, assist schools with translation services or other accommodations needed to encourage participation of parents/guardians with special needs
c. Establish processes to encourage parent/guardian input regarding their expectations and concerns for their children

The district's Board policy and administrative regulation containing parent involvement strategies shall be incorporated into the LEA plan and distributed to parents/guardians of students participating in Title I programs. (20 USC 6318)

(cf. 5145.6 - Parental Notifications)

School-Level Policies for Title I Schools

Nevada County Superintendent of Schools

Title I School-Level Parental Involvement Policy

This policy describes the means for carrying out designated Title I parental involvement requirements.

| Title I School-Level Parental Involvement Policy |
| Inspire Community Day School, Launch County Community School, Edge Academy Independent Study County Community School and Sugarloaf Mountain Juvenile Hall Program |

Inspire Community Day School, Launch County Community School, Edge Academy Independent Study County Community School and Sugarloaf Mountain Juvenile Hall Program have developed a written Title I parental involvement policy with input from Title I parents. The School Site Council (SSC) has distributed the policy to parents of Title I students. This policy will be distributed each year at the beginning of the year as well as distributed to new parents when their students enroll during the year. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Inspire Community Day School, Launch County Community School, Edge Academy Independent Study County Community School and Sugarloaf Mountain Juvenile Hall Program the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. Because the Title I programs at these schools are all in the category of School Wide Program (SWP) all functions regarding the involvement of Title I parents are assigned to the combined School Site Council for the four schools, known as the NCSOS Alternative Education Combined School Site Council.

- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening. Parents are asked about optimum time to schedule these meetings.

- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy. This takes place at School Site Council meetings.

- The school provides parents of Title I students with timely information about Title I programs. This is accomplished at SSC meetings, through school bulletins and using "all-call" technology.

- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. This is accomplished at SSC meetings, and through the Single Plan for Student Achievement (SPSA).
If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children. SSC meetings will be announced and posted for all parents. Parents may request items to be placed on the SSC agenda.

School-Parent Compact.

Inspire Community Day School, Launch County Community School, Edge Academy Independent Study County Community School and Sugarloaf Mountain Juvenile Hall Program distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

The school's responsibility to provide high-quality curriculum and instruction.

The ways parents will be responsible for supporting their children's learning.

The importance of ongoing communication between parents and teachers, through at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities.

The Parent Involvement Policy and the School-Parent Compact have been developed with the involvement of parents at the SSC meetings. The compact shall be distributed for appropriate signatures at the beginning of each school year or at the time of enrollment of individual students.

Building Capacity for Involvement.

Inspire Community Day School, Launch County Community School, Edge Academy Independent Study County Community School and Sugarloaf Mountain Juvenile Hall Program engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

The school provides Title I parents with assistance in understanding the State's academic content standards and the California Common Core Standards, assessments, and how to monitor and improve the achievement of their children. This takes place at SSC meetings, through the SPSA, and at intake and enrollments meetings.

The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement. At intake meetings, enrollment meetings, progress report meetings or individually scheduled conferences parents may be provided with materials to support their students' achievement at home.

With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners. This may take place at intake meetings, enrollment meetings, progress report meetings, individually scheduled conferences or School Site Council meetings.

The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. Individual meetings with parents and School Site Council meetings are the major vehicle gathering support from parents.

The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. This will take place through newsletters, using "all-call" technology and will be translated if there is a need for foreign language versions.

The school provides support for parental involvement activities requested by Title I parents. The School Site Council will serve as the conduit requesting parental involvement activities.
Inspire Community Day School, Launch County Community School, Edge Academy Independent Study County Community School and Sugarloaf Mountain Juvenile Hall Program provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

Nevada County Superintendent of Schools
Alternative Education School-Parent Compact

Compacts are agreements between families and schools. This compact outlines how parents, the entire school staff and students will share the responsibility for improved student academic achievement. It describes the ways the school and families will partner to help children achieve the State's high academic standards.

*Please note: items required by federal law [20 USC 6318 section 1118(d)(1) and (2)] are indicated with an asterisk.

Staff Pledge:
To help each student meet or exceed the state's high academic standards, I agree to carry out the following responsibilities to the best of my ability:

*Provide high-quality curriculum and instruction
*Communicate regularly with families about student progress through conferences, parent-teacher meetings, progress reports, and other available means
*Provide reasonable opportunities for parents to volunteer and participate in their child's class, and to observe classroom activities

Endeavor to motivate my students to learn
Maintain high expectations and help every child develop a love of learning
Provide a warm, safe, and caring learning environment
Participate in professional development activities that improve teaching and learning and that support the formation of partnerships with families and the community
Participate actively in collaborative decision making
Work consistently with families and my school colleagues to make the school an accessible and welcoming place for families
Respect the school, students, staff and families

Student Pledge:
To help myself succeed in school, I agree to carry out the following responsibilities to the best of my ability:

Come to school ready to learn and work hard
Bring necessary materials, completed assignments and homework
Know and follow school and class rules
Ask for help when I need it
Communicate regularly with my parents and teachers about school experiences so that they can help me be successful in school
Limit my electronic/media engagement and study or read every day after school
Respect the school, classmates, staff and families

Family/Parent/Custodian Pledge:
To help my child meet or exceed the state's high academic standards, I agree to carry out the following responsibilities to the best of my ability:

- Communicate the importance of education and learning to my child
- Provide a quiet time and place for homework
- Monitor my child's after school activities
- Encourage my child to read every day
- Communicate with the teacher or the school when I have a concern
- Ensure that my child attends school every day, and gets adequate sleep, regular medical attention and proper nutrition
- Monitor my child's progress in school
- Communicate the importance of education and learning to my child
- Respect the school, staff, students, and families

____________________________________________________________________________________
Student

____________________________________________________________________________________
Teacher

____________________________________________________________________________________
Parent/Guardian

First Reading by the Nevada County Board of Education: January 9, 2013
Adopted by the Board of Education ______________________________
RESOLUTION NO. 13-01
OF THE NEVADA COUNTY BOARD OF EDUCATION

Rules and Regulations Governing the Purchase
Of School Supplies and Equipment
2013

Pursuant to the provisions of Education Code 40000, the Nevada County Board of Education hereby adopts the following rules and regulations relative to the purchase of school equipment and supplies.

1. The JPA known as the El Dorado County Stockless Purchasing Agreement is hereby made an option to the Nevada County Board of Education when determined that the JPA can be advantageously utilized by the schools in Nevada County.

2. If advantageous, the County Superintendent of Schools shall arrange with the El Dorado County Superintendent for the bidding and pool purchase of the supplies and equipment as listed in accordance with the provision of the Education Code.

3. The Board of Trustees of any school district may purchase any necessary school supplies and equipment in the manner provided in this chapter (commencing with Section 40000) for the purchase of standard school supplies and equipment, or when most appropriate, they may purchase such supplies and equipment directly from the vendor.

PASSED AND ADOPTED by the Nevada County Board of Education at a regular meeting of said Board on January 9, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:  Marianne Slade-Troutman, President
Nevada County Board of Education
EDUCATION CODE
SECTION 38110-38120

38110. The county board of education shall on or before the first day of February of each year establish rules and regulations under which any school district in the county shall, except as provided in Section 40002, purchase standard school supplies and equipment through the county superintendent of schools, or when so directed by him or her, through a county purchasing agent.

When the county superintendent of schools purchases standard school supplies without directing their purchase through the county purchasing agent or other county, city, or school district agent or agency, he or she shall make such purchase from the lowest responsible bidder who shall give such security as the county superintendent of schools requires, or else reject all bids. For the purpose of securing bids, the county superintendent of schools shall publish at least once a week for two weeks in a newspaper of general circulation published in the county, a notice calling for bids stating where the list and specifications of standard school supplies and equipment to be furnished may be obtained and the time when, and the place where bids will be opened.

The county board of education shall list as standard school supplies and equipment such supplies and equipment as can be advantageously purchased in quantity. The list of standard school supplies shall be accompanied by a table of specifications giving the minimum grade, quality, substance, or other standard required for the purchase of each item listed.

The cost of advertising for bids and the cost of preparation of a table of specifications shall be paid from the county general fund.

The provisions of this section shall not apply to counties of the first or second class containing no more than three districts with an average daily attendance of less than 2,500.

38111. The governing board of each school district shall, except as otherwise provided in this code, purchase school furniture, including musical instruments, and apparatus, and such other articles as are necessary for the use of schools, and may, in its discretion, purchase uniforms and other regalia for the use of school bands, orchestras and choirs, and including uniforms and equipment necessary for the use of athletic teams. The provisions of Article 1 of Chapter 4 of Division 5 of Title 1 of the Government Code shall not apply to the purchase of musical instruments made pursuant to this section. Any such articles purchased shall always remain the property of the school district purchasing them. Only such books, apparatus, uniforms, and equipment shall be purchased by the governing board of an elementary school district, if the board is not a city board of education, as have been adopted by the county board of education having jurisdiction over the district.

38112. (a) Except as provided in subdivision (b), the governing board of any school district may purchase any necessary school supplies and equipment, including standard school supplies and
equipment listed by the county board of education, in the manner provided in this chapter, or the governing board of any school district may purchase such supplies and equipment directly from the vendor. Such direct purchase may be as a single district or two or more districts acting as a cooperative.

(b) An elementary school district having an average daily attendance of less than 2,500 during the preceding fiscal year may purchase standard school supplies and equipment directly from a vendor only by means of a purchasing cooperative representing a total average daily attendance in excess of 2,500 and then only if the county superintendent of schools has on file a document certifying the school district's membership in such a cooperative.

38113. The clerk of each district shall, under the direction of the board of trustees, provide all school supplies authorized by this chapter.

38114. The cost of maintaining schoolbuses may be paid out of any funds of the district except funds derived from the sale of bonds and funds required by law to be set aside for teachers' salaries.

38115. The superintendent of schools of each county may transfer at the beginning of any school year from the funds of the school districts of the county which elect to purchase equipment and supplies in accordance with Section 38110, to the school supply revolving fund, which fund is continued in existence, a sum not to exceed 10 percent of the amount to be received during the school year by each district from the State School Fund.

38116. If in any county a school supply revolving fund is not established, payment for school supplies and equipment purchased through the county superintendent of schools or through the county purchasing agent shall be made by order of the governing board of the school district purchasing them, in the same manner as other payments are made from school district funds.

38117. The governing board of each school district throughout the state shall provide for each schoolhouse under its control, a suitable Flag of the United States, which shall be hoisted above each schoolhouse during all school sessions and on school holidays, weather permitting.

The governing board of each school district shall provide smaller and suitable United States Flags to be displayed in each schoolroom at all times during the school sessions.

The governing board of each school district shall enforce this section.

38118. Writing and drawing paper, pens, inks, blackboards, blackboard erasers, crayons, lead pencils, and other necessary supplies for the use of the schools, shall be furnished under
direction of the governing boards of the school districts.

38119. The governing board of a school district may rent or lease personal property needed for district purposes, including the renting or leasing of caps and gowns for seniors who participate in high school graduation ceremonies.

38120. The governing board of any school district may lend school band instruments, music, uniforms, and other regalia to persons who are or have been, during the prior school year, members of the school band for use by them on excursions to foreign countries whether or not such an excursion is sanctioned by the governing board. The governing board may require the borrower to make a deposit or take other measures to insure that the items borrowed will be returned in usable condition.
January 3, 2013

Alan K and Cledith M Jennings Foundation
P.O. Box 111
Penn Valley, CA 95946

Dear Members of the Foundation,

I am writing on behalf of all the school districts and students in Nevada County to sincerely thank you for your generous donation to support our science fair. During these times of fiscal uncertainty in education, often the funds for activities like our science fair are extremely limited.

You may not be aware that in order to participate in the California State Science Fair, students must first compete in a countywide science fair. Without your generous support over the years, there would be no guarantee of having the resources to continue to provide our local countywide event. Each year, approximately 10 schools participate in the Al Jennings Nevada County Science Fair and usually about 4 students go on to the California State Science Fair. One year an 8th grade student from Nevada County won her division.

We all know that students need a well-balanced education to help prepare them for the future. Our science fair provides students opportunities to learn the scientific process while utilizing their knowledge, creativity and imagination. What a wonderful thing.

Thank you once again for your generous support of the students in Nevada County.

Sincerely,

Holly A. Hermansen
Nevada County Superintendent of Schools

Cc: Nevada County Board of Education
Nevada County
Board of Education

Meeting Calendar for 2013

Regularly scheduled meeting dates for the Nevada County Board of Education are the second Wednesday of each month at 2:00 p.m. in the Houser Room, located at the Nevada County Superintendent of Schools office at 112 Nevada City Highway, Nevada City, 95959.

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<td>May 8</td>
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<td>12:30 PM lunch; 1-2 PM Budget Work Session</td>
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<td>September 11</td>
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Other notes:
- Spring break - March 25-29
- Nevada County Fair - August 7-11 (Scholar Day - August 7)
- The regularly scheduled meeting for the month of September meets the requirement of public review of availability of State instructional materials.
January 3, 2012

To: Holly Hermansen, Superintendent  
From: Stanton Miller, Associate Superintendent, Ed. Services  
Re: 2013-2014 Work Year

Holly,

It is with great anticipation and excitement that I am officially submitting my request for retirement, commencing July 1, 2013. My intention is to work my entire calendar of 215 days for the 2012-2013 work year.

I have found my work at NCSOS to be extremely rewarding and gratifying. I have a great deal of respect for your leadership and will greatly miss our professional relationship and collegiality.

Having worked for NCSOS from 2000-2004 and 2006-2013, I have had the opportunity to work alongside a great many outstanding employees and co-workers here at NCSOS. In addition, having been an administrator in this county since 1990, I have had the opportunity to collaborate with many additional educators and support personnel in all of the districts.
As I plan my retirement from 37 years as a California Educator and over 41 years overall, I can't help but reflect on the children and families that I have had the privilege to serve during my career.

I am seriously interested in being considered for any part-time assignments (as permitted by STRS) or special projects that may become available.

Thank you, for your never ending support and encouragement.

Stanton Miller
NEVADA CITY SCHOOL DISTRICT
GRASS VALLEY SCHOOL DISTRICT
APPROVED JOINT BOARD MEETING NOTES
Tuesday, June 19, 2012 5:30 PM

Location
Nevada County Superintendent of Schools Office
Houser Room, 112 Nevada City Hwy. Nevada City, CA

A. Introduction: Consolidation Of Nevada City School District And Grass Valley School District
   – Paula Campbell, Board President, Nevada City School District

NCSD President Campbell opened the meeting and emphasized that a discussion on consolidation
should always have at its base the following question:

Will student learning improve by consolidation of the Grass Valley School District and the Nevada
City School District?

President Campbell introduced the following framework questions for consolidation criteria:
1. What are student's needs?
2. Are we willing to operate differently and create something new?
3. Can we find the resources and create structure to make that happen?

B. Introduction of the Process - Nevada County Superintendent of Schools, Holly Hermansen

Supt. Hermansen began her presentation with the following points:
1. The County Committee on School District Organization and/or the State Board of Education
   may approve petitions or proposals for reorganization if the following conditions are met:

   a. Adequate size
   b. Substantial community identity
   c. Equitable division of property
   d. No promotion of racial or ethnic segregation
   e. No substantial increase in state costs
   f. No significant disruption of educational programs
   g. No significant increase in housing
   h. No primary reason to significantly increase property values
   i. No substantial negative effect on fiscal status of affected districts
   j. Any other criteria as the board, by regulation, may prescribe

2. In reviewing the history of reorganizations: Prior to 2011 only 4 occurred in the 10 years
   prior; In 2011, three (3) unifications took place across the state; In 2012, one (1)
   consolidation, one (1) unification, and one (1) lapsation took place.

3. Previous discussions on consolidation in Nevada County have included the following:
   a. School District Organization Workshop for Board Members and Administrators by
      Larry Shirey of the California Department of Education – February 18, 2010
   c. Analysis of the Revenue Impact of School District Consolidations In Nevada County
      by School Services of California – February 17, 2011
4. Categories were provided to help board members formulate discussion:
   a. What additional information is needed?
   b. Questions
   c. Next Steps

Superintendents' Presentations - Roxanne Gilpatrick (NCSD) and Eric Fredrickson (GVSD) presented information regarding programs in their districts.

A matrix was presented by Supt. Gilpatrick and used as a template for each superintendent to identify program excellence in the following areas within their district:

- Student Learning
- Quality Instruction
- Professional Development
- Systematic Use of Data
- Facilities and Family and Community Involvement

Programs were identified by each district including the NCSD's Bicycle Recycle Shop and enrichment programs. GVSD's new Dual Immersion Academy; a recent technology grant that will enable students in 6th and 6th grades to have technology devices to improve student learning; and Olweus & Second Step Training in both districts.

Transitional Kindergarten would benefit from both districts consolidating.

Declining enrollment and continued cuts from state allocations continue to be an issue for both districts.

C. Board Discussion - Consolidation of the Grass Valley School District and the Nevada City School District to form a new school district.

Both school boards opened a dialog and the following topics were discussed and identified:

**Questions?**
- Would a new district be Basic Aid?
- Would a new district be eligible for necessary small school funding? (2,500 ADA?)
- What would geographical area of the new district look like and how might this affect attendance and grade level configuration?
- What are the timelines?
- Would any other districts be interested in joining the discussions?

**What additional information is needed?**
- Finance information and funding
- How are districts of 2,500 ADA commonly configured? (Grade levels, etc.)
- How would grade level numbers look in a new district?
- What costs might be associated with CEQA?
- What resources might be needed to move forward? (Professional assistance; expenditure study; etc.)
- How would categorical funding and programs be affected?
- Clarification of protected groups will need to be identified
Next Steps

- Who might be able to help with moving forward? How much would that cost and who would pay?
- Conduct a PMI/T chart or other process to look at positives/negatives
- Each board to meet separately first; then come together in a facilitated meeting
- Communication to the public
- The statement/notice of each boards action will be posted on each district website
- Send notes from the meeting out after each board approves
- Inform other districts and superintendents of the action taken tonight and invite them to indicate their interest in the consolidation process
- Superintendent Hermansen will research who might facilitate and help the organization process and what would it cost
- Tuesday, August 28, 2012 at 5:30 p.m. at the Nevada County Superintendent of Schools both the Grass Valley and Nevada City School Districts will hold their next joint meeting. This meeting is where other districts interested in joining the consolidation discussion are encouraged to attend and declare their interest.
- Information to be posted on each of the district and county websites
- Create a calendar timeline for the next step meetings

D. Public Input – Consolidation

The following person’s addressed the board:

- Stan Miller, Nevada County Superintendent of Schools Employee; Sarah Campbell, former GVSD employee and parent; Mary Zezulak, NCSD employee; Michelle Albanese, NCSD employee all expressed positive input in the districts consolidating.

- Sherry Chargin, NCSD teacher, parent and Nevada City School Foundation’s Chair extended an invitation for shared community events (Moms’, Bike and Hike)

- Susie Barry, UHSD Supt., Requested calendar timeline for next step meetings

E. Board Approval for Next Steps

In a thoughtful, student focused, great discussion, a historic moment took place as GVSD and NCSD Boards moved and approved a motion to proceed with discussion and planning of consolidation of the Grass Valley School District and the Nevada City School District
NEVADA CITY SCHOOL DISTRICT
GRASS VALLEY SCHOOL DISTRICT
JOINT BOARD MEETING NOTES
Tuesday, August 28, 2012 5:30 PM

Location
Nevada County Association of Realtors
336 Crown Point Circle, Grass Valley, California 95945

A. Introduction and Purpose of Meeting: Overview of the process – Holly Hermansen, Nevada County Superintendent of Schools

Supt. Hermansen provided a summary of the meeting June 19th, 2012 noting that Paula Campbell, NCSD Board President, provided the framework and parameters to make a decision to move forward with further discussion. It was recommended to keep in mind the conditions which need to be met in order to approve a petition for reorganization.

Previous discussions on consolidation included a February 2010 School District Organization workshop by Larry Shirey of the CDE; an April 2010 Joint Board tabletop discussion of concerns and questions with all 10 Nevada County School Boards; and in February 2011 a review of the School Services of California Study on Revenue Impact Analysis.

During the June 19th meeting ‘next steps’ were formulated and identification of additional information needed. At the end of the meeting, action was taken to explore and move forward. The purpose of this meeting is to see what additional information is necessary and to share what has been learned while keeping a focus on “Will student learning improve by consolidation of the GVSD and the NCSD?”

B. Sharing and Discussion of PMI Charts Completed By Both Boards: - Superintendents: Eric Fredrickson (GVSD) and Roxanne Gilpatric (NCSD)

Both NCSD and GVSD Boards created a PMI Chart (Plus; Minus; Interesting; Issues)

Supt. Gilpatric provided and summarized NCSD’s PMI Chart: (See attached)

Supt. Fredrickson provided and explained GVSD’s PMI Chart: (See attached)

Supt. Hermansen noted similarities included in both GVSD and NCSD PMI Charts:
1. Impact on categorical funding in both federal and state
2. Transportation issues
3. Trustee areas
4. Election costs

In an ensuing discussion, NCSD and GVSD Board members noted the following points:
A. Chart similarities
B. Calendar clout
C. Difficult to quantify financial issues
D. Difficult to bring together staff; families; neighborhood schools
E. One time financial issues vs. continuing costs
F. New money available for consolidation
G. Funding in general (Basic Aide; Categorical; Free & Reduced lunch)
H. Cash flow – not predictable; issue, but not critical
I. Possibly create a spreadsheet for above items

In further discussion:
As financial discussions take place it’s important that the information is provided in a way which
the public understands.

Currently, countywide sharing takes place in the following areas: Common Core; Math
Collaboration; Durham Transportation JPA; Food Services; SS/HS Grant; Principal’s Meetings;
and more.

Supt. Hermansen will be talking to the CDE regarding the impact on categorical funding.

D. Public Forum:
The following person’s addressed the board:

- Stan Miller, advised having instrumental leadership provides a more focused and singular
  common path of collaboration, which can make a critical difference in success.
- Lori Oberholtzer, representing Friends of Nevada City Elementary, expressed concern in the
  potential loss of the Community Identity and Culture. A Bond Issue on the ballot may have
  more chances for success.
- John Givens, resident of NCSD; previous Durham bus driver; and previous site council
  member at Seven Hills, recommends developing a Strategic Plan. Stating that looking at
  consolidation is only half of a solution. He suggests having conversation and develop
  feedback to answer the following: Why do we have declining enrollment? Why are families
  leaving? Will they be back? He also noted what a great job the Board and administrators
  are doing.
- Gus Del Valle, resident of NCSD, was interested in finding out the consolidation process.
  He feels the process is complicated; expensive and we would result in a loss of community.

E. Discussion and Defining the Parameters of a Feasibility Study
Supt. Hermansen has received some information regarding conducting a feasibility study:
1. School Services of California
2. Total School Solutions
3. Joe Pandolfo, CBO for Rincon Valley School District (Sonoma County), holds a Doctorate in
   School District Consolidation. Supt. Hermansen had a conversation with Mr. Pandolfo and
   he would be willing to consult with the districts.

More information on financials is needed to determine impact. It was suggested to consider a
variety of resources to obtain answers. Use the above along school district staff, the CDE; and
NCSOS.

Several questions which need to be answered include:
1. What is the cost of salary leveling up?
2. What is the impact on Categorical Funding?
3. What is the impact on Free and Reduced Lunch?

The Board thanked the audience for their input and explained that it is their fiduciary duty to be
informed, whether the boards vote to go forward or not. Supt. Hermansen agreed there is a
responsibility to look at the issue objectively. Other districts are encouraged to join in on the discussion.

The Boards discussed establishing committees. First directing their Superintendents to meet with Supt. Hermansen to prioritize structure of topics, noting which would make the biggest difference in guiding a decision to move forward; and determine what resource is needed to get information.

**Topics:**
1. Finance (State and Federal) – Salary Leveling up (Donna Fitting and Jodi LaCosse can determine)
2. Future configuration – structure of new school district
3. Facilities
4. Transportation
5. Attendance areas
6. Enrollment projections
7. Professional development
8. Technology
9. Deferred Maintenance

**F. Is the Board Interested in Continuing To Move Forward In This Process?**

Both GVSD and NCSD Boards took action to continue to move forward with this exploration process.

**G. Next Steps**
- GVSD and NCSD Superintendents to meet with Supt. Hermansen to discuss topic areas identified and best approach to get information in each area.
- More information on Categorical funding implications and Salary leveling up.
- GVSD and NCSD Boards approve joint meeting notes and NCSOS distribute to other districts.

Next meeting scheduled for Wednesday, October 3, 2012 at 5:30 PM in the Houser Room at NCSOS.
1. Report on Topics Identified at the August 28, 2012 Joint Board Meeting
   a. Finance: Report on Impact to State and Federal Categorical Funding

   Supt. Hermansen has been speaking with contacts from CDE.

   - State funds most likely will remain the same in a newly reorganized district as the funding is frozen at the 2007/2008 levels and flexibility applies to most funds.
   - The Free and Reduced count is estimated to be 45.4% in the newly reorganized district.
   - GVSD needs to carefully watch risk of losing ASES Grant if Free and Reduced falls below 50% at a school ($293K in 2011-2012, $303K in 2012-2013).
   - No funding implications for locally funded charters
   - According to CDE representative, for at least three years after a reorganization, the Feds continue to show the districts as separate, so the funding would remain the same as if they were still separate and not a newly formed school district. Federal funding is not based on Free and Reduced, but on a complex formula based on census figures. Based on 2010, looks like GVSD funding may be reduced approximately 10% (although there is a hold harmless for at least one year). NCSD may be picking up an additional 10% in Federal funding. When added together, the funding in a new district will be slightly lower than the current two districts combined.

   - Need to take possible federal Sequestration into account

   Presentation by Donna Fitting and Jodi LaCosse:

   Overview of Base Revenue Limit Calculation. Caution was expressed as this data is now 2 years old. If it is decided to move forward, current data will be used.

   The following topics were included in a power point presentation:

   - Certificated Salaries; Classified Salaries; Process and Assumptions; All Staff Summary; Total by Employee Group; Revenue Limit Implications; and Next Steps.

   A final Revenue Increase of $465,319 was reached as compared to School Services of California’s Revenue Increase of $465,822.

   All salary changes would have to be negotiated. It was noted that the amount of increased revenue received from the state would not have to be allocated to salaries in year one. A phased in approach could be negotiated. The amount of funding increased is calculated into the new base revenue limit for the new district.

   Currently, NCSD is basic aid and Grass Valley is moving toward basic aid as revenue limits and ADA decline. The combined district at first glance appears to fall into basic aid status. However, fair share adjustments for basic aid districts and the county wide transfer for the charters sponsored by the county may negate any real benefit to newly created basic aid
districts. In other words, additional revenue may not be realized as a newly created basic aid district.

Other funding sources that may be available to the newly created district if it is deemed basic aid include the Charter Supplemental and District of Choice revenues. Supt. Gilpatrick clarified the charter supplemental for those students attending NC Charter = 70% of the district of residence revenue limit which is about $60,000 for 60 students. The 60 students is not a match.

Lottery is based on prior year annual ADA & new districts will not have prior ADA & will not get lottery year one. However, when true-up is done at recertification they will get it back.

Transportation was discussed, how would this affect changes in bus routes. If a district gives up on transportation altogether, is it gone completely? Transportation funding is on the chopping block, won’t know anymore until Governor’s Budget.

b. District Data and Comparisons and Salary Leveling Up

LaCosse presented a packet which included figures on Enrollment; Test Scores & Demographics; English Learners; Free Reduced Meals; and General Fund Revenue noting all data is available on Data Quest.

c. Future Configuration: Structure of New School District

Supt. Fredrickson and Supt. Gilpatrick presented two possible school site configurations based upon current school facilities and enrollment projections. These were generated with very limited discussion and analysis, however they provide a framework for further discussion.

Creating a K-8 was incorporated as it creates an environment which may be appealing to parents. Dual Immersion Program would be offered. The district could be rich in electives as the greater the number of student body, the greater number of electives can be offered. Charters would stay the same. Conceptually a lottery system could be in place for the K-8. Transportation limits could be set. This is a rough draft and more discussion is needed.

d. Possible Administrative Structure

Supt. Gilpatrick; Supt. Fredrickson; and Supt. Hermansen met and discussed the following administrative structure as a possibility:

One Superintendent building a cabinet to support the Supt.; One Asst. Supt., Student Services; One Chief Business Official or Business Manager; One Special Education Director; One Maintenance Director; One Human Resources; One Principal per site; One Technology Coordinator; One Certificated IT person. New SBAC on-line assessments may have an impact on the technology system.

e. Facilities

Seven Hills and Deer Creek recently went through facility modifications; ADA Compliances were done. Nevada City Elementary is leased through 2013/14.

GVSD had 4 facilities: Lyman Gilmore has been updated; Scotten is in need of modernization, it was recently painted and is in good shape. Hennessey is now Grass Valley Charter and receives redevelopment money. Bell Hill is the oldest and is in pretty good shape. GVSD also owns the old Kentucky Flat School building on Newtown Road, there is a 100 year lease on the community center.

On the topic of redevelopment funding, Fitting is on the committee to ensure the money goes to our schools.

f. Transportation

NCSD and GVSD have a joint powers agreement with Durham Transportation. The agreement would change to allow for combining and shared routes; also would need to consider the shared high school routes; and starting times. A future meeting with Durham would be necessary to strategize.

g. Attendance Areas
Suggestions were made of a possible lottery process; neighborhood schools would be considered, as well as child care options.

### h. Enrollment Projections

Enrollment projections were shared.

### i. Professional Development

NCSD has 2 days built in; and a teacher extended ater school day which requires 4 of 5 days in attendance and they will receive 1 paid day in exchange.

GVSD professional development is built into their contract language which includes 2 preschool workdays; 2 parent teacher conference days; and 3 days staff development buyback days. 3 hours a month on Wednesdays are also part of professional development.

### j. Technology

GVSD Technology infrastructure qualifies for E-Rate Funding due to Free/Reduced Lunch program. Title 1 funds are used for hardware. Their hardware is up to date including ipads for all 5th/6th graders and all staff. The focus is on connectivity now.

NCSD states **hardware** technology is an area of need for the district. They are not eligible for E-Rate **funding for hardware**.

### k. Deferred Maintenance

2. **Public Comment**

John Givens commented that transportation is a well-run operation; most routes are dual runs. Durham is skilled at coverage and can handle scheduling issues, although he is not speaking on behalf of Durham.

Trina Kleist, NCSD parent appreciates the consolidation discussions. Parents she talks to wish to continue the discussion. There are benefits to the students. A larger district creates the ability for a student to take two electives, such as band and a foreign language.

3. **Board Discussion**

Initial discussions included creating a finance committee, however, waiting until after the November elections. They could create projections and look at expenditures.

One glaring issue is between contracts; GVSD uses IBB; NCSD uses CTA and are represented by an attorney. NCSD uses IBB and includes a CTA representative and an attorney representing the district. However, under a new district, the teachers would come together, negotiate and this discussion would be further down the road.

A Finance Committee and a blueprint of future configurations will help. We also want to keep the public informed.

Supt. Hermansen will put together the elements of a petition; describing the law and requirements, including the process as it moves forward; ie...County Committee; public hearings; and trustee areas for a presentation at the next meeting.

4. **Is the Board Interested in Continuing to Move Forward in this Process?**

Both GVSD and NCSD Boards took action to continue to move forward in this process.

5. **Next Steps**

Revenue Limit Clarification; CALPADS Updated Enrollment

Supt. Hermansen will put together the requirements for the petition process; and obtain clarification on Unification vs. Consolidation with regards to classified protection.

**Next meeting:** December 5th, 2012 at 6:00 PM, Houser Room, NCSOS