

NEVADA COUNTY BOARD OF EDUCATION
Regular Meeting
Wednesday, February 15, 2017
3:00 p.m.
Nevada County Superintendent of Schools
Board Room
380 Crown Point Circle, Grass Valley, CA 95945

MINUTES

1. **Meeting called to order** by Board President Meek

2. **Established quorum**

Ashley Neumann	present
Bob Altieri	present
Larry Meek	present
Shelly Sexton	present
Wendy Baker	present

3. **Salute to the flag**

4. **Adoption of the Agenda**

On a motion by Altieri and seconded by Sexton, the agenda was adopted as presented. The motion carried unanimously.

5. **Opened public forum** – Recognition of members of the audience wishing to address the Board:

No comments were made.

6. **Closed public forum**

7. **Approval of the Consent Agenda**

These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion, unless a Board member or citizen requests that an item be removed for discussion and separate consideration. In that case the designated item(s) will be considered following approval of the remaining items.

A. Approval of minutes of the Regular meeting of January 18, 2017 (*page 1*)

B. School Accountability Report Card for 2015-16

1. Sugarloaf Mtn. Juvenile Hall Program (*page 5*)

2. Earle Jamieson Educational Options (*page 37*)

On a motion by Sexton and seconded by Neumann, the consent agenda was adopted as presented. The motion carried unanimously.

8. **Public Hearing**

A. Opened public hearing regarding the renewal of the charter petitions for the following schools (EC §47605(b)) (*page 70*):

Forest Charter
Nevada City School of the Arts
Sierra Montessori Academy
Twin Ridges Home Study Charter

No comments were made.

B. Closed public hearing

9. Discussion/Information Items

Supt. Hermansen advised that 5 charter petitions are included in today's board packet; and introduced the charter school directors present. Bitney College Prep High School's petition is intended to be included in March's board packet.

The Board will have 60 days from today to approve or deny renewal of these charters. The petitions will be listed as action items next month and will include a summary from staff; whether criteria for renewal have been met; and staff recommendations.

Sexton questioned the language in education code regarding comparison to similar schools and API. Supt. Hermansen noted that the State Board of Education advised to use #4 to compare (comparing to scores of schools students would otherwise attend).

The board is welcome to contact staff in the interim with questions.

- A. Initial review of petition for renewal of Charter for Forest Charter. *(page 71)*
- B. Initial review of petition for renewal of Charter for Nevada City School of the Arts (NCSA). *(page 147)*
- C. Initial review of petition for renewal of Charter for Sierra Montessori Academy (SMA). *(page 202)*
- D. Initial review of petition for renewal of Charter for Twin Ridges Home Study Charter. *(page 273)*
- E. Initial review of petition for renewal of Charter for Yuba River Charter (YRC). *(page 340)*
- F. CDE Waiver approval allowing one joint Schoolsite Council for Earle Jamieson Educational Options and Sugarloaf Mountain Academy *(page 453)*

10. Staff Reports

A. Alternative Education, *Lisa Sanford*

Sanford reported 35 students in Sugarloaf; 32 belong to Yuba County as a result of the Oroville Dam Evacuation. 8 students have joined our classroom; while our teachers teach a period in the other two classrooms.

Career Café had a plumber from ABT Plumbing speak to the students on the profession.

Lisa with Nevada County Libraries met with the students; working on getting library cards; and left some books the students could read.

B. Educational Services, *Shar Johns*

1. LCAP Review

Johns passed out a copy of the new LCAP template. All districts and charters have been trained on it. Johns is now working on the new accountability system dashboard.

Holly Pettitt, NCSA Charter Director complimented Johns & Kiefer for their amazing help in the LCAP & Dashboard.

STEAM Expo is 5 weeks away. Categories include Invention; Robotics & Computer Science; Environmental / Agricultural Innovation; Reverse Engineering; Rube Goldberg Machines; Science Fiction; and Scientific Inquiry. Judges are needed; Baker volunteered.

Ed Services monthly newsletter was handed out.

C. SELPA/Special Education, *Eli Gallup*

SELPA – Gallup invited Assemblymen Dahle out to visit Special Education programs including the NCSOS preschool and infant programs, Clear Creek, and then to Nevada Union. We have a small SELPA; the funding is different; and there are greater challenges including difficulty in finding qualified teachers and student transportation. Long term goals include updating the website to include on-line trainings for staff modules; and creating a best practices manual.

Special Ed report included preschool classes growing from 2 to 4 with inclusion classes; extending the extended school year program; and developing embedded registered behavior techs into classrooms to model behavioral strategies.

D. Business Services, *Darlene Waddle*

Business office was busy with 1099's and W-2's.

They are moving ahead with *Escape*, the new financial system. Kickoff was held last week with 47 school district and NCSOS business office staff attending. All school districts are on board. The FCMAT study previously done noted NCSOS was very inefficient as there was too much paper/pencil and manual work being done.

11. Superintendent's Report

A. ACSA Administrator of the Year

Shar Johns and Kathy Kiefer were recognized for the Administrators of the Year award. Supt. Hermansen was also recognized for her upcoming retirement. Kiefer will go on to the region to compete; and Johns is set to go on to the region next year.

B. ACSA Superintendents' Symposium

Good conference, attended with eight out of nine of our district superintendents. Attended an exceptional breakout session by Innovate Ed on school improvements.

C. LAO Report on County Offices

Supt. Hermansen provided copies of the study. COE's are tasked with serving alternative education students and county community schools. Findings stated COE's shouldn't have that responsibility; that the student belongs to the district.

Discussion continues with the county superintendents; and the SBE is planning a response.

12. Action Items

A. Shall the Nevada County Board of Education Approve the Process and the Timeline for the Superintendent Search? (*page 454*)

Regina Reno led the board through the process; timeline and provided a draft brochure for review. After a very lengthy and thoughtful discussion, the board decided to open the process exclusively to the leaders of the Nevada County educational community (Nevada County private schools, charter schools, school districts and County Office of Education).

The board further requested that the brochure be updated to require the same documents from all candidates: employment application; personal letter of interest; resume; and three letters of recommendation.

Public comment was taken:

Several members of the public spoke out in behalf of hiring locally or internally.

On a motion by Sexton and seconded by Baker, the Nevada County Board of Education Approved the Process and the Timeline for the Superintendent Search

with the amendment of striking the word *three (3)* in the timeline and process (referring to number of candidates). The motion carried unanimously.

Sexton amended the motion to read:

On a motion by Sexton, seconded by Altieri and amended by Sexton, the Nevada County Board of Education approved the Process and the Timeline for the Superintendent Search with the amendment of striking the word *three (3)* (referring to the number of candidates) in the timeline and process and *conduct search within the educational community of Nevada County*. The motion carried unanimously.

- B. Shall the Nevada County Board of Education Schedule a Special Meeting for March 14, 16 or 17, 2017 for the purpose of Superintendent Interviews?

On a motion by Altieri and seconded by Neumann, the Nevada County Board of Education Scheduled a Special Meeting for March 14, 2017 at 1 PM for the purpose of Superintendent Interviews. The motion carried unanimously.

- C. Shall the Nevada County Board of Education Schedule a Special Meeting for March 14, 16 or 17, 2017 as a backup date for the purpose of Superintendent Interviews?

On a motion by Neumann and seconded by Baker, the Nevada County Board of Education Scheduled a Special Meeting for March 16, 2017 at 1 PM as a backup date for the purpose of Superintendent Interviews. The motion carried unanimously.

Sexton expressed interest in having a process and criteria as a tool for paper screening the applications. Reno and Supt. Hermansen will provide.

Board President Meek suggested meeting at 12 Noon; hold a working lunch to select the interview questions.

- D. Shall the Nevada County Board of Education approve the Application for a Provisional Internship Permit for Sherry O’Leary for the remainder of the 2016-17 school year so that the NCSOS Special Education Services can fill an immediate staffing need?
(page 455)

On a motion by Altieri and seconded by Sexton, the Nevada County Board of Education approved the Application for a Provisional Internship Permit for Sherry O’Leary for the remainder of the 2016-17 school year so that the NCSOS Special Education Services can fill an immediate staffing need. The motion carried unanimously.

13. Discussion/Information Items

A. Budget Review

1. NCSOS Program Budget review (page 456)

B. Legislative Action Day, March 21 (page 459)

C. Review of EPIC MOU (page 460)

Supt. Hermansen walked the Board through the MOU.

- Student Attendance Records - has improved greatly.
- EPIC’s Vocational Program documentation - was just received, unable to comment as to whether requirement has been met.
- Teacher Credentialing – NCSOS HR Dept. is working with EPIC staff to do more formal assignment monitoring in March. Staff rosters have not been received regularly; those received do not indicate % of time working as EPIC vs FIELD employee. Teacher credentialing has improved

- Governance Board has received Brown Act Training. Agendas are on website; however no minutes. Alvarez will send minutes.
- Student Achievement Data – EPIC is in their 3rd year of operation. The Board doesn't know how the students are performing. The data that was included in the board packet is not explained. English Language Development was included; however no math data. Grade printouts and summaries were received February 14th late in the evening; staff has not had time to review.

Martinez advised that pre-assessments and post assessments are done in both math and English Language Arts. They will be provided to NCSOS.

Board President Meek requested a one page executive summary translating the numbers and percentages. The information received is great back up, but cannot be interpreted and should be summarized. Meek reminded Alvarez that the EPIC Board should be reviewing all data/documentation prior to submission to NCBOE. Martinez advised that the EPIC Charter Council received last year's student achievement data.

Sexton recommended providing the new board members Baker and Neumann copies of EPIC's Charter Petition.

Meek recited Ed Code 47604 which, in summary, specifies the authorizing authority which grants a charter is not liable for debts or obligations of the charter schoolif the authority has complied with all oversight responsibilities required by law.

The MOU allows the Board to go directly into the revocation process with a Notice of Intent to Revoke.

Alvarez handed Supt. Hermansen a binder filled with information and reassured the Board that a summary and information requested will be provided prior to March 6th.

D. iPads for Board Members –

All Board members are interested in iPads; and interested in receiving information on applications to use for note taking (Goodnotes; iPadPro; Annotate; Adobe Reader, etc.)

14. Board Reports

- A. SARB, *Larry Meek*
- B. Legislative, *Shelly Sexton*
- C. Charter Liaison, *Wendy Baker*

Baker visited Forest Charter and Sierra Montessori Academy. Students were engaged; facilities well utilized; great visits. Baker also attended a workshop for new board members.

D. Individual Board Member Reports

15. Correspondence

- A. NCSOS Quarterly Investment Report as of December 31, 2016 (*page 471*)
- B. Writing Tournament Results (*page 499*)

16. Adjournment

Next Meeting Date: March 15, 2017, 3:00 p.m., 380 Crown Point Circle, Grass Valley

Approved: _____
Larry Meek, President

Date: March 15, 2017